

United City of Yorkville

800 Game Farm Road Yorkville, Illinois 60560 Telephone: 630-553-4350

www.yorkville.il.us

AGENDA CITY COUNCIL MEETING Tuesday, October 25, 2016 7:00 p.m.

City Hall Council Chambers 800 Game Farm Road, Yorkville, IL

Call to Order:

Pledge of Allegiance:

Roll Call by Clerk: WARD I WARD II WARD III WARD IV

Carlo Colosimo Jackie Milschewski Chris Funkhouser Diane Teeling Ken Koch Larry Kot Joel Frieders Seaver Tarulis

Establishment of Quorum:

Amendments to Agenda:

Presentations:

Public Hearings:

Citizen Comments on Agenda Items:

Consent Agenda:

- 1. PS 2016-17 Disposal of Police Vehicles authorize staff to dispose of 2007 Chevy Impala (M5), 2003 Chevy Impala (M9), 2004 Chevy Impala (M17), 2009 Chevy Impala (M19), and 2005 Chevy Tahoe (M20) via a bid process
- 2. PS 2016-18 Ordinance to Amend the Ordinance Violation for Possession of Cannabis *authorize Mayor* and City Clerk to execute
- 3. PW 2016-69 Wrigley EDP Project Change Order No. 1 authorize Mayor to execute
- 4. PW 2016-70 Disposal and Purchase of Public Works Vehicles authorize staff to dispose of 2002 Ford F350 Truck VIN # 1FDWF37S92ED27323, 2003 Ford F350 Truck VIN # 1FDWF37S83ED42302, 2004 Ford F150 Truck VIN # 2FTRF17W63CA55586, 2004 Ford F150 Truck VIN # 2FTRF17WX4CA17005 via a bid process and authorize staff to purchase three new trucks as outlined in the memo from Public Works Director Eric Dhuse dated October 3, 2016
- 5. PW 2016-73 2016 Sanitary Sewer Lining Change Order No. 2 authorize Mayor to execute
- 6. ADM 2016-65 Monthly Treasurer's Report for September 2016
- 7. ADM 2016-69 Tax Levy Estimate approve a tax levy estimate for 2016, to be used for purposes of conducting a public hearing on the tax levy in the amount of \$3,793,185.

Consent Agenda (cont'd):

- 8. ADM 2016-70 Ordinance Establishing Prohibitions of Tampering or Theft from the City's Waterworks System *authorize Mayor and City Clerk to execute*
- 9. ADM 2016-71 Ordinance Increasing the Fee for Referral of Delinquent Accounts to a Collection Agency *authorize Mayor and City Clerk to execute*
- 10. ADM 2016-72 Ordinance Approving a First Amendment to the Intergovernmental Agreement between the City and the Fox Metro Water Reclamation District *authorize Mayor and City Clerk to execute*

Minutes for Approval:

Bills for Payment (Informational): \$1,330,296.85

Mayor's Report:

- 1. CC 2016-58 Ordinance Approving the Purchase Agreement by and Among Don Harbecke and the City (Sale of the Downtown Caboose)
- 2. CC 2016-59 Ordinance Authorizing the Third Amendment to the Annual Budget for the Fiscal Year Commencing on May 1, 2016 and Ending on April 30, 2017

Public Works Committee Report:

1. PW 2016-68 Ordinance Establishing a Filing Fee for the Program of Notice and Reporting of the Testing Results of Backflow Prevention Devices

Economic Development Committee Report:

Public Safety Committee Report:

Administration Committee Report:

 ADM 2014-89 Aurora Area Convention and Visitors Bureau (AACVB) Agreement and Tourism Options

Planning and Zoning Commission:
City Council Report:
City Clerk's Report:
Community and Liaison Report:
Staff Report:
Additional Business:

Executive Session:

Citizen Comments:

Adjournment:

Park Board:

COMMITTEES, MEMBERS AND RESPONSIBILITIES

ADMINISTRATION: November 16, 2016 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u> <u>Departments</u> <u>Liaisons</u> Chairman: Alderman Milschewski Finance Library

Vice-Chairman: Alderman Frieders Administration

Committee: Alderman Teeling Alderman Tarulis

ECONOMIC DEVELOPMENT: November 1, 2016 – 6:00 p.m. – City Hall Conference Room

<u>Committee</u> <u>Departments</u> <u>Liaisons</u>

Chairman: Alderman Koch Community Development Plan Commission

Vice-Chairman: Alderman Teeling Building Safety and Zoning Yorkville Econ. Dev. Corp. Committee: Alderman Colosimo Kendall Co. Plan Commission

Committee: Alderman Funkhouser

PUBLIC SAFETY: TBD 2017 - 6:30 p.m. - City Hall Conference Room

<u>Committee</u> <u>Departments</u> <u>Liaisons</u>

Chairman: Alderman Kot Police School District

Vice-Chairman: Alderman Frieders Committee: Alderman Colosimo Committee: Alderman Tarulis

PUBLIC WORKS: November 15, 2016 – 6:00 p.m. – City Hall Conference Room

CommitteeDepartmentsLiaisonsChairman:Alderman FunkhouserPublic WorksPark BoardVice-Chairman:Alderman MilschewskiEngineeringYBSD

Committee: Alderman Kot Parks and Recreation

Committee: Alderman Koch

UNITED CITY OF YORKVILLE WORKSHEET CITY COUNCIL

Tuesday, October 25, 2016 7:00 PM

CITY COUNCIL CHAMBERS

AMENDMENTS TO AGENDA:
CITIZEN COMMENTS ON AGENDA ITEMS:
CONSENT AGENDA:
1. PS 2016-17 Disposal of Police Vehicles
Approved: Y N Subject to
☐ Removed
□ Notes

	PS 2016-18 Ordinance to Amend the Ordinance Violation for Possession of Cannabis Approved: Y N □ Subject to
	Removed
	□ Notes
3.	PW 2016-69 Wrigley EDP Project – Change Order No. 1
	Approved: Y N □ Subject to
	☐ Removed
	□ Notes
4	PW 2016-70 Disposal and Purchase of Public Works Vehicles
••	Approved: Y N Subject to
	Removed
	□ Notes

	☐ Approved: Y N □ Subject to
	□ Removed
	□ Notes
	ADM 2016 65 Monthly Transparer's Donort for Soutomber 2016
0.	ADM 2016-65 Monthly Treasurer's Report for September 2016
	Approved: YN □ Subject to
	☐ Removed
	□ Notes
7.	. ADM 2016-69 Tax Levy Estimate
	☐ Approved: Y N □ Subject to
	□ Removed
	□ Notes

	Approved: V	N	□ Subject to
	□ Notes		
9			sing the Fee for Referral of Delinquent Accounts to a Collection Agenc
٦.			
			Subject to
	□ Notes		
		ance Annro	
10.	. ADM 2016-72 Ordin		ving a First Amendment to the Intergovernmental Agreement between
10	. ADM 2016-72 Ordin The City and the I	Fox Metro R	ving a First Amendment to the Intergovernmental Agreement between
10	. ADM 2016-72 Ordin The City and the I □ Approved: Y	Fox Metro R	ving a First Amendment to the Intergovernmental Agreement between teclamation District
10	. ADM 2016-72 Ordin The City and the I Approved: Y Removed	Fox Metro R	ving a First Amendment to the Intergovernmental Agreement between declamation District
10	. ADM 2016-72 Ordin The City and the I Approved: Y Removed	Fox Metro R	ving a First Amendment to the Intergovernmental Agreement between teclamation District

ILL	S FOR PAYMENT:
1.	Bills for Payment (Informational) Notes
AY(OR'S REPORT:
1.	CC 2016-58 Ordinance Approving the Purchase Agreement by and Among Don Harbecke and the City (Sale of Downtown Caboose)
	□ Approved: Y N □ Subject to □ Removed
	□ Notes
2.	CC 2016-59 Ordinance Authorizing the Third Amendment to the Annual Budget for the Fiscal Year Commencing on May 1, 2016 and Ending on April 30, 2017
	Approved: Y N Removed
	□ Removed

PUBL	IC WORKS COMMITTEE:						
1.	PW 2016-68 Ordinance Establishing a Filing Fee for the Program of Notice and Reporting of the Testing Results of Backflow Prevention Devices						
	☐ Approved: Y N □ Subject to						
	□ Removed						
	□ Notes _						
ADM1	INISTRATION COMMITTEE:						
1.	ADM 2014-89 Aurora Area Convention and Visitors Bureau (AACVB) Agreement and Tourism Op	tions					
	Approved: Y N □ Subject to						
	☐ Removed						
	□ Notes						
ADDI	TIONAL BUSINESS:						

CITIZEN COMMENTS:		



Reviewed By:	
Legal Finance Engineer City Administrator	
Human Resources	
Community Development	
Police	
Public Works	
Parks and Recreation	

Agenda Item Number	
CA #1	
Tracking Number	
PS 2016-17	

		enda Item Summary Memo
Title: Request to	Dispose of Police I	Department Vehicles
Meeting and Da	te: City Council –	October 25, 2016
Synopsis: The Yo	orkville Police Departi	ment is seeking permission to dispose of 5 vehicles by selling in
accord	lance with City policy	. All 5 vehicles are past their useful lifespan. See attached memo.
Council Action	Previously Taken:	
Date of Action: I	PS – 10/06/2016	Action Taken: Moved forward to CC consent agenda
Item Number: I	PS 2016-17	
Type of Vote Re	equired:	
Submitted by: _		±
	Name	Department
		Agenda Item Notes:



Yorkville Police Department Memorandum 804 Game Farm Road

Yorkville, Illinois 60560 Telephone: 630-553-4340

Fax: 630-553-1141

Date: 09-13-16

To: Chief Hart/Public Safety Committee

From: Deputy Chief L. Hilt #103

Reference: Request to dispose of five (5) police department owned squad cars.

Chief Hart/Public Safety Committee,

The Yorkville Police Department would like to request to dispose of the following police department owned squad cars:

- 1. M5 2007 Chevy Impala, V.I.N. 7933
- 2. M9 2003 Chevy Impala, V.I.N. 4284
- 3. M17 2004 Chevy Impala, V.I.N. 6120
- 4. M19 2009 Chevy Impala, V.I.N. 2152
- 5. M20 2005 Chevy Tahoe, V.I.N. 2189

These vehicles are in various states of disrepair or have outlived their usefulness to the Yorkville Police Department at this time. Attached is the current mileage and maintenance report.

We would like to take the highest bid from 3 vendors we have previously used.

Respectfully Submitted,

Deputy Chief L. Hilt #103

D.C. L. Wilt #103

YORKVILLE POLICE DEPARTMENT

Richard T. Hart, Chief of Police

MONTHLY MILEAGE REPORT FOR AUGUST 2016

		Mileage Data			а	
#	Vehicle Description	VIN	Vehicle Use	Prior Month	Current Month	Total Monthly Miles
M-1	2012 Chevrolet Impala	3024	Patrol	90,019	91,112	1,093
M-2	2006 Chevrolet Impala	0558	Chief	96,274	96,934	660
M-3	2016 Chevrolet Impala	0517	Deputy Chief	3,905	4,851	946
M-4	2003 Chevrolet Yukon	1537	Deputy Chief	105,804	106,175	371
M-5	2007 Chevrolet Impala	7933	S.R.O.	119,220	119,220	-
M-6	2015 Chevrolet Impala	0842	Patroi	23,019	24,134	1,115
M-7	2011 Ford Crown Victoria	2003	C.S.O.	120,539	121,534	995
M-8	2016 Chevrolet Impala	1317	Det. Sergeant	3,287	3,836	549
M-9	2003 Chevrolet Impala	4284	Detective	73,335	74,130	795
M-10	2012 Chevrolet Impala	5686	Patrol	95,219	96,950	1,731
M-11	2013 Chevy Tahoe	7658	Patrol	59,221	61,281	2,060
M-12	2013 Chevy Tahoe	2448	Patrol	85,782	90,147	4,365
M-14	2013 Chevy Impala	0402	Patrol	78,557	81,701	3,144
M-15	2014 Chevy Caprice	3259	Patrol	52,851	55,993	3,142
M-16	2015 Chevy Tahoe	5184	Patrol Sergeant	21,715	23,851	2,136
M-17	2004 Chevrolet Impala	6120	Detective	75,099	75,600	501
M-18	2015 Chevy Tahoe	5210	Patrol Sergeant	16,062	17,937	1,875
M-19	2009 Chevrolet Impala	2152	Administration	116,778	116,778	-
M-20	2005 Chevrolet Tahoe	2189	Administration	119,873	119,873	-
M-22	2014 Chevy Caprice	5054	C.I.T.	23,994	25,341	1,347
Total Miles for Fleet						26,825

Maint.Costs to Date \$13,254.91 \$11,691.72 \$78.00 \$5,849.23 \$17,352.17 \$1,196.00 \$10,198.45 \$74.00 \$6,073.29 \$12,197.70 \$7,306.62 \$6,432.07 \$7,471.77 \$2,750.71 \$1,220.95 \$5,823.11 \$1,307.59 \$15,289.87 \$17,325.03 \$860.10



Reviewed By:	
Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works	
Parks and Recreation	

Agenda Item Number
CA #2
Tracking Number
PS 2016-18

Agenda Item Summary Memo

Title: Ordinance A	Amending Cannabis Violations
	: City Council – October 25, 2016
Synopsis: The Yo	orkville Police Department is seeking an amendment to the cannabis
violati	ons to match new state laws.
Council Action Pr	reviously Taken:
Date of Action: PS	5 – 10/06/2016 Action Taken: Moved forward to CC consent agenda
Item Number: PS	2016-18
Type of Vote Req	uired:
Council Action Ro	equested:
Submitted by:	Chief of Police Rich Hart Police Department
	Name Department
	Agenda Item Notes:



Yorkville Police Department Memorandum 804 Game Farm Road

Yorkville, Illinois 60560 Telephone: 630-553-4340

Fax: 630-553-1141

Date: September 21, 2016

To: Public Safety Committee

From: Chief Rich Hart

Reference: Request to Amend the Ordinance Violation for Possession of Cannabis

This request is in response to recent changes in state law with the decriminalization of possession of cannabis. The new law went into effect on August 25, 2016 when the State of Illinois changed the Cannabis Control Act to lower the penalty to a civil fine only for a violation of possession of 10 grams or less of cannabis, the old amount was 2.5 grams or less. Our current ordinance needs to mirror the new state law and be raised from 2.5 grams to 10 grams as worded in the attached ordinance that was prepared by the City Attorney. Listed below is the current ordinance.

5-3-9: CANNABIS: *** ==

A. Cannabis includes marijuana, hashish and other substances which are identified as including any parts of the plant Cannabis sativa, whether growing or not; the seeds thereof, the resin extracted from any part of such plant; and any compound, manufacture, salt, derivative, mixture or preparation of such plant, its seeds or resin, including tetrahydrocannabinol (THC) and all other cannabinol derivatives, including its naturally occurring or synthetically produced ingredients, whether produced directly or indirectly by extraction, or independently by means of chemical synthesis or by a combination of extraction and chemical synthesis; but shall not include the mature stalks of such plant, fiber produced from such stalks, oil or cake made from the seeds of such plant, any other compound, manufacture, salt, derivative, mixture, or preparation of such mature stalks (except the resin extracted therefrom), fiber, oil or cake, or the sterilized seed of such plant which is incapable of germination.

- B. It shall be unlawful for any person knowingly to possess any quantity of any substance containing cannabis, except that the effect of this section shall be limited to persons knowingly possessing two and a half grams (2¹/₂ g) or less of any substance containing cannabis.
- C. The provisions of this section shall not apply to:
- 1. Any person who has been authorized by the department of mental health and developmental disabilities, with the approval of the department of law enforcement, to possess and deliver substances containing cannabis.
- 2. Persons registered under federal law to conduct research with cannabis. (Ord. 2009-02, 1-13-2009)

Ordinance No. 2016-____

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, ILLINOIS, TO AMEND THE ORDINANCE VIOLATION FOR POSSESSION OF CANNABIS

WHEREAS, the United City of Yorkville (the "City") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Public Act 0697, effective August 25, 2016, amended the State of Illinois' Cannabis Control Act to lower the penalty to a civil fine only violation for possession of 10 grams or less of cannabis; and,

WHEREAS, the current City ordinance violation makes possession of 2.5 grams or less an ordinance fine only violation; and,

WHEREAS, City desires to amend the amount of cannabis in its ordinance violation to the same limit as the State statute.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That Subsection 5-3-9B, of the Yorkville City Code, as amended, be and is hereby amended to read as follows:

"B. It shall be unlawful for any person knowingly to possess ten grams (10 g) or less of any substance containing cannabis."

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois this						
day of	,	2016.				
			CITY CLERK			
CARLO COLOSIMO		KEN KOCH				
JACKIE MILSCHEWSKI		LARRY KOT				
CHRIS FUNKHOUSER		JOEL FRIEDERS				

SEAVER TARULIS

DIANE TEELING

Approved by me, as Mayor of	the United City of Yorkville, Kendall County, Illinois	s, this
day of	, 2016.	
	MAYOR	

B. The minimum and maximum monetary penalty for violations of the following code sections or offenses shall be as follows: (Ord. 2012-26, 8-28-2012)

Code Section/		
Statute	Description Of Violation	Penalty ¹
3-5B-2	Mobile food vendors - certificate of registration required	\$100.00 - \$750.00
3-5B-5B	Posted sale prices	\$100.00 - \$750.00
3-5B-8A	Time limit on mobile food vendor units	\$100.00 - \$750.00
3-5B-8B	Mobile food vendors not licensed to conduct business door to door	\$100.00 - \$750.00
3-7	Solicitors, hawkers, and itinerant merchants	\$100.00 - \$750.00
3-7-2	Certificate of registration required	\$100.00 - \$750.00
3-7-5	Under 14 years of age soliciting unsupervised	\$100.00 - \$750.00
3-7-8	Uninvited soliciting prohibited	\$100.00 - \$750.00
3-7-9	Time limit on soliciting	\$100.00 - \$750.00
4-1-5B7b	Weeds, grasses, plants or vegetation: height 8 inches or more	·
5-3-9	Cannabis:	per day
5-5-9	1st offense	\$100.00 - \$300.00
	2nd offense	\$200.00 - \$600.00
	Subsequent offense	\$300.00 - \$750.00
5-3-10	Retail theft:	
	1st offense	\$100.00 - \$300.00
	2nd offense	\$200.00 - \$600.00
	Subsequent offense	\$300.00 - \$750.00
5-3-12	Synthetic alternative drugs	\$500.00 - \$750.00
	2nd offense	\$750.00 - \$750.00
5-3-13	Public urination or defecation:	
	1st offense	\$100.00 - \$300.00
	2nd offense	\$200.00 - \$600.00
	Subsequent offense	\$300.00 - \$750.00
5-3-14	Disorderly conduct:	
	1st offense	\$100.00 - \$300.00
	2nd offense	\$200.00 - \$600.00
	Subsequent offense	\$300.00 - \$750.00
5-3-15	Drug paraphernalia:	
	1st offense	\$250.00 - \$500.00
	2nd offense	\$500.00 - \$750.00
	Subsequent offense	\$750.00
5-4-1A, B	Curfew:	

	1st offense	\$100.00 - \$300.00
	2nd offense	\$200.00 - \$600.00
	Subsequent offense	\$300.00 - \$750.00
625 5/		
11-1303(a)1h	Railroad tracks	\$500.00 - \$750.00
11-1411	Following fire apparatus	\$100.00 - \$750.00
12-101	Driving vehicle which is in unsafe condition or improperly	\$100.00 - \$750.00
	equipped	
13-101	Safety tests	\$150.00 - \$750.00
15-102	Width of vehicles (3rd and subsequent offenses)	\$500.00 - \$750.00
15-103	Height of vehicles (3rd and subsequent offenses)	\$500.00 - \$750.00
15-107	Length of vehicles (3rd and subsequent offenses)	\$500.00 - \$750.00
15-111	Wheel and axle loads and gross weights:	
	1st offense	\$250.00 - \$750.00
	2nd offense	\$450.00 - \$750.00
	3rd offense	\$650.00 - \$750.00
	4th and subsequent offenses	\$750.00 - \$750.00
15-112(g)	Driver of vehicle refuses to stop and submit to weighing	\$500.00 - \$750.00
7-5-9C1		\$100.00 - \$750.00
7-5-15C	Restricted hours and days for specified use	\$100.00 - \$750.00
7-5-15D	Sod laying/lawn seeding/landscape planting	\$100.00 - \$750.00
7-5-15E	Waste of water prohibited	\$100.00 - \$750.00
7-5-15H	Hydrant use prohibited	\$100.00 - \$750.00
7-5-15I	Emergency proclamation	\$200.00 - \$750.00

Note:

1. A second or subsequent offense shall be when committed within 12 months of a prior offense.



Reviewed By:	
Legal Finance Engineer City Administrator Human Resources	
Community Development	

Agenda Item Number
CA #3
Tracking Number
PW 2016-69

Agenda Item Summary Memo

Police Public Works

Title: Wrigley EDI	P Project – Change Order No. 1	
Meeting and Date:	City Council – October 25, 2016	
Synopsis: Conside	ration of Approval	
Council Action Pro	eviously Taken:	
Date of Action: PW	V - 10/18/16 Action Taken: Mov	ved forward to CC consent agenda
Item Number: PW	2016-69	
Type of Vote Requ	ired:	
Council Action Re	quested: Consideration of Approval	
Submitted by:	Brad Sanderson	Engineering
	Name	Department
	Agenda Item Note	s:



Memorandum

To: Bart Olson, City Administrator

From: Brad Sanderson, EEI

CC: Eric Dhuse, Director of Public Works

Krysti Barksdale-Noble, Community Dev. Dir.

Lisa Pickering, Deputy City Clerk

Date: September 30, 2016

Subject: Wrigley EDP Project – Change Order No. 1

The purpose of this memo is to present Change Order No. 1 for the above referenced project.

A Change Order, as defined by in the General Conditions of the Contract Documents, is a written order to the Contractor authorizing an addition, deletion or revision in the work within the general scope of the Contract Documents, or authorizing an adjustment in the Contract Price or Contract Time.

Background:

The United City of Yorkville and Geneva Construction Co. entered into an agreement for a contract value of \$400,504.10 for the above referenced project. The awarded value was well below the project construction budget of \$586,438.00, therefore the City requested that combination lighting be added to the project. Combination lighting exists at the majority of the other signalized intersections in the City as is recommended for safety considerations. IDOT has approved this change.

Ouestions Presented:

Should the City approve Change Order No. 1 which would <u>increase</u> the contract amount by \$21,387.50?

Discussion:

Change Order No. 1 includes additions/deductions to the contract quantities to reflect the addition of the combination lighting quantities as well as plan updates based on IDOT review (see attached for detail).

We are recommending approval of the Change Order.

Action Required:

Consideration of approval from the City Council for Change Order No. 1.



Request for Approval of Change in Plans

Date:	9/2	1/2016		_			County	y:	Kendall
Request No	1		Final			Road [District or Municipality	<i>r</i> :Un	ited City of Yorkville
Contractor:	GENE	/A CONST	RUCTION	_			Section No	0	14-00046-00-TL
Address:		P.O. Box 9	998	<u>-</u>					
	A	urora, IL 6	0507	-					
I recommend	d that this		Idition ension, deduction)	be made	to (to, from)	the above contract.			

The estimated quantities are shown below and the contractor agrees to furnish the materials and do the work at the unit prices.

Item Description	Unit	Quantity	Unit Price	Addition(A) or Deduction(D)	7	Total Addition	Total Deduction	
S MAA & P 50	EACH	1.00	8,700.00	D	\$	-	\$	8,700.00
S MAA & P 56	EACH	1.00	11,082.00	D	\$	-	\$	11,082.00
S MAA & P 60	EACH	1.00	11,444.00	D	\$	-	\$	11,444.00
S MAA & P 64	EACH	1.00	11,560.00	D	\$	-	\$	11,560.00
FAC T4 CAB SPL	EACH	1.00	30,946.00	D	\$	-	\$	30,946.00
RE-OPTIMIZE SIG SYS 1	EACH	1.00	5,415.00	D	\$	-	\$	5,415.00
UNDGRND CONDUIT, PVC,2"	FOOT	30.00	14.50	Α	\$	435.00	\$	-
EC C XLP USE 3-1C 10	EACH	920.00	3.15	Α	\$	2,898.00	\$	-
LUM SV HOR MT 250W	EACH	4.00	665.00	Α	\$	2,660.00	\$	-
ELCBL C SERV 6 2C	FOOT	110.00	2.85	Α	\$	313.50	\$	-
STL COMB MAA&P 50	EACH	1.00	10,425.00	Α	\$	10,425.00	\$	-
STL COMB MAA&P 56	EACH	1.00	13,950.00	Α	\$	13,950.00	\$	-
STL COMB MAA&P 60	EACH	1.00	14,012.00	Α	\$	14,012.00	\$	-
STL COMB MAA&P 64	EACH	1.00	14,680.00	Α	\$	14,680.00	\$	-
MOD EX CONTR	EACH	1.00	1,803.00	Α	\$	1,803.00	\$	-
FAC T4 CAB SPL	EACH	1.00	32,868.00	Α	\$	32,868.00	\$	-
RE-OPTIMIZE SIG SYS 1	EACH	1.00	6,490.00	Α	\$	6,490.00	\$	-
					\$	-	\$	-
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					\$	-	\$	-
	•		Tot	al Changes:	\$	100,534.50	\$	79,147.00

Total Net Change:	\$	21,387.50	
Amount of Original Contract:	\$ 4	100,504.10	
Amount of Previous Change Orders:	\$	<u>-</u>	
Amount of adjusted/final contract:	\$ 4	121,891.60_	
Total net addition to date\$	21,387.50	which is 5.34	% of the contract price.
State fully the nature and reason for the chan	nge: Request for com	bination lighting per th	e United City of Yorkville
When the net increase or decrease in the cos decreased by 30 days or more, one of the fol			e time of completion is increased or
The undersigned has determined the time the contract was signed		es which necessitate the	his change were not reasonably foreseeable at
X The undersigned has determined	ed that the change is ge	rmane to the original of	contract as signed.
The undersigned has determined	ed that this change is in	the best interest of the	e Local Agency and is authorized by law.
		Prepared by:	David Schultz, P.E. Project Manager Title of Preparer
For County and Road District Project	ts		For Municipal Projects
Highway Commissioner			Municipal Officer
Date			Mayor, United City of Yorkville Title of Municipal Officer
Submitted/Approved			Date
County Engineer/Superintendent of Highways	'S	Approved	
Date			
			Regional Engineer
			Date
Note: Make out separate form for change in Give net quantities Submit 6 Originals	ı length quantities.		Date

If plans are required attached 3 sets.



GENEVA CONSTRUCTION COMPANY

INDIAN TRAIL and Route 25 * P.O. Box 998 - AURORA, ILLINOIS 60507 Phone: (630) 892-4357 - Fax: (630) 892-7738

* DAVID SCHULTZ DATE 9/20/2016

* HR GREEN

*

RT 47 AND WRIGLEY INTERSECTION IMPROVEMENTS YORKVILLE

We propose to furnish the following described construction, including all labor, materials and equipment according to standard construction practices

PROPOSAL UNIT	DESCRIPTION	UNIT PRICE	TOTAL
920 SF	EC C XLP USE 3-1C 10	\$3.15	\$2,898.00
4 EACH	LUM SV HOR MT 250W	\$665.00	\$2,660.00
110 FOOT	ELCBL C SERV 6 2C	\$2.85	\$313.50
1 EACH	FAC T4 CAB SPL	\$32,868.00	\$32,868.00
1 LS	RE-OPTIMIZE SIG SYS 1	\$6,490.00	\$6,490.00

TOTAL \$45,229.50

NOTES: If accepted, this work will not be scheduled for construction until one signed copy of the proposal has been received at our office.

TERMS: Final settlement will be based upon actual units of work completed at the bid price per unit.

- * This proposal is subject to the terms, specifications and conditions of sale printed on the second page of this proposal hereof, which are made a part of this proposal.
- * This proposal is made in DUPLICATE and will constitute a binding agreement providing it is accepted within 60 days from date hereof.

The above proposal is accepted:

GEN	IEVA (CON	ISTRU	JCTION	COMPANY
	Cass	۱۸/	Price	Vice Pr	esident

Name, Title, Date

^{*} For information regarding scheduling of construction, please contact our Paving Department at (630) 892-4357.



GENEVA CONSTRUCTION COMPANY

INDIAN TRAIL and Route 25 * P.O. Box 998 - AURORA, ILLINOIS 60507 Phone: (630) 892-4357 - Fax: (630) 892-7738

CONDITIONS OF SALE

- 1. Wherever, under this contract, construction by this contractor is required to be placed over or effected by work performed by others, the GENEVA CONSTRUCTION COMPANY assumes no responsibility for the adequacy or dependability of this work.
- Wherever alterations or the intent of the plans and specifications of this project vary from this proposal or original plans and specifications the Buyer agrees to fully reimburse the GENEVA CONSTRUCTION COMPANY for the cost incurred in connection with such changes including punitive costs or damages incurred as the result thereof.
- The deliverance and ability of the GENEVA CONSTRUCTION COMPANY to perform the intent of this proposal is subject to strikes, acts of GOD, warfare, vandalism, government laws and regulations, availability of materials and conditions beyond the control of the GENEVA CONSTRUCTION COMPANY.
- 4. This quotation is subject to correction of clerical errors.
- 5. If the Purchaser's form of purchase order accompanies this contract, all terms or conditions of such purchase order inconsistent with this proposal are null and void unless specifically waived in writing by the GENEVA CONSTRUCTION COMPANY.
- 6. The Purchaser agrees to make payment to the GENEVA CONSTRUCTION COMPANY in accordance with the terms specified herein. If any delinquent sums are to be collected by suit or demand of an attorney or collection agency or other, then the Purchaser agrees to pay all costs incurred by the GENEVA CONSTRUCTION COMPANY as a result thereof.
- 7. Interest to accrue on unpaid balance at the rate of 1 1/2% per month after 30 days from the date of invoice, unless agreed to in writing.
- 8. Unless specifically noted, all prices **exclude** all excavation within 0.1' of proposed subgrade, layout, testing, backfill, landscape restoration, traffic control, remobilization, binder repair, winter protection, permits, bonds, and fees.



SCHEDULE OF PRICES

County Kendall

Local Public Agency City of Yorkville

Section 14-00046-00-TL

Route F.A.P. 326

Schedule for Multiple Bids

Combination Letter	Continue Included in Continue	
Combination Letter	Sections Included in Combinations	Total
		rotar
5-18-54-6		

Schedule for Single Bid

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for making Entire Improvements

Item No.	Items	Unit	Quantity	Unit Price	Total
1	ELECTRIC CABLE IN CONDUIT, 600V (XLP-TYPE USE) 1/C NO. 10	FOOT	960	1.00	960.00
2	LUMINAIRE, SODIUM VAPOR, RECTILINEAR TYPE, 250 WATT	EACH	4	835.00	3340.00
3	STEEL COMBINATION MAST ARM ASSEMBLY AND POLE 50 FT.	EACH	1	10,425.00	10,425.00
4	STEEL COMBINATION MAST ARM ASSEMBLY AND POLE 56 FT.	EACH	1	13,950,00	13,950. 50
5	STEEL COMBINATION MAST ARM ASSEMBLY AND POLE 60 FT.	EACH	1	14,012.00	14,012.00
6	STEEL COMBINATION MAST ARM ASSEMBLY AND POLE 64 FT.	EACH	1	14,680.00	14,680. 2
7	LIGHTING CONTROLLER, SPECIAL	EACH	1	5215.00	5215.00

\$ 62,582.00

GENAVA CONSTRUCTION CO.

CASS W. PRICE, VICE PRESIDENT



Reviewed By:					
Legal					
Finance					
Engineer					
City Administrator					
Human Resources					
Community Development					
Police					
Public Works					
Parks and Recreation					

Agenda Item Number
CA #4
Tracking Number
PW 2016-70

Agenda Item Summary Memo

	S	•
Title: Disposal ar	nd Purchase of Public V	Works Vehicles
Meeting and Date	e: City Council – Oct	ober 25, 2016
Synopsis: Asking	g permission to sell truc	cks and purchase new trucks
Council Action P	reviously Taken:	
Date of Action: P	W - 10/18/16 Act	ion Taken: Moved forward to CC consent agenda
Item Number: P	W 2016-70	
Type of Vote Req	quired: Positive	
Council Action R	Requested: Approval	
Submitted by:	Eric Dhuse	Public Works
	Name	Department
	Ag	enda Item Notes:
-		



Memorandum

To: Public Works Committee

From: Eric Dhuse, Director of Public Works

CC: Bart Olson, Administrator

Date: October 3, 2016

Subject: Disposal and purchase of vehicles and equipment

Summary

The PW department would like to dispose vehicles due to replacement or that are no longer in running condition that we would like to rotate out of the fleet.

The PW department would like to purchase two (2) 1-ton dump trucks and one (1) Ford F150 pick up truck that are currently budgeted in the water fund and the PW capital fund. I would like to outfit the small dump trucks with v-box salt spreaders to assist in the snow removal process.

Background

The following vehicles would be disposed of due to replacement or rotation out of the fleet.

- 1. 2002 Ford F350 4x4 utility truck. Vin # 1FDWF37S92ED27323, current mileage of 61,431. Mileage is low due to the fact that the truck was not usable for quite some time and the bed is rotting out of the utility body. We currently can't use any of the lower compartments of the box and there is a plywood floor where there once was metal. This truck is the oldest in the fleet and needs to be replaced. Estimated Value of \$2000
- 2. 2003 Ford F350 4x4 utility truck. Vin # 1FDWF37S83ED42302, current mileage of 108,028. Water department utility truck, high mileage, high maintenance costs, needs to be replaced. Estimated Value of \$2000
- 3. 2004 Ford F150 4x2 pick up truck. Vin # 2FTRF17W63CA55586 mileage is in excess of 100,000. Currently out of service and not safe to drive. Not worth spending any money to try and repair. Estimated value of \$500
- 4. 2004 Ford F150 4x2 pickup truck. Vin # 2FTRF17WX4CA17005, mileage is currently 108,567. High mileage truck that is no longer cost effective to repair. Estimated value of \$500

Recommendation

I would recommend that we accept sealed bids for these four (4) vehicles at the same time the police department is accepting sealed bids for their five (5) police vehicles. This way we split the cost of the postings and try creating more interest by having 9 different vehicles to choose from. In addition, it is my recommendation to purchase the following trucks from the winning state purchase vendors and equipment that matches our current fleet.

Truck 1 & 2 (In stock in white available immediately)	
2016 Ford F350 4x4 cab and chassis (spec sheet attached)	\$28,689.00
Henderson Stainless Steel 9' dump body (spec sheet attached)	\$12,160.00
Boss 8'- 6" snow plow	\$5,363.00
Henderson V-box salt spreader (spec sheet attached)	\$5,557.00
Price per truck	\$51,769.00
Total Cost for 2 trucks	\$103,538.00
Truck 3	
Ford F150 4x2 pickup truck (spec sheet attached)	\$23,881.00

The current budget is \$108,000 for all three (3) trucks and the total expense is proposed to be \$127,419.00 for a difference of \$19,419.00. Part of the difference would be made up from the sale of our trucks which would be approximately \$5000, which leaves a shortfall of \$14,419.00. Of that amount, \$11,114.00 is for the v-box spreaders which would need to be found out of the general fund since the sole use is for the street department. The remaining \$3305.00 should come out of the water fund for the overage on the F150.

If we can find the additional funds that are needed for the spreaders, it would greatly help the efficiency of the snow removal operations this year and for years to come.

We could also remove the stainless steel body and replace it with a standard mild steel dump body, but I do not recommend that. Our current dump bodies are mild steel and we have had to have one of them sandblasted and powder coated because it was rusting to a point where there were holes in the body that needed to be patched. Stainless steel bodies will not rust and will add significantly to the resale value when the city decides to rotate these trucks out of the fleet. We also specified a stainless steel spreader for the exact same reasons as listed for the dump body. I feel that the extra cost up front will be made up in the end with higher resale value and more reliability over the life of the truck and spreader.

I would ask that this be placed on the October 18, 2016 public works committee for discussion. If you have any questions or need further information, please let me know.



WWW.MORROWBROTHERSFORDING.COM

Route 267 South • RR 2 Box 120 • GREENFIELD IL 62044 (217) 368-3037 • Fax (217) 368-3517 • Toll free 1-877-368-3038

October 6, 2016

City of Yorkville Illinois John Sleezer



We have figured the following truck chassis for your consideration.

1 New 2016 Ford F350 Regular Cab and Chassis 4x4 DRW

Z1 White Exterior, 40/20/40 Vinyl Bench Seat

14,000# GVWR Package, 141" Wheel Base 60" Cab to Axle
6.2L V8 Gasoline Engine, 6-Speed H.D. Automatic Transmission
Limited Slip Rear Axle, Shift on Fly 4x4, Automatic Front Hubs
6-Traction Tires, H.D. Suspension Package, Snow Plow Prep
Tilt Colum, H.D. 200 AMP Alternator, Daytime Running Lights
Power Windows, Locks, Remote Keyless Entry
Power Heated Mirrors, Air-Conditioning, AM/FM Stereo

Roof Clearance Lights, Up-Fitter Switches, Trailer Brake Controller

Total

Illinois Government Price\$28,689.00

OPTIONS:

Tubular Running Boards Add \$390.00, Delivery Add \$275.00

New M License/Title, All other standard equipment

Units are *in stock at the time of this quote and are available first come first serve. Additional options can be added as required. Let me know if you have any

questions. Thank you.

Richie Morrow Wellenkamp Fleet Manager/Vice President Morrow Brothers Ford, Inc.



Henderson Products - Illinois 11921 Smith Drive Huntley, IL. 61042

Toll Free: 888-360-7483 Office: 847-836-4996

Quote

Date:

9/12/2016

To:

United City of Yorkville C/O John Sleezer

By:

Norm LaValla

Re:

2016/2017 Dump Body for F350 Cab Chassis

Henderson Products-Illinois is pleased to quote the following equipment:

Henderson MKE3 1-ton 9' Stainless steel body

Installed

13" sides drop down

19" quick release tailgate center mount

NTEA Class 40 Scissor Hoist

Electric Power unit DA

12 ga 201 SS sides and ends

3/16 AR400 floor (no cross members)

Body up switch

Back up alarm

Red & White conspicuity tape

S/T/T/BU LED in each rear corner post

(2) LED Warn facing rearward in cabshield

(2) LED Warn side facing in cabshield

5/8" Pintle plate with receiver style hitch

2" Combination pintle hook

Pintle hook adapter for 2" combination hook

Pintle plate mounted 3 LED Marker lights

Washed and interior vacuumed

Delivered to United City of Yorkville

Price per Unit:

\$12,160.00

Number of Units

2

Extended Price

\$24,320.00

Tax 8.5%

Total Quote Price

\$24,320.00

FOB Huntley, IL

Please note the following regarding installation quotes:

A clean truck frame without obstruction is assumed in the pricing of our quote. Re-positioning of air tanks, fuel tanks or other obstacles to the ease of installation may require additional charges. Henderson will notify you before modification if this occurs.



QUOTATION Monroe Truck Equipment 812 Draper Avenue Joliet, IL 60432 Phone: 815-727-3134

Fax: 815-727-5429

Email: ejaakkola@monroetruck.com

www.monroetruck.com

Quote Number:

4ELJ000888

Job Order Number: Quote Date:

9/8/2016 10/8/2016

Quote valid until: 10/8/20 Terms: NET 30

Salesperson: MARKEL, TOM

Quoted By: Erik Jaakkola

61	DRKVILLE, CITY OF, (8652800) LO TOWER LANE DRKVILLE, IL 60560	Contact: Phone: Email:	JOHN SLEEZER 630-553-4352 Fisleezer@yorkville.i	Fax: il.us	Dealer Code: P.O. Number:	
	REASSIGN (Required for pool uni	its): 🔲 F	leet 🗌 Retail			
ı	MSO/MCO (ONLY check if legally require	ed): 🗌 N	иso 🗌 мсо			
Accepted by: \overline{Ci}	ustomer must fill out the information ab	ove before	the order can be pro	ncessed	Date:	

Chassis Information

Year: 2017	Make: FOI	RD	Model: F-350	Chassis Color:	Cab Type: REGULAR	
Single/Dual: SRW CA: 56.0 CT: -1.0	Wheelbase: 142.0	F.O. Number #:	Vin:			
				1.0. Number W.	VIII;	

Comments:

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

DESCRIPTION

8'6" BOSS SUPER DUTY STEEL STRAIGHT BLADE SNOWPLOW

\$5,440.00

- SMARTHITCH 2
- SMARTTOUCH 2 CONTROLLER
- SMARTLIGHT 2
- SMARTSHIELD
- HIGH-PERFORMANCE HYDRAULIC PACKAGE
- ENCLOSED HYDRAULICS
- CHAINLESS HYDRAULIC CYLINDER LIFTING SYSTEM
- HEAVY-DUTY PUSH FRAME
- REINFORCED STEEL MOLDBOARD
- CAST-IRON PLOW SHOES
- INSTALLED
- TWO-YEAR LIMITED WARRANTY

MUNICIPAL DISCOUNT

-\$384.00

Quote Total:

\$5,056.00

Additional Options:

DESCRIPTION

BOSS OEM HEAVY DUT RUBBER SNOW DEFLECTOR - INSTALLED

OR

10" AFTERMARKET DEFLECTOR BELTING (1/8" THICK) – INSTALLED

AMOUNT ADD TO QUOTE \$307.00 Yes / No OR

Ves / No

PICK UP & DELIVERY OF TRUCK BOTH WAYS \$275.00

Notes: PLEASE LET ME KNOW IF YOU NEED ANY OF THE "Additional Options"

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable.
- Restocking fees may be applicable for cancelled orders.



Henderson Products - Illinois 11921 Smith Drive Huntley, IL. 61042

Toll Free: 888-360-7483 Office: 847-836-4996

<u>Quote</u>

Date: 9/19/2016

To: United City of Yorkville c/o John Slezer

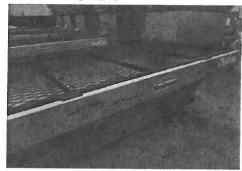
By: Norm LaValla
Re: 8' FSP Spreader

Henderson Products-Illinois is pleased to quote the following equipment:

Henderson Products FSP 8' Stainless steel

Unpainted Stainless steel 2.0 CY Capacity 10.5 hp Briggs & Straton Engine

Battery Tray (Battery not included) In cab controller Spinner chute extension Tailgate latch assy 4 Nylon Straps w/ Rachets Slight scratch or Dent



Price per Unit:

\$5,557.00

Number of Units

2 \$11,114.00 While they are available

Extended Price

Tax 8.5%

Total Quote Price

\$11,114.00

FOB Huntley, IL

Please note the following regarding installation quotes:

A clean truck frame without obstruction is assumed in the pricing of our quote. Re-positioning of air tanks, fuel tanks or other obstacles to the ease of installation may require additional charges. Henderson will notify you before modification if this occurs.

1



RICK CRUSE Government Fleet Manager (217) 827-4245

2017 Ford F-150

Super Crew

State of Illinois Contract 4018026 Illinois Sheriff Assoc. Contract 05012017





4x2 \$21,890 • 4x4 \$24,962

2017 Ford F-150

Super Crew

standard equipment

MECHANICAL

- 5.0L V8 with Flex-Fuel
- Axle, Front Independent Front Suspension (IFS)
- Brakes 4-Wheel Disc with ABS
- Electronic Six-Speed Automatic Transmission
- Springs, Front Coil
- Springs, Rear Leaf, Two-Stage Variable Rate
- Stabilizer Bar, Front
- Steering Power, Rack-and-Pinion

EXTERIOR

- Bumper and Fascia, Front Black
- Bumper, Rear Black
- Cargo Lamp integrated with Center Highmounted Stop Lamp (CHMSL)
- Easy Fuel® Capless Fuel-Filler
- Exhaust Single Rear
- F-150 Fender Badge
- Fully Boxed Steel Frame
- Grille Black Three Bar Style with Black Nostrils and Black Surround
- Halogen Headlamps
- Handles, Black Door and Tailgate
- Hooks Pickup Box Tie-Down, four (4)
- Hooks Front Tow 4x4, two (2)
- Mirrors, Sideview Manual-folding, Dual Manual Glass with Black Skull Caps
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate removable with key lock
- Tires 265/70R 17 OWL all-terrain tires (A/T) 4x4
- Wheels 17" Silver Steel
- Wipers Intermittent speed

INTERIOR/COMFORT

- 1st Row Manual Windows
- Airbags Driver and Passenger Front
- AM/FM Stereo
- Black Vinyl Floor Covering
- Dome Light
- Fade-to-Off Interior Lighting
- Gauges and Meters Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles Front A-Pillar, Driver and Passenger Side
- Horn Dual Note
- Illuminated Entry
- Manual Air Conditioning, Single Zone
- Manual Locks
- Outside Temperature Display
- Powerpoint 12V Front
- Rear Window with Fixed Glass and Solar Tint
- · Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front Cloth 40/20/40
- Seat Belts, Active Restraint System (ARS)
- Steering Wheel, Black Urethane Manual Tilt/Telescoping and Manual Locking
- Tire Pressure Monitoring System (TPMS)
- Visor, Driver Side; Visor with Mirror, Passenger Side

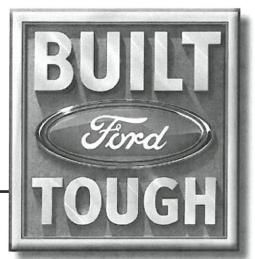
Fuel Tanks

Standard Range 23-Gallon

2017 Ford F-150

Super Crew

option list



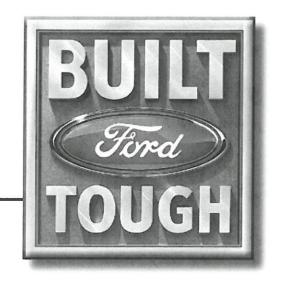
	3.5L V6 Ti-VCT Flex Fuel (N/A Long Bed) (\$600)	5	54R/59S HEATED MIRROWS/LED SPOTS \$475.00
	50S-Cruise Control\$192		52B-SyncREG 50S CRUISE CONTROL \$400
	Long Bed\$350.00		924-Privacy Glass\$100
	XL3-3.31 Limited Slip (V8 Only)\$358	X	85H-Back-Up Alarm\$120
	53A-Tow Package\$422		655-Ext. Range Tank\$380
X	Extra Key\$70		63T-Tailgate Step\$375
X	85A-Power Windows\$998		76R–Reverse-Sensing REG TOW PK \$260
1	413-Skid Plates (4x4 Only)\$137		67T-Trailer Brake Control, Reg 53A Tow Pk\$260
X	153-License BracketN/C		Snow Plow Prep (4x4 Only)\$50
	168-Carpet Floor Mats\$140		57Q-Rear Window Defroster REG 924 PG\$200
X	47R-Rubber Floor Mats\$100		942-Daytime Running Lights\$42
	16G-Vinyl Flooring, BlackN/C		Front and Rear Mud Flaps, Flat\$150
	76C-Rear View Cam, Reg 85A Power Group \$240		4 Corner Strobes (LED)\$660
	59S-Driver Spot Light\$265	-	Delivery, 1 Unit\$275
	86A-Chrome Package\$750		Delivery, 2 or More\$225
	58B-Single CD with AM/FM Radio\$280	X	Title\$95
	REMOTE START\$ 650	X	Doc Fee/CVR\$125
	41H-Block Heater\$80		Transfer Plates\$25
X	96W-Spray-In Bed Liner\$475		New Plates, Passenger\$101
	63S-Bed Step\$320	_	Sheriff Plates\$8.00
	18B-Running Boards, Black Flat\$250	X	M Plates\$8.00
	58C-Sirius/XM Satellite\$480		MP Plates\$8.00

\$ 23,881.00

2017 Ford F-150

Super Crew

color options



☐ PQ-Race Red	N/C
☐ N6-Blue LIGHTNING	N/C
☐ H5-Caribou	N/C
☐ N1-Blue Jean Metallic	N/C
☐ G1-SHADOW Black Metallic	N/C
☐ J7-Magnetic	N/C
☐ UX-Ingot Silver Metallic	N/C
X YZ-Oxford White	N/C

INTERIOR

EXTERIOR

AG-Medium E	arth Gray,	Vinyl	N/C
☐ CG-Medium E	arth Grav.	Cloth	N/C

WG CLOTH 40/CONSOLE /40 STEERING COLUMN MOUNTED SHIFT \$ 295.00



Reviewed By:	
Legal	
Finance	
Engineer	
City Administrator	
Human Resources	

Community Development

CA #5

Tracking Number

PW 2016-73

Agenda Item Summary Memo

Police Public Works Parks and Recreation

Title: 2016 Sanita	nry Sewer Lining P	rogram							
Meeting and Date	: City Council – C	October 25, 2016							
Synopsis: Consideration of Change Order No. 2									
Council Action Pr	eviously Taken:								
Date of Action: PV	V - 10/18/16	Action Taken: Moved forward to	CC consent agenda						
Item Number: PV	V 2016-73								
Type of Vote Requ	uired:								
Council Action Requested: Consideration of Approval									
Submitted by:		son En	gineering						
	Name	De	epartment						
		Agenda Item Notes:							



Memorandum

To: Bart Olson, City Administrator

From: Brad Sanderson, EEI

CC: Eric Dhuse, Director of Public Works

Krysti Barksdale-Noble, Community Dev. Dir.

Lisa Pickering, Deputy City Clerk

Date: October 11,2016

Subject: 2016 Sanitary Sewer Lining

The purpose of this memo is to present Change Order No. 2 for the above referenced project.

A Change Order, as defined by in the General Conditions of the Contract Documents, is a written order to the Contractor authorizing an addition, deletion or revision in the work within the general scope of the Contract Documents, or authorizing an adjustment in the Contract Price or Contract Time.

Background:

The United City of Yorkville and Visu-Sewer of Illinois, LLC entered into an agreement for a contract value of \$180,914.90 for the above referenced project. The total value of the contract was previously reduced to \$143,476.30 via Change Order No. 1. The intent of this project was to rehabilitate various sewers using cured-in-place liners.

Questions Presented:

Should the City approve Change Order No. 2 which would **increase** the contract amount by \$757.45?

Discussion:

Changes are per as-built quantities measured in the field. Please see the attached summary spreadsheet.

We are recommending approval of the change order.

Action Required:

Consideration of approval of Change Order No. 2 in the amount of \$757.45.

CHANGE ORDER

Order No. 2	
Date: October 12, 2016	
Agreement Date: May 6, 2016	
NAME OF PROJECT: 2016 Sanitary Sewer Lining	
OWNER: United City of Yorkville	
CONTRACTOR: Visu-Sewer of Illinois, LLC	
The following changes are hereby made to the CONTRACT DOCUMENTS: 1) See Attached	
Change of CONTRACT PRICE:	
Original CONTRACT PRICE:	\$180,914.90
Current CONTRACT PRICE adjusted by previous CHANGE ORDER(S):	\$ 143,476.30
The CONTRACT PRICE due to this CHANGE ORDER will be (increased) (decreased) by:	\$ 757.4 <u>5</u>
The new CONTRACT PRICE including this CHANGE ORDER will be:	\$ 144,233.75
Change to CONTRACT TIME: The CONTRACT TIME will be (increased) (decreased) by	alendar days.
The date for completion of all work will be	
Justification 1-8) Changes per as-built quantities measured in the field.	
Approvals Required	
Requested by: Visu-Sewer	of Illinois, LLC
Recommended by: Engineering Er	nterprises, Inc.
Accepted by: United Cit	v of Yorkville

CHANGE ORDER NO. 2 2016 SANITARY SEWER LINING UNITED CITY OF YORKVILLE

ITEMA NO	ITENAC	LINIT	CONTRACT	UNIT PRICE		ADDITIONS			DEDUCTIONS		
ITEM NO.	ITEMS	UNIT	QUANTITY	UN	II PRICE	QUANTITY		COST	QUANTITY		COST
1	CURED-IN-PLACE PIPE LINING, 6"	FOOT	524	\$	27.80		\$	-	23	\$	639.40
2	CURED-IN-PLACE PIPE LINING, 8"	FOOT	2388	\$	29.60		\$	-	140	\$	4,144.00
3	CURED-IN-PLACE PIPE LINING, 10"	FOOT	262	\$	35.75	461	\$	16,480.75		\$	-
4	CURED-IN-PLACE PIPE LINING, 12"	FOOT	573	\$	36.30		\$	-	319	\$	11,579.70
5	CURED-IN-PLACE PIPE LINING, 15"	FOOT	549	\$	47.10	38	\$	1,789.80		\$	-
6	REMOVE PROTRUDING TAP	EACH	25	\$	50.00		\$	-	11	\$	550.00
7	HEAVY ROOT CLEANING	FOOT	150	\$	3.00		\$	-	150	\$	450.00
8	GROUT JOINTS	EACH	10	\$	50.00		\$	-	3	\$	150.00

TOTAL ADDITIONS = \$18,270.55

TOTAL DEDUCTIONS = (\$17,513.10)

ORIGINAL CONTRACT PRICE: \$ 180,914.90

CURRENT CONTRACT PRICE ADJUSTED BY PREVIOUS CHANGE ORDERS: \$ 143,476.30

AMOUNT OF CURRENT CHANGE ORDER: \$757.45

NEW CONTRACT PRICE: \$ 144,233.75



Reviewed By:

Legal	
Finance	
Engineer	
City Administrator	
Human Resources	
Community Development	
Police	
Public Works	
Parks and Recreation	

A ~ ~ ~ d ~ 14 ~ ~ ~ N 1 × ~ ~ l ~ ~	
Agenda Item Numbe	1

CA #6

Tracking Number

ADM 2016-65

Agenda Item Summary Memo

Title: Monthly	Treasurer's Report	for September	2016
Meeting and Da	ate: City Council -	- October 25, 2	2016
Synopsis:		_	
Council Action	Previously Taken:	1	
Date of Action:	ADM – 10/19/16	Action Taker	n: Moved forward to CC consent agenda
Item Number:	ADM 2016-65		
Type of Vote R	equired: Majority		
Council Action	Requested: Appro	oval	
Submitted by:			Finance
	Nam	.e	Department
		Agenda Iter	m Notes:

EST. 1836

UNITED CITY OF YORKVILLE

TREASURER'S REPORT - for the month ending September 30, 2016

Cash Basis

ROMLE ILLE	Beginning Fund Balance	September Revenues	YTD Revenues	Revenue Budget	% of Budget	September Expenses	YTD Expenses	Expense Budget	% of Budget	Projected Ending Fund Balance
General Fund										
01 - General	5,691,706	2,601,429	8,171,237	14,516,822	56%	1,360,157	5,621,250	14,833,097	38%	8,241,693
Special Revenue Funds										
15 - Motor Fuel Tax	883,223	78,887	247,876	512,577	48%	19,192	387,610	740,580	52%	743,488
79 - Parks and Recreation	500,762	222,628	920,728	1,654,988	56%	182,142	808,937	1,796,995	45%	612,553
72 - Land Cash	212,318	70,787	89,310	489,000	18%	2,174	61,341	453,855	14%	240,288
87 - Countryside TIF	(549,946)	68,689	175,973	200,000	88%	-	78,036	162,759	48%	(452,009)
88 - Downtown TIF	253,703	30,528	66,953	70,050	96%	16,036	48,311	478,530	10%	272,345
11 - Fox Hill SSA	(3,780)	3,138	7,199	7,073	102%	357	1,901	11,333	17%	1,518
12 - Sunflower SSA	(31,175)	9,676	20,021	20,392	98%	408	1,355	17,534	8%	(12,509)
Debt Service Fund										
42 - Debt Service	-	42,749	161,801	320,675	50%	25	25,838	320,675	8%	135,963
Capital Project Funds										
25 - Vehicle & Equipment	1,841	40,220	374,279	240,883	155%	32,276	154,903	293,617	53%	221,217
23 - City-Wide Capital	3,003,908	41,674	443,409	1,823,662	24%	256,842	1,117,500	3,796,671	29%	2,329,817
Enterprise Funds										
* 51 - Water	5,196,289	60,589	1,572,395	3,794,908	41%	260,679	2,795,122	6,631,429	42%	3,973,563
* 52 - Sewer	1,570,874	124,527	974,353	2,534,994	38%	69,874	534,861	2,965,298	18%	2,010,366
Library Funds										
82 - Library Operations	499,355	266,916	646,693	731,887	88%	51,690	292,945	756,943	39%	853,103
83 - Library Debt Service	-	312,835	725,299	752,771	96%	· =	101,385	752,771	13%	623,914
84 - Library Capital	14,807	11,951	31,054	20,010	155%	7,178	14,569	11,895	122%	31,292
Total Funds	17,243,885	3,987,222	14,628,579	27,690,692	53%	2,259,030	12,045,865	34,023,982	35%	19,826,600

^{*} Fund Balance Equivalency

As Deputy Treasurer of the United City of Yorkville, I hereby attest, to the best of my knowledge, that the information contained in this Treasurer's Report is accurate as of the date detailed herein. Further information is available in the Finance Department.

Rob Fredrickson, Finance Director/Deputy Treasurer



Reviewed E	3у
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Legal	
Finance	
Engineer	
City Administrator	
Human Resources	
Community Development	
Police	
Public Works	
Parks and Recreation	

	_		
Agenda	Item	Numb	e

CA #7

Tracking Number

ADM 2016-69

Agenda Item Summary Memo

Title: Tax Levy	Estimate		
Meeting and Dat	ce: City Council –	October 25, 20	16
Synopsis: See at	tached memo.		
Council Action F	Previously Taken:		
Date of Action: A	ADM – 10/19/16	Action Taken:	Moved forward to CC consent agenda
Item Number: A	ADM 2016-69		
Type of Vote Rec	quired: Majority		
Council Action F	Requested: Approv	'al	
Submitted by:	Bart (Olson	Administration
_	Name)	Department
		Agenda Item	Notes:



Memorandum

To: Administration Committee

From: Rob Fredrickson, Finance Director

Bart Olson, City Administrator

Date: October 12, 2016

Subject: 2016 Tax Levy Estimate

Summary

Approval of a 2016 tax levy estimate, for purposes of publishing a public notice for an upcoming public hearing.

Background

Each year, the first step of the tax levy process involves adopting a tax levy estimate for purposes of holding a public hearing (if required). The requested tax levy estimate for the City and Library operations (capped taxes) is \$3,793,185, as shown on Exhibit C. Per past practice and the property tax extension limitation law (PTELL), the City expects the actual tax levy to be lower.

Based on past levy and budget discussions, the City has unofficially adopted a plan to reduce its tax levy for fiscal years 2015 through 2018. This plan was a modified extension of the process began in fiscal year 2012 as a result of non-abated property taxes and the passage of the non-home rule sales tax referendum:

Planned decreases

2% reduction in FY 15

1% reduction in FY 16 (prior fiscal year)

1% reduction in FY 17 (current fiscal year)

1% reduction in FY 18 (under discussion)

The above reduction schedule was reflected between the City property tax line-item (a calculation of the City uncapped taxes and City capped taxes) and the Library property tax-line-item (a calculation of the Library uncapped taxes and Library capped taxes). In reality, property taxes decreased at a rate quicker than we expected:

Actual decreases

3% reduction in FY 15

1.66% reduction in FY 16 (prior fiscal year)

1.68% reduction in FY 17 (current fiscal year)

0% movement (under discussion)

As reflected in Exhibits B, it is the recommendation of staff that the City discontinues its practice of reducing the overall levy by 1% in FY 18, and instead would propose that the City levy a 0% change, resulting in no increase from the year prior. While this will result in the City not levying \$19,000 under PTELL, which means that amount is lost for subsequent levy years, we feel that it was important to not deviate from the intent of the previously communicated property tax reduction plan. Depending on how the City determines to levy with the Library (combined or separate) will result in the City's portion of the levy either decreasing by approximately 1% (combined – Exhibit A) or a 0% change (separate – Exhibit B).

Details

The fiscal year 2017 (2015 levy) certification from the County Clerk is attached (Exhibit D) to this memo. The first page contains all City (non-Library) taxes, and the second page contains Library taxes (operations and debt service for the 2006 & 2013 Refunding bonds).

The primary policy questions for the 2016 levy year will be whether or not the City and Library levies should be combined (as is current practice) or levied separately. As you may recall, property tax growth is determined in different ways for the City and the Library. The City's property tax growth is primarily determined by CPI (i.e. inflation – which is 0.7% for 2016), whereas the Library's property tax growth is rate based, set at a maximum rate of \$0.15 per \$100 of EAV. During years in which EAV grows faster than inflation (such as this year), and assuming the Library levies at its maximum rate (0.15), the Library's levy amount grows at a much higher rate (9.96% v. the City's PTELL maximum of 0.60% - please see Exhibit A), thus diminishing the amount available to the City for its levy by approximately \$50,000.

As an alternative to keeping the Library under the City's tax umbrella, the City does have the option of instructing the County Clerk to calculate the levies separately for the City and the Library. This would essentially "level the playing field" by applying the same rules for growth to both entities. In other words, both entities would be subject to PTELL, which limits growth the lessor of CPI or 5% plus an additional amount for new construction. As shown in Exhibit B, this would mean that the total City levy would be flat, and the Library would still see an increase in their levy by 2.20%.

Another item of note is the police pension levy, which has been determined to be \$966,211, as shown on page 6 of the Actuarial Valuation Report (Exhibit E). This represents an increase of approximately \$140,000 (17%) over the amount extended in 2015, as a result of changes made to mortality assumptions used in the funding calculation and a lower than expected rate of return of -0.46% for FYE 16. This increase in the police pension levy, coupled with a low inflation rate of 0.7%, will result in a net reduction in property taxes that are available for general purposes to the City's general fund, which is reflected on the summary page of Exhibit A in the amount of ~\$123,000 and on the summary page of Exhibit B in the amount of ~\$93,000.

The breakdown of the sublevies is attached for your review. These do not need to be formally decided upon until the City passes its levy ordinance in December. The County's current EAV estimate is \$463,258,008 which is a 9.95% increase from last year. The abatement ordinances for the non-abated (uncapped) City property taxes should be voted on in December; however the County will typically give an extension until late January/early February.

Homeowner Impact

The property tax bill lists the City and the Library as two distinct itemized charges. Assuming the City levies separately from the Library (Exhibit B), the City's (capped and uncapped) estimated levy extension is projected as 0% change as compared to the 2015 levy year (payable in 2016). The Library (capped and uncapped) levy is projected to be 1.55% higher than the 2015 levy year extension (payable in 2016). Based on these two statements, the amount that each property owner pays to the City **should** be similar to the prior year and the amount paid to the Library **should** be approximately \$6 higher than the prior year's tax bill, assuming that their individual property's EAV does not exceed the overall increase in aggregate EAV (currently projected at 9.95%).

Recommendation

The preliminary staff recommendations for aggregate levy amounts are below. Staff also recommends that the City instruct the County Clerk to levy separately for the City and the Library, so that both entities are held to the same rules when it comes to growth. The breakdowns of the individual sublevies are included in the exhibits to this memo; however, they do not need to be set for purposes of holding a public hearing (as they can be changed at anytime). We would propose to hold the public hearing at the November 22nd City Council meeting.

	2015 Levy Extension	2016 Maximum Levy (Estimate)	2016 Levy Recommended Amount
City Levy (Capped)	3,053,660	3,120,880	~3,101,185
Library Operations (Capped)	631,958	645,867	~692,000
City Bonds (Uncapped)	47,525	N / A	N / A
Library Bonds (Uncapped)	752,788	N / A	760,396
Totals	4,485,930	N/A	4,553,581



2016 Tax Levy - Estimated (Combined)

(Limiting Rate Applied to City / Not Applied to Library)

			2014 Rate Setting EAV	% Change over Prior <u>Yr EAV</u>				2015 Rate Setting EAV	% Chang Prior <u>Yr</u>				<u>E</u>	2016 Estimated EAV	% Change over Prior <u>Yr EAV</u>	
	Farm	\$	2,743,283	4.78%	Farm		\$	2,861,401		4.31%	Farm		\$	2,952,524	3.18%	
	Residential	\$	310,655,449	-0.21%	Residenti	al	\$	320,914,471		3.30%	Residentia	1	\$	356,059,390	10.95%	
	Commercial	\$	90,744,145	-8.74%	Commerc	ial	\$	84,529,087		-6.85%	Commerci	al	\$	89,284,033	5.63%	
	Industrial	\$	12,668,201	90.30%	Industrial		\$	13,000,039		2.62%	Industrial		\$	14,944,732	14.96%	
	State Railroad	\$	17,328	0.00%	State Rai	lroad	\$	17,329		0.01%	State Rails	oad	\$	17,329	0.00%	
	Total	\$	416,828,406	-0.77%	Estimate	d Total	\$	421,322,327		1.08%	Estimated	Total	\$	463,258,008	9.95%	
	2014		2014	2014		2015		2015	2015		2	016		2016	% Change over	\$ Change over
	Rate		Levy Request	Levy Extension		Rate	L	Levy Request	Levy Exte	ension_	1	Rate]	Levy Request	Prior Yr Ext.	Prior Yr Ext.
Corporate	0.25026	\$	1,043,200	\$ 1,043,155	C	.23795	\$	1,043,200	\$ 1,0	002,536	0.	21641	\$	1,002,536	0.00% \$	(0)
Bonds & Interest	0.03972		165,527	165,564	C	.01128		47,497		47,525	0.	00000		-	-100.00%	(47,525)
IMRF Pension	0.10795		450,000	449,966	C	.00000		-		-	0.	00000		-	-	-
Police Protection	0.08397		350,000	350,011	C	.24069		1,088,449	1,0	014,080	0.	19063		883,114	-12.91%	(130,966)
Police Pension	0.16941		853,477	706,149	C	.19591		825,413	;	325,413	0.	20857		966,211	17.06%	140,798
Audit	0.00720		30,000	30,012	C	.00686		30,000		28,903	0.	00648		30,000	3.80%	1,097
Liability Insurance	0.00960		40,000	40,016	C	.00914		40,000		38,509	0.	00863		40,000	3.87%	1,491
Social Security	0.07197		300,000	299,991	C	.03423		150,000		144,219	0.	03238		150,000	4.01%	5,781
School Crossing Guard	0.00600		25,000	25,010	C	.00000		-		-	0.	00000		-	-	-
Unemployment Insurance	0.01200		50,000	50,019		.00000		-		-	0.	00000		-	-	-
Subtotal City	0.75808	\$	3,307,204	\$ 3,159,893	0	.73606	\$	3,224,559	\$ 3,	101,185	0.	66310	\$	3,071,861	-0.95%	(29,324)
17 0 4	0.15000	\$	692,000	\$ 625,217		.15000	\$	692,000	Φ.	531,958		15000	\$	694,887	9.96% \$	62,930
Library Operations	0.13000	ý.					Þ						Э			
Library Bonds & Interest			749,845	749,843		.17868	ф.	752,770		752,788		16414		760,396	1.01%	7,608
Subtotal Library	0.32990	\$	1,441,845	\$ 1,375,060	· ·	.32868	\$	1,444,770	\$ 1,.	384,745	0.	31414	\$	1,455,283	5.09%	70,538
Total City (PTELL & Non-PTELL)	1.08798	\$	4,749,049	\$ 4,534,953	1	.06474	\$	4,669,329	\$ 4,	185,930	0.	97724	\$	4,527,144	0.92% \$	41,214
less Bonds & Interest	0.21962		915,372	915,407	C	.18996		800,267		800,313	0.	16414		760,396	-4.99%	(39,917)
P-TELL Totals	0.86836	\$	3,833,677	\$ 3,619,545	0	.87478	\$	3,869,062	\$ 3,0	685,617	0.	81310	\$	3,766,748	2.20% \$	81,131

Summary 2016 Tax Levy - Estimated (Combined)

(Limiting Rate Applied to City / Not Applied to Library)

	2014 Requested	2014 Extended	_		2015 Extended		2016 Requested	% Inc(Dec) Over Prior Yr Extended	\$ Inc(Dec) Over Prior Yr Extended
City	2,288,200	2,288,180	City	2,351,649	2,228,247	City	2,105,650	-5.50%	(122,597)
Library	692,000	625,217	Library	692,000	631,958	Library	694,887	9.96%	62,930
Police Pension	853,477	706,149	Police Pension	825,413	825,413	Police Pension	966,211	17.06%	140,798
City Debt Service	165,527	165,564	City Debt Service	47,497	47,525	City Debt Service	-	-100.00%	(47,525)
Library Debt Service	749,845	749,843	Library Debt Service	752,770	752,788	Library Debt Service	760,396	1.01%	7,608
Total	4,749,049	4,534,953	Total	4,669,329	4,485,930	Total	4,527,144	0.92%	41,214
less Bonds & Interest	915,372	915,407	less Bonds & Interest	800,267	800,313	less Bonds & Interest	760,396	- <u>4.99</u> %	(39,917)
PTELL Subtotal	3,833,677	3,619,545	PTELL Subtotal	3,869,062	3,685,617	PTELL Subtotal	3,766,748	2.20%	81,131
City (excluding Debt Service Library (excluding Debt Service)		2,994,329 625,217	City (excluding Debt Service) Lib (excluding Debt Service)	3,177,062 692,000	3,053,660 631,958	City (excluding Debt Service) Lib (excluding Debt Service)	3,071,861 694,887	0.60% 9.96%	18,201 62,930
City Debt Service Levy Br Series 2014B - Debt Service		S 165,564	City Debt Service Levy B Series 2014B - Debt Servi		<u>\$ 47,525</u>	City Debt Service Levy Bre Series 2014B - Debt Service		<u>\$</u>	
Total	\$	6 165,564	Total		\$ 47,525	Total		\$ -	

2016 Tax Levy - Estimated (Separate)

		2014 Rate Setting EAV	% Change over Prior Yr EAV		2015 Rate Setting EAV	% Change over Prior <u>Yr EAV</u>		2016 Estimated EAV	% Change over Prior <u>Yr EAV</u>	
	Farm	\$ 2,743,283	4.78%	Farm	\$ 2,861,401	4.31%	Farm	\$ 2,952,524	3.18%	
	Residential	\$ 310,655,449	-0.21%	Residential	\$ 320,914,471	3.30%	Residential	\$ 356,059,390	10.95%	
	Commercial	\$ 90,744,145	-8.74%	Commercial	\$ 84,529,087	-6.85%	Commercial	\$ 89,284,033	5.63%	
	Industrial	\$ 12,668,201	90.30%	Industrial	\$ 13,000,039	2.62%	Industrial	\$ 14,944,732	14.96%	
	State Railroad	\$ 17,328	0.00%	State Railroad	\$ 17,329	0.01%	State Railroad	\$ 17,329	0.00%	
	Total	\$ 416,828,406	-0.77%	Estimated Total	\$ 421,322,327	1.08%	Estimated Total	\$ 463,258,008	9.95%	
	2014	2014	2014	2015	2015	2015	2016	2016	% Change over	\$ Change over
	Rate	Levy Request	Levy Extension	Rate	Levy Request	Levy Extension	Rate	Levy Request	Prior Yr Ext.	Prior Yr Ext.
Corporate	0.25026	\$ 1,043,200	\$ 1,043,155	0.23795	\$ 1,043,200	\$ 1,002,536	0.21641	\$ 1,002,536	0.00% \$	(0)
Bonds & Interest	0.03972	165,527	165,564	0.01128	47,497	47,525	0.00000	-	-100.00%	(47,525)
IMRF Pension	0.10795	450,000	449,966	0.00000	-	-	0.00000	-	-	-
Police Protection	0.08397	350,000	350,011	0.24069	1,088,449	1,014,080	0.19696	912,438	-10.02%	(101,642)
Police Pension	0.16941	853,477	706,149	0.19591	825,413	825,413	0.20857	966,211	17.06%	140,798
Audit	0.00720	30,000	30,012	0.00686	30,000	28,903	0.00648	30,000	3.80%	1,097
Liability Insurance	0.00960	40,000	40,016	0.00914	40,000	38,509	0.00863	40,000	3.87%	1,491
Social Security	0.07197	300,000	299,991	0.03423	150,000	144,219	0.03238	150,000	4.01%	5,781
School Crossing Guard	0.00600	25,000	25,010	0.00000	-	-	0.00000	-	-	-
Unemployment Insurance	0.01200	50,000	50,019	0.00000	-	-	0.00000	-	-	-
Subtotal City	0.75808	\$ 3,307,204	\$ 3,159,893	0.73606	\$ 3,224,559	\$ 3,101,185	0.66943	\$ 3,101,185	0.00%	(0)
Library Operations	0.15000	\$ 692,000	\$ 625,217	0.15000	\$ 692,000	\$ 631,958	0.13942	\$ 645,867	2.20% \$	13,910
Library Bonds & Interest	0.17990	749,845	749,843	0.17868	752,770	752,788	0.16414	760,396	1.01%	7,608
Subtotal Library	0.32990	\$ 1,441,845	\$ 1,375,060	0.32868	\$ 1,444,770	\$ 1,384,745	0.30356	\$ 1,406,263	1.55%	21,518
Total City (PTELL & Non-PTELL)	1.08798	\$ 4,749,049	\$ 4,534,953	1.06474	\$ 4,669,329	\$ 4,485,930	0.97299	\$ 4,507,448	0.48% \$	21,518
less Bonds & Interest	0.21962	915,372	915,407	0.18996	800,267	800,313	0.16414	 760,396	-4.99%	(39,917)
P-TELL Totals	0.86836	\$ 3,833,677	\$ 3,619,545	0.87478	\$ 3,869,062	\$ 3,685,617	0.80885	\$ 3,747,052	1.67% \$	61,435

Summary 2016 Tax Levy - Estimated (Separate)

	2014 Requested	2014 Extended		2015 Requested	2015 Extended		2016 Requested	% Inc(Dec) Over Prior Yr Extended	\$ Inc(Dec) Over Prior Yr Extended
City	2,288,200	2,288,180	City	2,351,649	2,228,247	City	2,134,974	-4.19%	(93,273)
Library	692,000	625,217	Library	692,000	631,958	Library	645,867	2.20%	13,910
Police Pension	853,477	706,149	Police Pension	825,413	825,413	Police Pension	966,211	17.06%	140,798
City Debt Service	165,527	165,564	City Debt Service	47,497	47,525	City Debt Service	-	-100.00%	(47,525)
Library Debt Service	749,845	749,843	Library Debt Service	752,770	752,788	Library Debt Service	760,396	1.01%	7,608
Total	4,749,049	4,534,953	Total	4,669,329	4,485,930	Total	4,507,448	0.48%	21,518
less Bonds & Interest	915,372	915,407	less Bonds & Interest	800,267	800,313	less Bonds & Interest	760,396	- <u>4.99</u> %	(39,917)
PTELL Subtotal	3,833,677	3,619,545	PTELL Subtotal	3,869,062	3,685,617	PTELL Subtotal	3,747,052	1.67%	61,435
City (excluding Debt Servic	ce)	2,994,329	City (excluding Debt Service)	3,177,062	3,053,660	City (excluding Debt Service)	3,101,185	1.56%	47,525
Library (excluding Debt Set	rvice)	625,217	Lib (excluding Debt Service)	692,000	631,958	Lib (excluding Debt Service)	645,867	2.20%	13,910
City Debt Service Levy Br	reakout		City Debt Service Levy B	reakout		City Debt Service Levy Bro	<u>eakout</u>		
Series 2014B - Debt Service	ce Fund	6 165,564	Series 2014B - Debt Servi	ce Fund	\$ 47,525	Series 2014B - Debt Service	e Fund	\$ -	
Total	\$	6 165,564	Total		\$ 47,525	Total		\$ -	

Exhibit C

2016 Tax Levy - Requested (Separate)

			2014 Rate Setting EAV	% Change over Prior <u>Yr EAV</u>				2015 Rate Setting EAV	% Change Prior <u>Yr I</u>				2016 Estimated EAV	% Change over Prior <u>Yr EAV</u>	
	Farm	\$	2,743,283	4.78%	Farm	:	\$	2,861,401		4.31%	Farm	\$	2,952,524	3.18%	
	Residential	\$	310,655,449	-0.21%	Residentia	al :	\$	320,914,471		3.30%	Residential	\$	356,059,390	10.95%	
	Commercial	\$	90,744,145	-8.74%	Commerci	ial	\$	84,529,087		-6.85%	Commercial	\$	89,284,033	5.63%	
	Industrial	\$	12,668,201	90.30%	Industrial	:	\$	13,000,039		2.62%	Industrial	\$	14,944,732	14.96%	
	State Railroad	\$	17,328	0.00%	State Rails	road	\$	17,329		0.01%	State Railroad	\$	17,329	0.00%	
	Total	\$	416,828,406	-0.77%	Estimated	1 Total	\$	421,322,327		1.08%	Estimated Tota	al \$	463,258,008	9.95%	
	2014		2014	2014	2	2015		2015	2015		2016		2016	% Change over	\$ Change over
	Rate		Levy Request	Levy Extension		Rate	L	evy Request	Levy Exter	nsion	Rate		Levy Request	Prior Yr Ext.	Prior Yr Ext.
Corporate	0.25026	\$	1,043,200	\$ 1,043,155	0.	23795	\$	1,043,200	\$ 1,0	02,536	0.2164	1 \$	1,002,536	0.00% \$	(0)
Bonds & Interest	0.03972		165,527	165,564	0.	01128		47,497		47,525	0.0000)	-	-100.00%	(47,525)
IMRF Pension	0.10795		450,000	449,966	0.	.00000		-		-	0.0000)	-	-	-
Police Protection	0.08397		350,000	350,011	0.	24069		1,088,449	1,0	14,080	0.1969	5	912,438	-10.02%	(101,642)
Police Pension	0.16941		853,477	706,149	0.	19591		825,413	8	25,413	0.2085	7	966,211	17.06%	140,798
Audit	0.00720		30,000	30,012	0.	.00686		30,000		28,903	0.00648	3	30,000	3.80%	1,097
Liability Insurance	0.00960		40,000	40,016	0.	.00914		40,000		38,509	0.00863	3	40,000	3.87%	1,491
Social Security	0.07197		300,000	299,991	0.	.03423		150,000	1-	44,219	0.03238	3	150,000	4.01%	5,781
School Crossing Guard	0.00600		25,000	25,010	0.	.00000		-		-	0.00000)	-	-	-
Unemployment Insurance	0.01200		50,000	50,019	0.	.00000		-		-	0.00000)	-	-	
Subtotal City	0.75808	\$	3,307,204	\$ 3,159,893	0.	73606	\$	3,224,559	\$ 3,1	01,185	0.66943	\$	3,101,185	0.00%	(0)
II. 0	0.15000	\$	692,000	\$ 625,217		15000	\$	692,000	Φ	31,958	0.1.4024	3 \$	692,000	9.50% \$	60,043
Library Operations	0.13000	ý.					Э				0.14938				
Library Bonds & Interest			749,845	749,843		17868	ф.	752,770		52,788	0.16414		760,396	1.01%	7,608
Subtotal Library	0.32990	\$	1,441,845	\$ 1,375,060	0.	32868	\$	1,444,770	\$ 1,3	84,745	0.31352	2 \$	1,452,396	4.89%	67,651
Total City (PTELL & Non-PTELL)	1.08798	\$	4,749,049	\$ 4,534,953	1.	06474	\$	4,669,329	\$ 4,4	85,930	0.9829	5 \$	4,553,581	1.51% \$	67,651
less Bonds & Interest	0.21962		915,372	915,407	0.	18996		800,267	8	00,313	0.16414	4	760,396	-4.99%	(39,917)
P-TELL Totals	0.86836	\$	3,833,677	\$ 3,619,545	0.	87478	\$	3,869,062	\$ 3,6	85,617	0.8188	1 \$	3,793,185	2.92% \$	107,568

Summary 2016 Tax Levy - Requested (Separate)

	2014 Requested	2014 Extended		2015 Requested 2015 Extended			2016 Requested	% Inc(Dec) Over Prior Yr Extended	\$ Inc(Dec) Over Prior Yr Extended
City	2,288,200	2,288,180	City	2,351,649	2,228,247	City	2,134,974	-4.19%	(93,273)
Library	692,000	625,217	Library	692,000	631,958	Library	692,000	9.50%	60,043
Police Pension	853,477	706,149	Police Pension	825,413	825,413	Police Pension	966,211	17.06%	140,798
City Debt Service	165,527	165,564	City Debt Service	47,497	47,525	City Debt Service	-	-100.00%	(47,525)
Library Debt Service	749,845	749,843	Library Debt Service	752,770	752,788	Library Debt Service	760,396	1.01%	7,608
Total	4,749,049	4,534,953	Total	4,669,329	4,485,930	Total	4,553,581	1.51%	67,651
less Bonds & Interest	915,372	915,407	less Bonds & Interest	800,267	800,313	less Bonds & Interest	760,396	- <u>4.99</u> %	(39,917)
PTELL Subtotal	3,833,677	3,619,545	PTELL Subtotal	3,869,062	3,685,617	PTELL Subtotal	3,793,185	2.92%	107,568
City (excluding Debt Servic Library (excluding Debt Ser	ŕ	2,994,329 625,217	City (excluding Debt Service) Lib (excluding Debt Service)	3,177,062 692,000	3,053,660 631,958	City (excluding Debt Service) Lib (excluding Debt Service)	3,101,185 692,000	1.56% 9.50%	47,525 60,043
City Debt Service Levy Br Series 2014B - Debt Service	<u>-</u>	165,564	City Debt Service Levy B Series 2014B - Debt Servi		<u>\$ 47,525</u>	City Debt Service Levy Bre Series 2014B - Debt Service		<u>\$</u>	
Total	\$	165,564	Total		\$ 47,525	Total		\$ -	

Tax Computation Report Kendali County

Exhibit D

Page 6 of 8

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TO FILE SECTION AND ADMINISTRATION OF A PARTICIPATION						COULTE					1710/2010 00100110	
	VCYV - CITY OF			:: '	Equalization	Factor 1.000000	AC MALE THE RESERVE	THE SEC YEARS MEDICAL SEC	S.W. (#)			
Property Type	Total EAV	Rate Seiting	JEAV .		PTELL V	alues	Road	d and Bridge 1	ransfer			
Farm	2,861,401	2,86	1,401	Annexa	tion EAV	0				Erond Among	ont Forto male al	
Residential	321,025,679	320,91	4,471	Discon	nection EAV	0	P. 17 1960 S. 125	d District			nt Extended	
Commercial	86,862,242	84,52	9,087	Recove	red TIF EAV	0	TTBRRD - BRISTOL		L ROAD DISTR	999	\$102,126.37	
ndustrial	13,000,039	13,00	0,039	Agg. Ex	rt. Base (2014)	2,994,329	TTKI	ERD - KENDAL	L ROAD DISTR	999	\$44,358.51	
/lineral	0		0	Limiting	Rate	0.72478	Tota				\$146,484.88	
State Railroad	17,329	1	7,329	% of Bu	ırden	0.00%						
ocal Railroad	0		0	TIF Inc	rement	2,444,363						
County Total	423,766,690	421,32	2,327	New Pr	operty	4,879,056						
lotal + Overlap	423,766,690	421,32	2,327	New Pr	operty (Overlap)	0						
				Total N	ew Property	4,879,056						
Fund/Name		Levy Requost	Max. Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Factor	Limited Rate	% Burden Rate	Kendali County		
" 001 CORPORATE		1,043,200	0.43750	0.247601	0,24761	\$1,043,236.21	1.00000	0.23795	0.00000	\$1,002,536.48		
003 BONDS & INTER	EST	47,497	0.00000	0.011273	0.01128	\$47,525.16	1.00000	0.01128	0.00000	\$47,525.16	3 1.5325	
* 005 I.M.R.F		0	0.00000	0.000000	0.00000	\$0.00	1.00000	0.00000	0.00000	\$0.00	0.0000	
* 014 POLICE PROT	ECTION	1,088,449	0.60000	0.258341	0.25835	\$1,088,486.23	1.00000	0.24069	0.00000	\$1,014,080.71	32.6998	
015 POLICE PENS	ION	825,413	0.00000	0.195910	0.19591	\$825,412.57	1.00000	0.19591	0.00000	\$825,412.57	26.6160	
* 025 GARBAGE		0	0.20000	0.000000	0.00000	\$0.00	1.00000	0.00000	0.00000	\$0.00	0.0000	
* 027 AUDIT		30,000	0.00000	0.007120	0.00712	\$29,998.15	1.00000	0.00686	0.00000	\$28,902.71	0.9320	
035 LIABILITY INS	URANCE	40,000	0.00000	0.009494	0.00950	\$40,025.62	1.00000	0.00914	0.00000	\$38,508.86	1.2417	
047 SOC SEC		150,000	0.00000	0.035602	0.03561	\$150,032.88	1.00000	0.03423	0.00000	\$144,218.63	4.6504	
048 SCHOOL CRO	SS GUARD	0	0.02000	0.000000	0.00000	\$0.00	1.00000	0.00000	0.00000	\$0.00	0.0000	
060 UNEMPLOYME	ENT INS	0	0.00000	0.000000	0.00000	\$0.00	1.00000	0.00000	0.00000	\$0.00	0.0000	
999 ROAD & BRID	GE TRANSFE	0	0.00000	0.000000	0.00000	\$0.00	1.00000	0.00000	0.00000	\$0.00	0.0000	
otals (Capped)		3,177,062		0.75/1068	0.75410	\$3,177,191.66		0.72478	0.00000	\$3,053,659.90	98.4675	
otals (Not Capped)		67,497		0.011273	0.01128	\$47,525.16		0.01128	0.00000	\$47,525.16	1,5325	
otals (All)		3,224,559		0.765341	0.76538	\$3,224,716.82		0.73606	0.00000	\$3,101,185.12	100.0000	
** Subject to PTELL												
				la	gree Militable	ve figures		Title	: Financ	N Direct		
				CHO	per la	mer	TO DESCRIPTION	E-Mail Address			vod vyleil.	
	Si				Signature Phone Number: 1630							
				Ta	xing District VCY	V - CITY OF YORKV		Fax Number	and the same of the same of	53-75	Charles of the Country of the Common war was not a contract to	
					THE RESIDENCE WAS TO SHOULD BEEN THE PARTY OF THE PARTY O				In all the same of the same			

Taxing Body

<u> </u>				Kendall County			-			04/	14/2016 03:58:36 PN
Taxing District	LYYV - YORKVIL	LE LIBRARY		Equalization Factor 1.000000							
Property Type	Total EAV	Rate Settin	g EAV		PTELLV						
Farm Residential Commercial Industrial Mineral State Railroad Local Railroad County Total Total + Overlap	2,861,401 321,025,679 86,862,242 13,000,039 0 0 423,749,361 423,749,361	2,8 320,9 84,5	61,401 14,471 29,087 90,039 0 0 0 0	Annexation EAV 0 Disconnection EAV 0 Recovered TIF EAV 0 Agg. Ext. Base (2012) 664,658 Limiting Rate 0.16089 % of Burden 0.00% TIF Increment 2,444,363 New Property 4,879,056 New Property (Overlap) 0 Total New Property 4,879,056) :					
Fund/Name 003 BONDS & INTERE ** 016 LIBRARY Totals (Capped) Totals (Not Capped) Totals (All) ** Subject to PTELL	EST	Levy Request 752,770 692,000 692,000 752,770 1,444,770	Max. Rate 0.00000 0.15000	Calc. Rate 0.178676 0.164252 0.164252 0.178676 0.342928	Actual Rate 0.17868 0.15000 0.15000 0.17868 0.32868	Non-PTELL Extension \$752,787.77 \$631,957.50 \$631,957.50 \$752,787.77 \$1,384,745.27	PTELL Factor 1.00000 1.00000	Limited Rate 0.17868 0.15000 0.15000 0.17868 0.32868	% Burden Rate 0.00000 0.00000 0.00000 0.00000	Kendall County Total Extension \$752,787.77 \$631,957.50 \$631,957.50 \$752,787.77 \$1,384,745.27	Percent 54.3629 45.6371 45.6371 54.3629 100.0000
					gree of the abou	ve figures		Title E-Mail Address Phone Number	: If red	mue Doerfo.	on with it, us

Taxing District LYYV - YORKVILLE LIBRARY

Taxing Body

Fax Number: [630] 553-7575

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CITY OF YORKVILLE YORKVILLE POLICE PENSION FUND

Actuarial Valuation Report

For the Year

Beginning May 1, 2016

And Ending April 30, 2017

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INTRODUCTION

Police-sworn personnel of the City of Yorkville are covered by the Police Pension Plan that is a defined-benefit, single-employer pension plan. The purpose of this report is to provide to the Intended Users of this report, specifically the Intended Users are the City Officials, the Pension Board and the City and Pension Board auditors, the reporting requirements of the Illinois Pension Code, the GASB Statements No. 25 & 27 and 67 & 68 financial information and related actuarial information for the year stated in this report. This report is not intended for distribution or usage to or by anyone who is not an Intended User and should not be used for any other purpose.

The valuation results reported herein are based on the employee data, plan provisions and the financial data provided by the City. The actuary has relied on this information and does not assume responsibility for the accuracy or completeness of this information. I hereby certify that to the best of my knowledge this report is complete and accurate and fairly presents the actuarial position of the Fund in accordance with generally accepted actuarial principles and procedures. In my opinion, the assumptions used are reasonably related to the experience of the Plan and to reasonable expectations. A reasonable request for supplementary information not included in this report should be directed to the undersigned actuary.

The actuary cautions the Intended Users of the possibility of uncertainty or risks in any of the results in this report.

I, Timothy W. Sharpe, am an Enrolled Actuary and a member of the American Academy of Actuaries, and I meet the Qualifications Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Respectfully submitted,

Timothy W. Sharpe, EA, MAAA

Enrolled Actuary No. 14-4384

Tritty W Show

9/7/2016

Date

SUMMARY OF RESULTS

There was a change with respect to Actuarial Assumptions from the prior year to reflect revised expectations with respect to mortality rates. The mortality rates have been changed to the RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015.

The Retirement Plans Experience Committee of the Society of Actuaries (RPEC) presented an update to Mortality Improvement Scale MP-2014, which was released in October 2014. This updated scale was created using two additional years of historical data and the same RPEC 2014 model that was used to produce Scale MP-2014. For clarity, the updated mortality improvement scale is called MP-2015.

Within the MP-2014 report, RPEC indicated an intention to publish updated improvement scales at least triennially. Subsequent to the development of Scale MP-2014, the Social Security Administration (SSA) released two years of additional mortality data. To reflect this latest available data, RPEC is now publishing this 2015 update and intends on providing future annual updates to the model as soon as practicable following the public release of updated data upon which the model is constructed.

There were no changes with respect to Plan Provisions or Actuarial Methods from the prior year.

Based on the plan sponsor's funding policy and future expected plan contributions and funded status, the plan is to be expected to produce adequate assets to make benefit payments when they are due.

The benefit payment default risk or the financial health of the plan sponsor was not deemed to be material.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law.

Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

SUMMARY OF RESULTS (Continued)

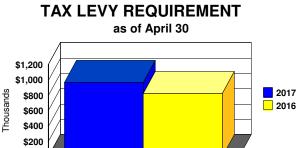
There were no unexpected changes with respect to the participants included in this actuarial valuation (1 new member, 1 termination, 0 retirements, 0 incidents of disability, annual payroll increase 3.4%, average salary increase 3.4%).

There were no unexpected changes with respect to the Fund's investments from the prior year (annual investment return -0.46%).

The City's Tax Levy Requirement has increased from \$825,413 last year to \$966,211 this year (17.1%). The increase in the Tax Levy is due to the increase in salaries, the investment return was less than assumed and the changes to the assumptions. The Percent Funded has decreased from 41.0% last year to 39.5% this year.

SUMMARY OF RESULTS (Continued)

		Year Ending April 30	5
	<u>2017</u>		<u>2016</u>
Tax Levy Requirement	\$ 966,211	\$	825,413
		as of May 1	
	<u>2016</u>	iviay i	<u>2015</u>
City Normal Cost	344,400		319,149
Anticipated Employee Contributions	227,429		220,016
Accrued Liability	18,565,358		15,895,133
Actuarial Value of Assets	7,326,544		6,513,560
Unfunded Accrued Liability/(Surplus)	11,238,814		9,381,573
Amortization of Unfunded Accrued Liability/(Surplus)	558,601		452,265
Percent Funded	39.5%		41.0%
Annual Payroll	\$ 2,294,948	\$	2,220,146



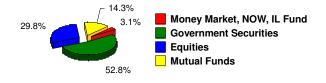
\$0

ACTUARIAL VALUATION OF ASSETS

		as of May 1	
	<u>2016</u>		<u>2015</u>
Money Market, NOW, IL Fund	\$ 213,240	\$	254,659
Government Securities	3,616,708		3,331,928
Equities	2,045,645		1,984,980
Mutual Funds	980,038		826,435
Interest Receivable	27,184		26,393
Miscellaneous Receivable/(Payable)	(1,648)		(1,648)
Market Value of Assets	<u>6,881,167</u>		6,422,745
Actuarial Value of Assets	\$ 7,326,544	\$	6,513,560

FYE 2013-2016 (Gain)/Loss: \$52,833; \$137,607; (\$29,983); \$497,196

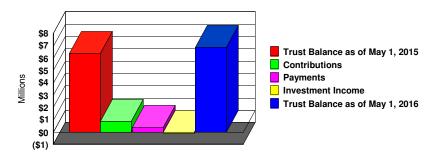
SUMMARY OF ASSETS As Of May 1, 2016



ASSET CHANGES DURING PRIOR YEAR

Trust Balance as of May 1, 2015		\$ 6,422,745
Contributions		
City	722,940	
Employee	222,736	
Total		945,676
Payments		
Benefit Payments	443,314	
Expenses	13,448	
Total		456,763
Investment Income		(30,492)
Trust Balance as of May 1, 2016		\$ <u>6,881,167</u>
Approximate Annual Rate of Return		-0.46%

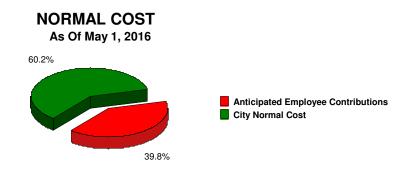
ASSET CHANGES DURING PRIOR YEAR



NORMAL COST

The Normal Cost is the actuarial present value of the portion of the projected benefits that are expected to accrue during the year based upon the actuarial valuation method and actuarial assumptions employed in the valuation.

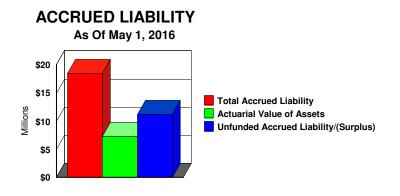
		as of May 1	
	<u>2016</u>		<u>2015</u>
Total Normal Cost	\$ 571,829	\$	539,165
Anticipated Employee Contributions	<u>227,429</u>		220,016
City Normal Cost	<u>344,400</u>		<u>319,149</u>
Normal Cost Payroll	\$ 2,294,948	\$	2,220,146
City Normal Cost Rate	15.01%		14.38%
Total Normal Cost Rate	24.92%		24.29%



ACCRUED LIABILITY

The Accrued Liability is the actuarial present value of the portion of the projected benefits that has been accrued as of the valuation date based upon the actuarial valuation method and actuarial assumptions employed in the valuation. The Unfunded Accrued Liability is the excess of the Accrued Liability over the Actuarial Value of Assets.

		as of May 1	
Accrued Liability	<u>2016</u>		<u>2015</u>
Active Employees	\$ 10,970,585	\$	9,243,308
Children Annuities	0		0
Disability Annuities	0		0
Retirement Annuities	7,477,707		6,551,619
Surviving Spouse Annuities	0		0
Terminated Vested Annuities	117,066		100,206
Total Annuities	7,594,773		6,651,825
Total Accrued Liability	18,565,358		15,895,133
Actuarial Value of Assets	7,326,544		6,513,560
Unfunded Accrued Liability/(Surplus)	\$ 11,238,814	\$	<u>9,381,573</u>
Percent Funded	39.5%		41.0%

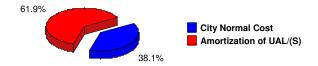


TAX LEVY REQUIREMENT

The Public Act 096-1495 Tax Levy Requirement is determined as the annual contribution necessary to fund the normal cost, plus the amount to amortize the excess (if any) of ninety percent (90%) of the accrued liability over the actuarial value of assets as a level percentage of payroll over a thirty (30) year period which commenced in 2011, plus an adjustment for interest. The 100% amortization amount is equal to the amount to amortize the unfunded accrued liability as a level percentage of payroll over a thirty (30) year period which commenced in 2011.

	For Year Ending April 30			
		<u>2017</u>		<u>2016</u>
City Normal Cost as of Beginning of Year	\$	344,400	\$	319,149
Amortization of Unfunded Accrued Liability/(Surplus)		558,601		452,265
Interest for One Year		63,210		53,999
Tax Levy Requirement as of End of Year	\$	<u>966,211</u>	\$	<u>825,413</u>
Public Act 096-1495 Tax Levy Requirement				
1) Normal Cost (PUC)		402,647		341,985
2) Accrued Liability (PUC)		17,726,967		15,239,618
3) Amortization Payment		428,822		347,198
4) Interest for One Year		58,203		48,243
5) PA 096-1495 Tax Levy Requirement (1 + 3 + 4)	\$	889,672		737,426

TAX LEVY REQUIREMENT For Fiscal Year Ending April 30, 2017



SUMMARY OF PLAN PARTICIPANTS

The actuarial valuation of the Plan is based upon the employee data furnished by the City. The information provided for Active participants included:

Name

Sex

Date of Birth

Date of Hire

Compensation

Employee Contributions

The information provided for Inactive participants included:

Name

Sex

Date of Birth

Date of Pension Commencement

Monthly Pension Benefit

Form of Payment

Membership	<u>2016</u>	<u>2016</u>	<u>2015</u>	<u>2015</u>
Current Employees				
Vested	21		17	
Nonvested	<u>9</u>		<u>13</u>	
Total	<u>30</u>		<u>30</u>	
Inactive Participants	<u>A</u>	nnual Benefits	<u>A</u>	annual Benefits
Children	0 \$	0	0 \$	0
Disabled Employees	0	0	0	0
Retired Employees	6	452,093	6	420,296
Surviving Spouses	0	0	0	0
Terminated Vesteds	<u>1</u>	<u>25,834</u>	<u>1</u>	<u>25,834</u>
Total	<u>7</u>	<u>477,927</u>	<u>7</u>	<u>446,130</u>
Annual Payroll	\$	2,294,948	\$	2,220,146

SUMMARY OF PLAN PARTICIPANTS (Continued)

Age and Service Distribution

Service Age	0-4	5-9	10-14	15-19	20-24	25-29	30+	Total	Salary
20-24									
25-29	5							5	58,955
30-34	1	5						6	72,691
35-39	1	3	4	1				9	75,278
40-44	1		1	1				3	75,413
45-49				2	4			6	95,782
50-54								0	
55-59								0	
60+			1					1	85,596
Total	<u>8</u>	<u>8</u>	<u>6</u>	<u>4</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>30</u>	<u>76,498</u>
Salary	61,295	73,751	80,079	80,018	103,509				

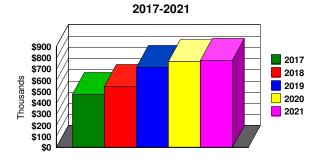
Average Age: 37.5 Average Service: 10.2 Average Future Service: 11.4

DURATION (years) Active Members: 21.3 Retired Members: 12.4 All Members: 17.6

PROJECTED PENSION PAYMENTS

<u>2017</u> <u>2018</u> <u>2019</u> <u>2020</u> <u>2021</u> \$477,772 \$547,401 \$713,794 \$771,522 \$781,357

PROJECTED PENSION PAYMENTS



SUMMARY OF PLAN PROVISIONS

The Plan Provisions have not been changed from the prior year.

The City of Yorkville Police Pension Fund was created and is administered as prescribed by "Article 3. Police Pension Fund - Municipalities 500,000 and Under" of the Illinois Pension Code (Illinois Compiled Statutes, 1992, Chapter 40). A brief summary of the plan provisions is provided below.

Employees attaining the age of (50) or more with (20) or more years of creditable service are entitled to receive an annual retirement benefit of (2.5%) of final salary for each year of service up to (30) years, to a maximum of (75%) of such salary.

Employees with at least (8) years but less than (20) years of credited service may retire at or after age (60) and receive a reduced benefit of (2.5%) of final salary for each year of service.

Surviving spouses receive the greater of (50%) of final salary or the employee's retirement benefit.

Employees disabled in the line of duty receive (65%) of final salary.

The monthly pension of a covered employee who retired with (20) or more years of service after January 1, 1977, shall be increased annually, following the first anniversary date of retirement and be paid upon reaching the age of at least (55) years, by (3%) of the originally granted pension. Beginning with increases granted on or after July 1, 1993, the second and subsequent automatic annual increases shall be calculated as (3%) of the amount of the pension payable at the time of the increase.

Employees are required to contribute (9.91%) of their base salary to the Police Pension Plan. If an employee leaves covered employment with less than (20) years of service, accumulated employee contributions may be refunded without accumulated interest.

For Employees hired after January 1, 2011, the Normal Retirement age is attainment of age 55 and completion of 10 years of service; Early Retirement age is attainment of age 50, completion of 10 years of service and the Early Retirement Factor is 6% per year; the Employee's Accrued Benefit is based on the Employee's final 8-year average salary not to exceed \$106,800 (as indexed); Cost-of-living adjustments are simple increases (not compounded) of the lesser of 3% or 50% of CPI beginning the later of the anniversary date and age 60; Surviving Spouse's Benefits are 66 2/3% of the Employee's benefit at the time of death.

ACTUARIAL METHODS

The Actuarial Methods employed for this valuation are as follows:

Projected Unit Credit Cost Method (for years beginning on or after 2011 for PA 096-1495)

Under the Projected Unit Credit Cost Method, the Normal Cost is the present value of the projected benefit (including projected salary increases) earned during the year.

The Accrued Liability is the present value of the projected benefit (including projected salary increases) earned as of the actuarial valuation date. The Unfunded Accrued Liability is the excess of the Accrued Liability over the plan's assets. Experience gains or losses adjust the Unfunded Accrued Liability.

Entry Age Normal Cost Method

Under the Entry Age Normal Cost Method the Normal Cost for each participant is computed as the level percentage of pay which, if paid from the earliest age the participant is eligible to enter the plan until retirement or termination, will accumulate with interest to sufficiently fund all benefits under the plan. The Normal Cost for the plan is determined as the sum of the Normal Costs for all active participants.

The Accrued Liability is the theoretical amount that would have accumulated had annual contributions equal to the Normal Cost been paid. The Unfunded Accrued Liability is the excess of the Accrued Liability over the plan's assets. Experience gains or losses adjust the Unfunded Accrued Liability.

ACTUARIAL ASSUMPTIONS

The Actuarial Assumptions used for determining the Tax Levy Requirement and GASB Statements No. 25 & 27 and 67 & 68 Disclosure Information are the same (except where noted) and have been changed from the prior year (discussion on page 4). The methods and assumptions disclosed in this report may reflect statutory requirements and may reflect the responsibility of the Principal and its advisors. Unless specifically noted otherwise, each economic and demographic assumption was selected in accordance with Actuarial Standards of Practice 27 and 35 and may reflect the views and advice of advisors to the Principal. In the event a method or assumption conflicts with the actuary's professional judgment, the method or assumption is identified in this report. The Actuarial Assumptions employed for this valuation are as follows:

Valuation Date May 1, 2016

Asset Valuation Method 5-year Average Market Value (PA 096-1495)

Investment Return 7.00% net of investment expenses.

Salary Scale 5.00%

Mortality RP 2014 Mortality Table (BCHA) projected to 2016

using improvement scale MP-2015.

Withdrawal Based on studies of the Fund and the Department of

Insurance, Sample Rates below

Disability Based on studies of the Fund and the Department of

Insurance, Sample Rates below

Retirement Based on studies of the Fund and the Department of

Insurance, Sample Rates below (100% by age 70)

Marital Status 80% Married, Female spouses 3 years younger

ACTUARIAL ASSUMPTIONS (Continued)

Sample Annual Rates Per 100 Participants

<u>Age</u>	<u>Withdrawal</u>	Disability	Retirement
20	10.00	0.05	
25	7.50	0.05	
30	5.00	0.22	
35	3.00	0.26	
40	2.00	0.40	
45	2.00	0.65	
50	3.50	0.95	20.00
55	3.50	1.30	25.00
60	3.50	1.65	33.00
65	3.50	2.00	50.00
70			100.00

STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION

The Governmental Accounting Standards Board (GASB) issued Statements No. 25 & 27 that established generally accepted accounting principles for the annual financial statements for defined benefit pension plans. The required information is as follows:

Membership in the plan consisted of the following as of:

	April 30, 2016	April 30, 2015
Retirees and beneficiaries receiving benefits	6	6
Terminated plan members entitled to but not yet receiving benefits	1	1
Active vested plan members	21	17
Active nonvested plan members	<u>9</u>	<u>13</u>
Total	<u>37</u>	<u>37</u>
Number of participating employers	1	1

SCHEDULE OF FUNDING PROGRESS

						UAAL as a
	Actuarial	Actuarial Accrued	Unfunded			Percentage
Actuarial	Value of	Liability (AAL)	AAL	Funded	Covered	of Covered
Valuation	Assets	-Entry Age	(UAAL)	Ratio	Payroll	Payroll
<u>Date</u>	<u>(a)</u>	<u>(b)</u>	<u>(b-a)</u>	<u>(a/b)</u>	<u>(c)</u>	<u>((b-a)/c)</u>
04/30/14	5,598,573	14,306,459	8,707,886	39.1%	2,136,901	407.5%
04/30/15	6,422,745	15,895,133	9,472,388	40.4%	2,220,146	426.7%
04/30/16	6,881,167	18,565,358	11,684,191	37.1%	2,294,948	509.1%

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION (Continued)

ANNUAL PENSION COST AND NET PENSION OBLIGATION

	<u>April 30, 2016</u>	April 30, 2015
Annual required contribution	722,940	571,437
Interest on net pension obligation	42,367	45,054
Adjustment to annual required contribution	(29,733)	(30,713)
Annual pension cost	735,574	585,778
Contributions made	<u>722,940</u>	<u>624,168</u>
Increase (decrease) in net pension obligation	12,634	(38,390)
Net pension obligation beginning of year	605,245	643,635
Net pension obligation end of year	<u>617,879</u>	<u>605,245</u>

THREE-YEAR TREND INFORMATION

Net	Percentage	Annual	Fiscal
Pension	of APC	Pension	Year
Obligation	<u>Contributed</u>	Cost (APC)	Ending
643,635	98.6%	531,678	04/30/14
605,245	106.6%	585,778	04/30/15
617,879	98.3%	735,574	04/30/16

GASB STATEMENTS NO. 25 & 27 DISCLOSURE INFORMATION (Continued)

FUNDING POLICY AND ANNUAL PENSION COST

Contribution rates:		
City	31.50%	28.11%
Plan members	9.91%	Same

Annual pension cost 735,574 585,778

Contributions made 722,940 624,168

Actuarial valuation date 04/30/2016 04/30/2015

Actuarial cost method Entry age Same

Amortization period Level percentage of pay, closed Same

Remaining amortization period 25 years 26 years

Asset valuation method Market Same

Actuarial assumptions:

Investment rate of return* 7.00% Same Projected salary increases* 5.00% Same

*Includes inflation at 2.50% Same

Cost-of-living adjustments Tier 1: 3.00% per year, compounded Same

Tier 2: 2.00% per year, simple

GASB STATEMENTS NO. 67 & 68 DISCLOSURE INFORMATION

Plan Membership	April 30, 2016		
Inactive plan members or beneficiaries	6		
currently receiving benefits			
Inactive plan members entitled to but not	1		
yet receiving benefits			
Active plan members	<u>30</u>		
Total	30 37		
Net Pension Liability of the City			
Total pension liability	18,565,358		
Plan fiduciary net position	6,881,167		
City's net pension liability	11,684,191		
Plan fiduciary net position as a percentage	37.06%		
of the total pension liability			
Actuarial Assumptions			
Inflation	2.50%		
Salary increases	5.00%		
Investment rate of return	7.00% net of expenses		

The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate			
	1% Decrease	Current Discount Rate	1% Increase
	6.00%	7.00%	8.00%
Net Pension Liability	14,744,597	11,684,191	9,223,326

GASB STATEMENTS NO. 67 & 68 DISCLOSURE INFORMATION (continued)

Schedule of Changes in the City's Net Pension Liability and Related Ratios	
Total Pension Liability	April 30, 2016
Service cost	576,907
Interest	1,097,143
Changes of benefit terms	0
Differences between expected and actual experience	322,766
Changes of assumptions	1,116,723
Benefit payments, including refunds of member	443,314
contributions	
Net change in total pension liability	2,670,225
Total pension liability - beginning	15,895,133
Total pension liability - ending	18,565,358
Plan Fiduciary Net Position	
Contributions - employer	722,940
Contributions - member	222,736
Net investment income	(30,492)
Benefit payments, including refunds of member	443,314
contributions	
Administrative expense	13,448
Other	0
Net change in plan fiduciary net position	458,421
Plan fiduciary net position - beginning	6,422,745
Plan fiduciary net position - ending	6,881,167
•	
City's net pension liability	11,684,191
Plan fiduciary net position	37.06%
as a percentage of the total pension liability	
Covered-employee payroll	2,294,948
City's net pension liability	509.13%
as a percentage of covered-employee payroll	

GASB STATEMENTS NO. 67 & 68 DISCLOSURE INFORMATION (continued)

Schedule of City Contributions

Mortality Other

Actuarially determined contribution	April 30, 2016 722,940
Contributions in relation to the actuarially	722,940
determined contribution Contribution deficiency (Excess)	0
Covered-employee payroll	2,294,948
Contributions as a percentage of covered-employee payroll	31.50%
Notes to schedule	
Valuation date	April 30, 2016
Methods and assumptions used to determine contribution rates:	
Actuarial cost method	Entry Age Normal
Amortization method	Level Percentage of Pay
Remaining amortization period	25 years
Asset valuation method	Market Value
Inflation	3.00%
Salary increases	5.00%
Investment rate of return	7.00%
Retirement age	50-70

Mortality rates were based on the RP 2014 Mortality Table (BCHA) projected to 2016 using improvement scale MP-2015. The other non-economic actuarial assumptions used in the April 30, 2016 valuation were based on the results of an actuarial experience study conducted by the Illinois Department of Insurance dated September 26, 2012.

RP 2014 projected to 2016



Rev	/iew	/ed	By
			_

Legal
Finance
Engineer
City Administrator
Human Resources
Community Development
Police
Public Works
Parks and Recreation

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Agenda	a nem	Number	I

CA #8

Tracking Number

ADM 2016-70

Agenda Item Summary Memo

Title: Ordinance Est	ablishing Prohibitions of Tamper	ing or Theft from the City's Waterworks System
Meeting and Date:	City Council – October 25, 2	2016
Synopsis: See attac	hed memo.	
Council Action Pre	viously Taken:	
Date of Action: AD	M - 10/19/16 Action Taker	n: Moved forward to CC consent agenda
Item Number: AD	M 2016-70	
Type of Vote Requi	ired:	
Council Action Rec	uested:	
Submitted by:	Rob Fredrickson Name	Finance Department
	Agenda Iter	•



Memorandum

To: Administration Committee

From: Rob Fredrickson, Finance Director

Date: October 12, 2016

Subject: Ordinance Prohibiting Tampering or Theft of City Water

The attached ordinance would make it unlawful for any person to bypass or tamper with a City water meter, or to turn their water back on after being shut off for failure to pay. Currently, if a resident or commercial enterprise were to turn themselves "on" after being "shut off" (not a common occurrence – although this did happen during last month's payment plan shut offs), the water department would put a lock on the b-box. This ordinance would give the City greater flexibility in these types of situations; by giving staff the ability to adjudicate the issue, provided staff either witnesses or the person confesses to turning their water back on without proper authorization.

The proposed ordinance has been attached for your review and consideration.

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, ILLINOIS, ESTABLISHING PROHIBITIONS OF TAMPERING OR THEFT FROM THE CITY'S WATERWORKS SYSTEM

WHEREAS, the United City of Yorkville (the "City") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, City desires to establish a prohibition of acts tampering with or theft of water from the City's waterworks system.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That Subsections D and E are hereby added to Section 7-5-9, *Prohibited Acts and Conditions*, of Chapter 5, of Title 7, of the Yorkville City Code to read as follows:

- "D. Turning On Water Supply Shut Off By City: It shall be unlawful for any person, without authority from the Finance Director, to turn on the supply of water to any premises to which the supply of water has been turned off on account of nonpayment of water charges or for any other cause.
- E. Theft Of Water Service: It shall be unlawful for any person to obtain water from the City's waterworks system:
 - 1. by bypassing a meter;
 - 2. from a meter that has been tampered with;
 - 3. without it being metered except as provided in this Chapter;
 - 4. from a meter where the City's water meter seal has been tampered with except as provided for in this Chapter;
 - 5. after termination or notice of termination except as provided for in this Chapter."
- **Section 2:** This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

day of	, 2016.	
		CITY CLERK
CARLO COLOSIMO	 KEN KOCH	
ACKIE MILSCHEWSKI	 LARRY KOT	
CHRIS FUNKHOUSER	 JOEL FRIEDERS	
DIANE TEELING	 SEAVER TARULIS	
Approved by me, as Mayor of day of	•	County, Illinois, t

MAYOR



Reviewed By:	
Legal	
Finance	
Engineer	
City Administrator	
Human Resources	
Community Development	
Police	
Public Works	l∐
Parks and Recreation	

Agenda Item Number
CA #9
Tracking Number
ADM 2016-71

Agenda Item Summary Memo

Title: Ordinance	Increasing the Fee for Referral of De	elinquent Accounts to a Collection Agency
	e: City Council – October 25, 2016	
Synopsis: See at	tached memo.	
		_
Council Action P	reviously Taken:	
Date of Action: A	<u>ADM – 10/19/16</u> Action Taken: <u>M</u>	Moved forward to CC consent agenda
Item Number: A	ADM 2016-71	
Type of Vote Rec	quired:	
Council Action F	Requested:	
Submitted by: _		Finance
	Name	Department
	Agenda Item N	otes:



Memorandum

To: Administration Committee

From: Rob Fredrickson, Finance Director

Date: October 12, 2016

Subject: Ordinance Increasing Collection Agency Fees

Summary

Approval of an ordinance increasing the fee for the referral of delinquent accounts to a collection agency, in order to pass through the costs of City debt collection to the debtor.

Background

Over the last month or so, staff has received proposals from four collection agencies: Municipal Collection Services, Inc. (MCSI); A/R Concepts; Armor Systems Corporation; and Penn Credit.

After reviewing each proposal, it is staff's intention to engage MCSI for the purposes of collecting past due utility bills and adjudication fines. The primary reason that staff selected MCSI was that, in addition to its standard debt collection services (please see Exhibit B), MCSI will also prepare and update all of the files necessary for the City to participate in the State Comptroller's Local Debt Recovery Program. By utilizing the Local Debt Recovery Program, in conjunction with MCSI's collection efforts, management believes that the City will be able to maximize its collection efforts, without incurring any additional costs or increasing administrative burden for existing staff. The Local Debt Recovery Program requires a separate enrollment process and intergovernmental agreement, which will be presented for consideration at next month's administration committee meeting.

Recommendation

In order to administratively approve the collections contract with MCSI (please see Exhibit C), it is the recommendation of staff that the ordinance raising the collection agency fee from 25% to 35% be approved (please see Exhibit A).

Evhibit A	
Exhibit A	
1	

Orumance No.	Ordinance No.
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AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, ILLINOIS, INCREASING THE FEE FOR REFERRAL OF DELINQUENT ACCOUNTS TO A COLLECTION AGENCY

WHEREAS, the United City of Yorkville (the "City") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, City desires to increase the fee for referral of delinquent accounts to a collection agency.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That Section 1-4-7 of Title 1, Chapter 4, of the Yorkville City Code, as amended, be and is hereby amended to read as follows:

"1-4-7: Delinquent invoice and collection fee: Any invoice issued by the City for any petition, review, plan, license, certification, fine or any other fee or charge imposed by the City which is not paid when due and owning shall be deemed delinquent and when referred to a collection agency for collection or to the City Attorney to undertake any legal action permitted by law for its collection, shall be subject to an additional fee of thirty-five percent (35%) of the invoice which shall be added to the delinquent amount."

Section 2: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of	of the United C	ity of Yorkville, Kend	lall County, Illinois this
day of	,	2016.	
			CITY CLERK
CARLO COLOSIMO		KEN KOCH	
JACKIE MILSCHEWSKI		LARRY KOT	
CHRIS FUNKHOUSER		JOEL FRIEDERS	

SEAVER TARULIS		DIANE TEELING
Approved by me, as Mayor	r of the United (City of Yorkville, Kendall County, Illinois, this
day of	2016.	
		MAYOR



History and Experience

MCSI has been in business since 1992 as a licensed collection agency in the State of Illinois; today we are also licensed in the State of Indiana. The corporation, located in Palos Heights, Illinois, specializes in the collection of municipal and government agency debts with a client base of over 80 villages, cities and counties. The relationships with our customers have continued because of our commitment to provide professional, consistent and reliable service. MCSI currently employs 30 people, 21 of those being highly experienced, trained collectors with an average tenure of 16.4 years in the debt collection industry. Our collectors are committed to achieving superior results for our clients while remaining sensitive to the economic circumstances of each debtor.

Overview of MCSI Collection Process

We receive various types of debt from government agencies, ranging from parking, local ordinance, building code and red light violations, to past due ambulance, rent, alarm and utility invoices. In almost every case these debts are forwarded to MCSI in an electronic format. The first set of electronic files we receive are mapped and tested to ensure all required fields are included and the files can be accurately imported into our collection software. Once this process is complete, all subsequent files we receive will be seamlessly loaded into the collection software without additional data entry, eliminating the chance of operator error.

The first step after the data has been imported is mailing the initial collection letter. This letter, which by law must be sent to a debtor within 5 days of making contact, addresses a few important items. It informs the debtor that MCSI is pursuing the debt, where the debt originated, how to contact an MCSI collection representative to make a payment or discuss the debt and how to pay the debt on line.

These letters are processed through a professional mailing operation that specializes in handling collection agency notifications and they are typically mailed within 24 to 48 hours of the debt being placed with MCSI. All addresses are checked against the U.S. Postal Services National Change of Address (NCOA) database to assure letters are sent to the most current address. Any changes to the mailing address will be updated, if a more current address is located, and the letter will be mailed to the new address. The new address is electronically returned to MCSI so it can be updated in our collection software for any future mailings.

The majority of debt we receive comes to us without phone numbers; therefore skip tracing is extremely important for successful debt recovery. Once the debt is loaded and the initial letter is mailed, we wait 30

days before skip tracing, giving the debtor an opportunity to respond by contacting us or paying their debt on-line. Because our focus is strictly the recovery of government/municipal debt, in some circumstances our database already contains the debtor. When that is the case, existing accounts (people with multiple tickets/bills in the same or other municipalities) are tied together, allowing us to pursue all the debts simultaneously. If an account has been in our system for more than 30 days, the skip tracing process has already been completed and we more than likely have phone numbers loaded. If a debtor receives additional tickets, they are all tied back to a master account record. At this point there is no need to skip trace the account again unless we determine the phone numbers received are bad. The collector's calling efforts allow them to determine if the phone numbers are good or bad and they can code the account accordingly. The process of determining whether we have good numbers can take several phone calls over the course of weeks or months.

MCSI uses Lexis-Nexis, an industry leading company that specializes in providing the missing information we need; a valid/current telephone number. If our skip trace vendor has telephone numbers for the debtor, the account information is updated in the collection software and can now be assigned to dialing pools for calling. If the vendor does not have a telephone number, the account is moved into a HOLD queue.

Because the value of each debt we receive is relatively low, with an average value of approximately \$300 or less, it is advantageous to hold the debt for a period of time and send back through the automated skip tracing process to see if a good phone number can be located. Manual skip tracing through more extensive on-line databases is an option that is available as well.

Once phone numbers have been identified and loaded in the software the debt can be assigned to dialing pools (by debt type) and collectors can begin the calling process. This process can take time but our experience has taught us that establishing dialogue with a debtor is the most effective method for recovering a debt. Sending additional letters will not achieve the desired results. Making phone contact gives us the opportunity to discuss the existence of the debt and the options available to pay.

Autodialing was an effective tool used by MCSI for years to make the initial telephone calls as it allowed up to 15,000 telephone numbers to be dialed each day. There are restrictions on the use of autodialing, the major one being this technology cannot be used to call cellphones without permission by the subscriber. The majority of debt processed by MCSI is parking, red light and LO tickets, where written permission would not have been discussed or granted by the violator.

Today, statistics show that over 70% of people rely on cell phones for telecommunications and approximately 50% no longer have a landline. With this shift, it would stand to reason that MCSI's focus would be calling cell phones. In order to be compliant with federal laws, these numbers have to be dialed manually. When considering the volume of people who rely on cell phones today and the rapid pace landlines are disappearing, it made sense for us to do away with our autodialing technology. Manually dialing takes more time and as MCSI continues to add customers, we found it was also necessary to expand our staff. Even though it takes more time to manually dial phone numbers, we experienced an increase in the number of people we connected with and an increase in our recovery by focusing more time on cell phones.

Reporting

MCSI'S collection software is capable of producing a number of reports for our clients. Typical report options include:

Activity Report—this report identifies all debtors having made a payment and the amount of the payment during the month. A client remittance check for the client's portion of the collection is returned with this report.

Closed Report—this report identifies all accounts closed, whether by the client or by MCSI, and the reason for the closure, i.e. bankruptcy, deceased, etc.

Value Added Services

<u>On-line credit card payments</u> – all debtors have an opportunity to pay their past due debts using the MCSI on-line payment service.

MSI/MCSI data interface – All clients using MSI adjudication software will benefit by this cost saving step. Any payments made to MCSI will be updated in the MSI software, eliminating the need for further data entry in the adjudication system. When a debt has been forwarded to MCSI and the debtor comes to the village/city to pay, once the payment information is entered in the MSI software it will be reported back to MCSI.

<u>Ticket Validation</u> – For MCSI clients using the MSI adjudication software, when a debtor requests a copy of the ticket, the MCSI representative will work directly with MSI's technical staff to pull the information and forward to the debtor.

<u>Driver's License Suspension</u>—a debtor with 10 or more parking violations or 5 unpaid red-light camera tickets in the same municipality, is eligible for DL suspension. MCSI will monitor the ticket count and create the required 45 day warning notice. The warning notice is sent to the municipality for signature and this notice can be mailed to the debtor. If no payment arrangement is made during the 45 day period, a final suspension notice is prepared and sent to the municipality for mailing to the Illinois Secretary of State. If payment arrangements are made the debtor is required to sign a promissory note for the agreed upon balance and/or payment plan. MCSI monitors the payment plans and identifies when the suspension may be lifted.

Boot and Tow Monitoring—a debtor with the specified number of parking violations per city ordinance may have their vehicle booted or towed. MCSI can help monitor the eligibility for boot/tow candidates, informing our clients of any debtor that has agreed to a payment plan. Once payment arrangements have been made and received, MCSI notifies the municipality to remove the debtor from their boot list or remove the boot from the vehicle.

Bankruptcy Monitoring—MCSI is typically made aware by the Court of a debtor bankruptcy filing. This account is moved into an inactive status to assure no violation of the automatic stay could occur until the Court has ruled. A Proof of Claim is filed for each Chapter 13 filing to assure the municipality is included in any repayment plan established by the Court. Since Chapter 7 filings cannot contain municipal fines, we notify the attorney for the debtor to remove them from the filing. Once the automatic stay is over and the case has been discharged, we can once again pursue the collection. If a case is dismissed by the Court, we immediately resume our collection effort.

<u>IOC Debt Recovery Program</u> – The Illinois Office of Comptroller introduced a program that allows government entities to submit debt to the state that will be offset when funds are available. Some of the ways a debt can be satisfied are through proceeds from a state contracts or offsets against state employee payroll, lottery winnings or tax refunds. The majority of offsets will be from tax refunds, which is typically over a 2 month period during the tax season. We created software programs to create, maintain and update the data files required by the state. MCSI prepares the files on behalf of our clients and are currently working with over 30 municipalities in Illinois. This service is provided under a reduced commission structure for the customers that wish to participate in the IOC Local Debt Recovery program.

The IOC program requires data to be updated on a daily/weekly basis, therefore manually creating and maintaining these files can be a laborious task for a municipality. The majority of municipalities we work with have told us they do not employ a person that has the technical expertise or time to create and maintain the various files. MCSI's programs were developed to highly automate the creation and updating of these files (adding new clients, new debt, removing paid accounts, updating partial payments, etc.).

Each municipality is responsible for preparing the necessary paperwork required by the state, completing the enrollment process and submitting the files created by MCSI via the IOC portal.

Exhibit C



The Municipal Collection Specialist

Collection Contract

Rob Fredrickson United City of Yorkville 800 Game Farm Road Yorkville, IL 60560

Attached is an agreement for the United City of Yorkville's consideration in regards to Municipal Collection Services, Inc. (MCSI) providing collection services. Please contact me if you any questions.

To execute, please make two copies of this agreement, sign and date both copies and return to MCSI. We will execute by signing both, return a copy to the United City of Yorkville and retain one copy on file here.

We appreciate the United City of Yorkville considering our collection services and look forward to serving your needs in the future should the decision be to contract with MCSI.

Sincerely,

Tom Knoll Account Manager

Collections Contract For Collection Services

WITHIN THE

United City of Yorkville, IL

PRESENTED ON: 10/10/2015

(If not accepted, Offer expires in 60 days)

PRESENTED BY:

Municipal Collection Services, Inc. 7330 College Drive, Suite 108 Palos Heights, IL 60463 (708) 448-6669 FAX 448 -1749

MUNICIPAL COLLECTION SERVICES, INC.

AGREEMENT, made this _____ day of October, 2016 by and between Municipal Collection Services Incorporated, an Illinois corporation (hereinafter referred to as MCSI), and the United City of Yorkville, Illinois (hereinafter referred to as THE MUNICIPALITY).

WITNESSETH

WHEREAS, MCSI is a duly licensed collection agency in the State of Illinois, and;

WHEREAS, THE MUNICIPALITY wishes to list certain debts owed to THE MUNICIPALITY with MCSI for collection, and;

WHEREAS, MCSI possesses the personnel, experience, expertise and equipment to effectively aid the MUNICIPALITY in collecting its debts through an effective collection process and court actions, if necessary.

NOW, THEREFORE, in consideration of the mutual and several promises and covenants herein contained, the parties do hereby agree as follows:

1.00 DEBTS LISTED FOR COLLECTION

- 1.01 THE MUNICIPALITY agrees that all of its unpaid fines for municipal violations which have been issued and processed pursuant to its administrative adjudication system where "determination orders" or "findings, decisions, and orders" have been entered by THE MUNICIPALITY, will be listed for collection with MCSI. THE MUNICIPALITY may list other debts or fines for collection with MCSI, during the term of this Agreement, and any fines or other debts listed for collection shall be hereinafter collectively referred to as "DEBTS".
- 1.02 THE MUNICIPALITY agrees that the DEBTS will be collected and administered pursuant to all of the terms and conditions contained in this Agreement.
- **1.03** All DEBTS will be forwarded to MCSI, using the forms and procedures that are designated by MCSI, from time-to-time.
- 1.04 Upon request of MCSI, THE MUNICIPALITY will provide certified copies of documents necessary for use of MCSI in collection of the DEBTS. THE MUNICIPALITY and MCSI agree that in order for MCSI to effectively collect the DEBTS and provide accurate records of collection activity, to THE MUNICIPALITY, including, but not limited to, amounts collected, accounts closed, and other dispositions of DEBTS; MCSI requires access to THE MUNICIPALITY'S administrative adjudication database. THE MUNICIPALITY hereby agrees to allow MCSI such access, subject to reasonable security measures.

1.05 MCSI will acknowledge receipt of any DEBTS listed for collection within five days after receipt by MCSI.

2.00 COLLECTION OF DEBTS

- **2.01** MCSI agrees to use its best efforts and any lawful means, which in its sole judgment and discretion, that it believes will result in the collection of DEBTS.
- 2.02 MCSI will pursue court action to obtain/perfect civil judgments, when in its sole judgment and discretion, it believes, that such actions are advisable and will aid in collection of the DEBTS. THE MUNICIPALITY will provide any additional documents which may be necessary for such court action, and will cooperate with MCSI, as necessary, to pursue court action.
- 2.03 In compliance with Illinois law, no DEBT will be referred to an attorney for court action without written approval by THE MUNICIPALITY of MCSI's intention to do so.
- 2.04 If requested by THE MUNICIPALITY, and in its efforts to collect DEBTS, MCSI will assist THE MUNICIPALITY in managing the Local Debt Recovery Program implemented by The Illinois Office of the Comptroller (IOC). MCSI, or its designated technology partner, will prepare and, if allowed to do so by the IOC, will perform the weekly upload of the "add", "change" and "delete" files.

3.00 COMPENSATION

- 3.01 No fees will be payable to MCSI by THE MUNICIPALITY until such time as any money is collected on a DEBT(s). THEMUNICIPALITY will add a collection fee of thirty-five percent (35%) to each DEBT listed for collection, and said collection fee shall be included as a part of the DEBT.
 - 3.02 At such time as any money is collected, MCSI shall be paid as follows:
 - **3.02.1** MCSI will be entitled to any costs awarded by a court in the collection of DEBTS. If no additional expense amount is awarded for such costs, this Section 3.02.1 will not apply.
 - **3.02.2** Twenty-five and 93/100 percent (25.93%) of the balance of the amount collected on each DEBT.

4.00 COLLECTION AND PAYMENT

- **4.01** MCSI shall have the exclusive right to collect the DEBTS until such time as it chooses, in its sole direction, to return any DEBT to THE MUNICIPALITY. Any inquiries received by THE MUNICIPALITY concerning any DEBT; including attempts to make payments thereon, shall be referred at the earliest possible time to MCSI.
- **4.02** MCSI will deposit any money collected in a separate bank trust account established for that purpose.

- **4.03** After deduction of its fees, and costs allowable by this Agreement, MCSI will forward to THE MUNICIPALITY, its share of any amounts collected. Remittance to THE MUNICIPALITY will be made by the 17th of the month for any amounts collected by the last day of the preceding month.
- 4.04 In the event that any funds are paid to, or collected by THE MUNICIPALITY on any DEBTS, THE MUNICIPALITY will report such collections to MCSI daily for accounting under this Section, and MCSI may deduct its fees and allowable costs, on those DEBTS, from the amount that would otherwise be due to THE MUNICIPALITY under Section 4.03.

5.00 SETTLEMENT OF DEBTS

- 5.01 THE MUNICIPALITY hereby authorizes MCSI to compromise, or reach negotiated settlements on any DEBT. However, unless otherwise authorized by THE MUNCIPALITY in writing, any such settlement shall be in conformance with the minimum amounts set forth herein. The parties agree that no DEBT will be settled, negotiated or compromised for less than fifty percent (50%) of the amount due, unless mutually agreed upon, in writing, between MCSI and THE MUNICIPALITY.
- 5.02 Should THE MUNICIPALITY make any settlement or otherwise take any action in derogation of MCSI's exclusive right to collect DEBTS, then MCSI shall be entitled to payment of its fee in full, as delineated in this Agreement, based on the full amount of the DEBT, as listed.

6.00 INDEMNIFICATION

- 6.01 MCSI agrees to indemnify and hold THE MUNICIPALITY harmless against any and all liability, costs and expenses including reasonable attorney fees, occasioned by claims or suits for loss or damages arising out of the acts, or omissions of the officers, agents, servants or employees of MCSI during the term of this Agreement. Conversely, THE MUNICIPALITY agrees to indemnify and hold MCSI harmless against any and all liability, costs and expenses including reasonable attorney fees, occasioned by claims or suits for loss or damages arising out of the acts, or omissions, of THE MUNICIPALITY, its officers, agents, servants or employees.
- 6.02 Further, THE MUNCIPALITY warrants and represents to MCSI that any Debt listed for collection will be a legal and valid debt owed to THE MUNICIPALITY, that has not been discharged in bankruptcy. THE MUNICIPALITY also warrants and represents that it will immediately notify MCSI of any notice of bankruptcy received relative to any DEBT and that it will also immediately inform MCSI of any payments of DEBTS received by THE MUNICIPALITY. In addition to the indemnities listed above, THE MUNICIPALITY agrees to indemnify and hold MCSI harmless against any and all liability, costs and expenses including reasonable attorneys' fees occasioned by claims or suits under the Federal "Fair Debt Collection Practices Act", the Illinois "Collection Agency Act", the Federal Bankruptcy Code, or any other similar consumer protection law, due to the breach by the MUNICIPALITY of these warranties and representations.

7.00 TERM

7.01 The term of this Agreement is for a period of 24 months from the date first written above ("Initial Period"). However, this Agreement shall continue, under the same terms and conditions, for additional periods of two (2) months ("Extension Period(s)") unless either party gives

written notice to the other, at least 60 days prior to the end of the Initial Period or any Extension Period, that the party is terminating this Agreement at the end of the Initial Period or the then current Extension Period.

- **7.02** Notwithstanding a notice of termination given by either party, THE MUNICIPALITY's obligation to list DEBTS with MCSI for collection shall continue until the termination of this Agreement.
- 7.03 In the event of termination of this Agreement by either party, MCSI shall retain its exclusive right to collect any DEBTS listed prior to the end of this Agreement, until such time as it elects to return any such DEBTS to THE MUNICIPALITY, as provided under the terms of this Agreement; and the terms of this Agreement shall remain in full force and effect with respect to collection by MCSI of these retained DEBTS.
- **7.04** At least once per year, MCSI will return to THE MUNICIPALITY such DEBTS which it determines, in its sole judgment and discretion, to be uncollectible.

8.00 NOTICES

8.01 Any notices to be given pursuant to this Agreement shall be deemed as served when placed in the United States Mail, with postage prepaid, sent by certified mail, return receipt requested; to the address designated, in writing, by either party. Until such time as a different address is designated, notices shall be sent as follows:

If to MCSI: Municipal Collection Services, Inc.

7330 College Drive, Suite 108 Palos Heights, Illinois 60463

If to THE MUNICIPALITY: United City of Yorkville

800 Game Farm Road Yorkville, Illinois 60560

9.00 ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties hereto and supersedes any prior agreements or understandings between the parties. This Agreement may only be altered or modified by written instrument signed by both parties.

IN WITNESS WHEREOF, the parties have signed this Agreement effective as of the date first above written.

UNITED CITY OF YORKVILLE, IL MUNICIPALITY	MUNICIPAL COLLECTION SERVICES, INC. An Illinois Corporation
Ву:	By: Matthew C. Regan
Mayor/President (PRINT)	Chief Executive Officer (PRINT)
Mayor/President (SIGNATURE) Attested:	Chief Executive Officer (SIGNATURE) Attested:
Clerk (PRINT)	<u>Frank Regan</u> Secretary (PRINT)
Clerk (SIGNATURE)	Secretary (SIGNATURE)
Date:, 20	Date:, 20



Reviewed By:			
Legal			
Finance			
Engineer			
City Administrator			
Human Resources			
Community Development			
Police			

Agenda Item Number		
CA #10		
Tracking Number		
ADM 2016-72		

Agenda Item Summary Memo

Public Works Parks and Recreation

Title: First Amendment to Intergovernmental Agreement between Yorkville and Fox Metro			
Meeting and Date:	City Council –	October 25, 20	016
Synopsis: See attac	ched memo.		
Council Action Pro	eviously Taken:		
Date of Action: AD	M 10/19/16	Action Taken:	Moved forward to CC consent agenda
Item Number: AD	M 2016-72		
Type of Vote Requ	ired:		
Council Action Re	quested:		
Submitted by:	Rob Fredri Name		Finance Department
	TVIIII	Agenda Item	•
rigental rem riotes.			



Memorandum

To: Administration Committee

From: Rob Fredrickson, Finance Director

Date: October 12, 2016

Subject: Intergovernmental Agreement Amendment – Fox Metro

Summary

Approval of first amendment to the intergovernmental agreement between the United City of Yorkville and the Fox Metro Water Reclamation District.

Background

The City provides meter reading services for Fox Metro for residents living in the Grande Reserve subdivision. Pursuant to our existing intergovernmental agreement (Exhibit C), the City does not charge Fox Metro for providing this service. Recently it has come to staff's attention that other member communities (Oswego, Montgomery, Sugar Grove, North Aurora & Batavia) charge Fox Metro \$0.50 per read for providing meter reading services. In order to bring Yorkville on par with surrounding communities, staff recommends that the City's existing intergovernmental agreement be amended (Exhibit A) to include a charge of \$0.50 per read. There are currently 240 homes in the Grande Reserve subdivision, and a charge of \$0.50 per read would yield an additional \$720 in revenue for the Water Fund on an annual basis.

Fox Metro management is aware of this proposed amendment, and has stated that they will present it to their board for formal adoption, pending the approval of City Council. The intergovernmental amendment and ordinance (Exhibit B) have been attached for your review and consideration.

Recommendation

Staff recommends the approval of first amendment to the intergovernmental agreement between the United City of Yorkville and the Fox Metro Water Reclamation District.

FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNITED CITY OF YORKVILLE, ILLINOIS AND THE FOX METRO WATER RECLAMATION DISTRICT

WHEREAS, the Fox Metro Water Reclamation District (the "*District*") and the United City of Yorkville, Kendall County, Illinois (the "*City*") are "public agencies" within the meaning of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*); and,

WHEREAS, the District and the City are "units of local government" within the context of Section 10, Article VII, of the Illinois Constitution of 1970; and,

WHEREAS, the District and the City are authorized to contract with each other to obtain or share services, or exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance; and,

WHEREAS, the District and the City entered into an Intergovernmental Agreement dated March 19, 2008 to provide for cooperation in the enforcement and collection of delinquent sanitary district rates or charges, inspections, and planning for future developments and expansion of water reclamation services; and,

WHEREAS, the District and the City have discussed parity with other communities in the District of the fee paid by the District to those communities for meter reading services.

NOW, THEREFORE, in consideration of the foregoing preambles and the covenants recited herein, the City and the District agree this _____ day of October 2016, as follows:

- A. That the Intergovernmental Agreement between the District and City shall be amended by this First Amendment adding a new paragraph 14 to read as follows:
- "14. The City currently provides meter reading services to the District and the District agrees to pay to the City a fee of fifty cents (\$.50) for each meter read by the City each time a meter is read. This meter reading rate shall be reviewed annually and amended if it is determined that said rate no longer reasonably reflects the expense incurred by the City for such service."
- B. All other terms and conditions of the Intergovernmental Agreement shall remain in full force and effect.

	United City of Yorkville
	By: Mayor
Attest:	
City Clerk	
	Fox Metro Water Reclamation District, a Public Agency and Unit of Local Government
	By: President of the Board of Trustees
Attest:	
Clerk of the Board of Trustees	

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Ordinance No. _____

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, ILLINOIS, APPROVING A FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNITED CITY OF YORKVILLE AND THE FOX METRO WATER RECLAMATION DISTRICT

- **WHEREAS,** the United City of Yorkville, Kendall County, Illinois (the "City"), is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,
- **WHEREAS,** the Fox Metro Water Reclamation District (the "*District*") and the City are "public agencies" within the meaning of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*); and,
- **WHEREAS**, the District and the City are "units of local government" within the context of Section 10, Article VII, of the Illinois Constitution of 1970; and,
- **WHEREAS**, the District and the City are authorized to contract with each other to obtain or share services, or exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance; and,
- **WHEREAS**, the District and the City have agreed to the payment by the District to the City of a meter reading fee.
- **NOW, THEREFORE, BE IT ORDAINED,** by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:
- **Section 1:** That the preceding recitations in this Ordinance are hereby restated and adopted as paragraph one (1) of this Ordinance.
- **Section 2:** That the First Amendment to the Intergovernmental Agreement between the United City of Yorkville and Fox Metro Water Reclamation District, a copy of which is attached hereto and incorporated herein, is hereby approved and the Mayor and City Clerk are hereby authorized to execute and deliver said First Amendment to the Intergovernmental Agreement.
- **Section 3:** That the officials, officers, and employees of the City are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance and the First Amendment to the Agreement.
- **Section 4:** This Ordinance shall be in full force and effect upon passage, approval, and publication as provided by law.

Passed by the City C	Council of the United	City of Yorkville, Kenc	lall County, Illinois this
day of	, 2016		
		CITY CLER	K
CHRIS FUNKHOUSER		JOEL FRIEDERS	
LARRY KOT		SEAVER TARULIS	
CARLO COLOSIMO		DIANE TEELING	
JACKIE MILSCHEWSKI		KEN KOCH	
Approved by me, as day of	•	l City of Yorkville, Ken	dall County, Illinois, this
		MAYOR	

Ordinance No. 3005 14

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS, APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNITED CITY OF YORKVILLE AND THE FOX METRO WATER RECLAMATION DISTRICT

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the "City"), is a duly created, organized, and validly existing municipality of the State of Illinois under the 1970 Illinois Constitution and the laws of the State of Illinois, including particularly the Illinois Municipal Code, as from time to time amended (the "Municipal Code") (65 ILCS 5/65-1-1-2, et. seq.); and,

WHEREAS, the Fox Metro Water Reclamation District (the "District") and the City are "public agencies" within the meaning of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.); and,

WHEREAS, the District and the City are "units of local government" within the context of Section 10, Article VII, of the Illinois Constitution of 1970; and,

WHEREAS, the District and the City are authorized to contract with each other to obtain or share services, or exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance; and,

WHEREAS, Section 7 of the Sanitary District Revenue Bond Act (70 ILCS 3010/1, et seq.), provide statutory authority for municipalities and sanitary districts to cooperate in the enforcement and collection of delinquent sanitary district rates or charges by terminating water service; and,

WHEREAS, the District requests the City to discontinue water service to any premises within the City Service Area (i.e. any premises or area to which the City provides water services) upon notice from the District that a rate or charge for its services is delinquent and not resume water services until receiving notice from the District that the rate or charge has been paid.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. That the preceding recitations in this Ordinance are hereby restated and adopted as paragraph one (1) of this Ordinance.

Section 2. That the Intergovernmental Agreement between the United City of Yorkville and Fox Metro Water Reclamation District, a copy of which is attached hereto and incorporated herein, is hereby approved.

Section 3. That the Mayor and City Clerk are hereby given the authority to execute and deliver said Intergovernmental Agreement.

Section 4. That the officials, officers, and employees of the City are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance and Agreement.

Section 5. This Ordinance shall be in full force and effect upon passage, approval, and publication as provided by law.

Passed by the City Council of the United City of Yorkville, Kendall County, Illinois, this day of 3008.

CITY CLERK On Dohush

ROBYN SUTCLIFF

GARY GOLINSKI

WALTER WERDERICH

ROSE ANN SPEARS

JOSEPH BESCO

ARDEN JOSEPH PLOCHER

MARTY MUNNS

JASON LESLIE

7

Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this day of FEBRUARY 2008.

Valerie Burd MAYOR

INTERGOVERNMENTAL AGREEMENT BETWEEN THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS AND THE FOX METRO WATER RECLAMATION DISTRICT

WHEREAS, the Fox Metro Water Reclamation District (the "District") and the United City of Yorkville, Kendall County, Illinois (the "City") are "public agencies" within the meaning of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.); and,

WHEREAS, the District and the City are "units of local government" within the context of Section 10, Article VII, of the Illinois Constitution of 1970; and,

WHEREAS, the District and the City are authorized to contract with each other to obtain or share services, or exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance; and,

WHEREAS, Section 7 of the Sanitary District Revenue Bond Act (70 ILCS 3010/1, et seq.), provide statutory authority for municipalities and sanitary districts to cooperate in the enforcement and collection of delinquent sanitary district rates or charges by terminating water service; and,

WHEREAS, the District requests the City to discontinue water service to any premises within the City Service Area (i.e. any premises or area to which the City provides water services) upon notice from the District that a rate or charge for its services is delinquent and not resume water services until receiving notice from the District that the rate or charge has been paid; and,

WHEREAS, the City and District desire to reduce to writing their cooperative agreement for termination of water service.

NOW, THEREFORE, in consideration of the foregoing preambles and the covenants recited herein, the City and the District agree this / day of 2008, as follows:

- 1. <u>Termination of Water Service</u>. The City will terminate water service to a premises within the City Service Area pursuant to the terms and conditions recited in this Agreement.
- 2. <u>Obligation of District</u>. In the event the District asks the City to terminate water service of any premises within the City Service Area, the following requirements shall be a condition precedent to the City termination of water service:
 - a. The District shall notify the occupant and the owner of the premises, not less ten (10) days prior to the proposed date of termination, that

- water service will be terminated. The District shall provide the owner of the premises an opportunity to be heard on the matter.
- b. The District shall provide the City with a written statement or electronic document for each requested termination that said notice was delivered and the owner has not availed himself of the opportunity to be heard, or that said hearing has occurred and has been concluded in favor of the District and termination. Said statement may be as to multiple properties and be included as part of the list required in Section 2(d) hereof. The District shall provide said statement in the format chosen by the City.
- c. If the City is not satisfied that the requirements of 70 ILCS 3010/7 have been met in a given circumstance, the City may refuse to terminate water service until the concerns of the City have been satisfied.
- d. Three (3) days prior to the termination of water service the District will deliver to the City by fax, electronic document, or otherwise, a list of the addresses/premises at which water service is to be terminated. The District shall provide said list in the format chosen by the City.
- e. The District will verify through the water billing department of the City that the person who is delinquent in paying the District charge owns or resides at the address/premises at which water service is to be terminated.
- f. At the time water service is terminated, the City will post a notice indicating the reason for water service termination and will include a statement that said water termination was done at the direction of the District (unless the termination of water service was caused by other reasons to the City and the District which will then be so stated).
- 3. Fee for Termination and Resumption of Water Service. The District will pay the City a fee for each water service which is terminated. The termination fee will include the cost of resumption of water service. If the District's delinquent account has been paid in full prior to the initiation of Section 2(f) above, the City shall not be entitled to said fee. The City shall be entitled to said fee even though service is not, in fact, terminated due to a physical problem with the shut off of the property's water system (e.g. a broken valve). At the discretion of the City, it may choose to waive payment, if water service is not terminated because of the reason stated herein.
- 4. <u>Termination Day and Time</u>. Termination of water service will be determined in coordination with the City. No termination of water service will be conducted on a day prior to a weekend or holiday. The District agrees

- to abide by City standards and procedures regarding the scheduling and methodology of water service termination.
- 5. Delinquency Requiring Termination of Water Service. There will be no termination of water service until the District's charge exceeds fifty dollars (\$50.00) and is more than thirty (30) days past due. After the charges meet the amount and past due criteria, termination shall be at the option of the District. For purposes of this Agreement, the District's sewer charges are due twenty-on (21) days after the billing date.
- 6. Resumption of Water Service. Upon written notification delivered via fax, electronic document, or otherwise, by the District to the City that the delinquent District charge has been satisfied, the City will resume water service at the premises. The District shall provide said notification in the format chosen by the individual City. The District agrees to abide by City standards and procedures regarding the scheduling and methodology of water service resumption. If the water service is also terminated for other reasons beyond the request of the District, the City may refuse to resume water service to a given premises until all outstanding reasons for the termination of water service has been resolved.
- 7. <u>Complaints and Inquiries</u>. All complaints, correspondence, inquiries, and communications from the District sewer customer will be directed to the District. The City will have no obligation to reply, respond, communicate, or otherwise correspond with a District customer.
- 8. <u>Fees.</u> The fees provided for in this Agreement will be reviewed by the City annually and this Agreement may be modified or amended from time to time as deemed appropriate by mutual agreement of the City and the District. Fees charged by the City directly to an owner of a premises or other responsible party may be altered without the consent of the District.
- 9. <u>Indemnification</u>. The District will indemnify and hold harmless the City, the Corporate Authorities, officers, agents, employees, and consultants from and against any and all judgments and attorney's fees, resulting from an act or omission of the District, its employees, servants, and agents, arising out of, occurring in connection with, resulting from, or caused by the performance or failure of performance of any act pursuant to the terms of the Agreement.
- 10. Lost of Water Service Revenues. The District shall reimburse the City for any lost water service revenues (including the taxes that would have been paid to the City on said lost water service revenues) resulting from the discontinuance of water service pursuant to this Agreement. Lost water revenues shall be calculated based on the average water revenue from the subject premises over the prior twelve (12) months. If a given structure whose water service has been terminated herein has not been in existence for

twelve (12) months (i.e. new construction), the basis for the above calculation shall be made upon the usage history of similar structures and customers within the City or its service areas if outside the City boundaries. The City shall calculate said amount and notify the District of said amount due. Upon receipt of said notice of amount due, the District shall pay said amount to the City within thirty (30) days thereof.

- 11. <u>Partial Payments</u>. In the event partial payments are made to the City by the occupant or owner of a premises which receives water and sewer services, partial payments shall be first distributed to the City for water services, with any remainder distributed to the District.
- 12. <u>Water Service Inspections</u>. The District agrees to provide the City with water service inspections for properties serviced by the City at the request and option of the City.
- 13. The Parties agree that collaboration is beneficial and necessary when planning for development and expansion of District services in this region. Accordingly, the Parties agree to the following:
 - a. Except as to completed projects of agreements which predate this Agreement, lift stations which are of a temporary nature (as determined by the joint review of the City and District engineers) and serve a local area (as determined by the joint review of the City and District engineers) shall be owned and maintained by the City. Lift stations that serve a regional area (as determined by the joint review of the City and District engineers) shall be owned and maintained by the District.
 - b. The District agrees that if the District locates any District structures in the City, the District shall seek to obtain the City's input of architectural elevations for any structures to be constructed in the City.
 - c. The District agrees to comply with all regulations, policies, ordinances, and standards of the City when performing work in the City, including but not limited to, compliance with tree preservation ordinances, landscaping approval by the City, soil and sedimentation control ordinances, etc.
 - d. The District agrees to contact the City with any anticipated changes in 1) connection fees, 2) rates charged to customers, or 3) annexation fees.
 - e. The District agrees that after the District has had an opportunity to review particular developments, Preliminary Plat and/or engineering, and thereafter the City approves said Plat or engineering, the District

shall contact the City when it becomes necessary to alter the design and/or size of required sewers within the development. Further, the District shall provide the City with the location, sizing, and configuration of any proposed District sewer lines in the City.

- f. The District shall use its best efforts to record all easements obtained by the District from any party within ninety (90) days of execution.
- g. The District shall use its best efforts to post the District's Board Meeting Agenda on its website forty-eight (48) hours prior to the meeting. The City shall also comply with this request.

GENERAL PROVISIONS

- 1. This Agreement shall be in full force and effect from and after the date first above written and shall be for a term of three (3) years. After the expiration of the original term of this Agreement, the Agreement shall automatically renew each year unless cancelled in accordance with the provisions of the following paragraph (2).
- 2. After the expiration of the initial three (3) year term of this Agreement, the Agreement may be cancelled by either Party without premium or penalty of any kind by giving the other Party notice of such cancellation not less than ninety (90) days prior to the effective date of cancellation.
- 3. This Agreement may not be amended unless such amendment is in writing and signed by both Parties hereto.
- 4. It is expressly understood that if a governmental or legislative body other than the Parties hereto, enacts any law or statute which prohibits, or has the effect of prohibiting either Party from complying with this Agreement, then this Agreement shall terminate.
- 5. Neither Party shall be deemed in violation of this Agreement for the delay in that Party's performance or failure to perform in whole or in part its obligation under this Agreement due to strike, work stoppages, war or act of ware (whether an actual declaration is made or not), insurrection, riot, act of public enemy, fire, flood or other act of God, or by other events to the extent that such events are caused by circumstances beyond the Party's control. In the event that the delay in performance or failure to perform affects only a part of either Party's capacity to perform its obligations under this Agreement, then such Party shall perform such obligations to the extent it is able to do so in as expeditious a manner as possible.
- 6. All notices herein required shall be in writing and shall be served upon the Parties at the addresses listed below. The mailing of notices, properly

addressed and with postage prepaid, or the personal delivery of the notices, shall be sufficient service.

If to Fox Metro:

Fox Metro Water Reclamation District

682 State Route 31 Oswego, Illinois 60543 Attn: District Manager

If to the City:

United City of Yorkville 800 Game Farm Road Yorkville, Illinois 60560 Attn: City Administrator

With a copy to:

Kathleen Field Orr & Associates 180 North Michigan Avenue

Suite 1040

Chicago, Illinois 60601

Attn: Kathi Orr, City Attorney

- 7. The recitals at the beginning of this Agreement are material to this Agreement, and are incorporated as part of this Agreement by this reference.
- 8. "Electronic document" means data that is recorded or stored on any medium in or by a computer system or other similar device and that can be read or perceived by a person or a computer system or other similar device and is in a static or otherwise non-alterable format (e.g. .pdf files). It includes a display, printout, or other output of that data.

AGREEMENT

This Intergovernmental Agreement supersedes any and all prior agreements for water service termination.

United City of Yorkville

By.

Valeue Burd

Attest:

City Clerk

Fox Metro Water Reclamation District, a Public Agency and Unit of Local Government

Ву.

President of the Board of Trustees

Attest:

Clerk of the Board of Trustees



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Legal Finance Engineer City Administrator Human Resources Community Development Police Public Works Parks and Recreation

Agenda Item Numb	e 1

Bills for Payment

Tracking Number

Agenda Item Summary Memo

Meeting and Date: City Council – October 25, 2016 Synopsis: Council Action Previously Taken: Date of Action: Action Taken: Type of Vote Required: None – Informational Council Action Requested: Name Department Agenda Item Notes:			
Council Action Previously Taken: Date of Action:	Meeting and Date:	City Council – October 25, 2016	
Date of Action: Action Taken: Type of Vote Required: None – Informational Council Action Requested: Submitted by: Amy Simmons Finance Name Department	Synopsis:		
Date of Action: Action Taken: Type of Vote Required: None – Informational Council Action Requested: Submitted by: Amy Simmons Finance Name Department			
Date of Action: Action Taken: Type of Vote Required: None – Informational Council Action Requested: Submitted by: Amy Simmons Finance Name Department			
Type of Vote Required: None – Informational Council Action Requested: Submitted by: Amy Simmons Finance Name Department	Council Action Pre	viously Taken:	
Submitted by: Amy Simmons Name None – Informational Finance Department	Date of Action:	Action Taken:	
Submitted by: Amy Simmons Name None – Informational Finance Department	tem Number:		
Council Action Requested: Submitted by: Amy Simmons Finance Name Department	 Evpe of Vote Requi	red: None – Informational	
Submitted by: Amy Simmons Finance Name Department			
Name Department	Jounen Action Req	uesteu:	
Name Department			
1	Submitted by:	Amy Simmons	Finance
Agenda Item Notes:			Б.
		Name	Department
			-
			-
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			-
			-

DATE: 10/17/16 UNITED CITY OF YORKVILLE TIME: 09:21:48 CHECK REGISTER

PRG ID: AP215000.WOW

CHECK DATE: 10/17/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522400	IDOT	ILLINOIS D	DEPARTMENT	OF				
	120161		10/01/16	01	MILL STREET WORK	23-230-60-00-6025 INVOICE TOTAL:	26,512.90 26,512.90 *	
						CHECK TOTAL:		26,512.90
522401	R0001745	TOD LANGEL	AND					
	20160194-BU	ILD	10/14/16	01 02 03 04 05	2575 FAIRFAX WAY BUILD PROGRAM 2575 FAIRFAX WAY BUILD PROGRAM 2575 FAIRFAX WAY BUILD PROGRAM 2575 FAIRFAX WAY BUILD PROGRAM 2575 FAIRFAX WAY BUILD PROGRAM	23-000-24-00-2445 25-000-24-20-2445 25-000-24-21-2445 42-000-24-00-2445 51-000-24-00-2445 INVOICE TOTAL:	3,421.60 300.00 900.00 50.00 870.00 5,541.60 *	
						CHECK TOTAL:		5,541.60
						TOTAL AMOUNT PAID:		32,054.50

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

TIME: 11:02:16 ID: AP225000.CBL

CHECK #	VENDOR # INVOICE #		INVOICE DATE	ITEM #	DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900036	FNBO F	TIRST NATIO	ONAL BANK	AHAMC		10/25/16		
	102516-A.HEF	RNADEZ	09/30/16	01	HOME DEPO-SOD		79-790-56-00-5640 INVOICE TOTAL:	5.98 5.98 *
	102516-A.SIM	MONS	09/30/16	02 03 04 05 06 07 08 09	KONICA-7/19-8/18 COPY QUILL-STAPLER, BINDER KONICA-8/10-9/9 COPY (CLIPS CHARGES	82-820-54-00-5462 01-120-56-00-5610 01-110-54-00-5430 01-120-54-00-5430 01-220-54-00-5430 01-210-54-00-5430 01-210-54-00-5462 51-510-54-00-5462 79-790-54-00-5462	6.55 48.55 175.88 58.63 61.51 354.02 1.90 1.90 1.90 25.52 25.52
	102516-B.OLS	SON	09/30/16	02 03 04 05 06 07	IML REGISTRATION-TEELIMING CONFERENCE CAB FARIML PARKING FEE-TEELIMICMA CONFERENCE GAS HOTEL.COM-IML LODGING-HILTON IML LODGING FOR FRIEDERS, COLOSIMO, GOMILSCHEWSKI, FUNKHOUSE PICKERING	RE NG -TEELING R KOCH, DLINSKI,	INVOICE TOTAL: 01-110-54-00-5412 01-110-54-00-5415 01-110-54-00-5415 01-110-54-00-5415 01-110-54-00-5415 01-110-54-00-5415 ** COMMENT ** ** COMMENT ** INVOICE TOTAL:	761.88 * 310.00 13.75 60.00 7.53 234.35 4,638.88
	102516-B.REI	SINGER	09/30/16	02 03 04 05 06 07 08 09 10 11 12 13 14 15 16	ARAMARK#1590615568-UNIARAMARK#1590597154-UNIARAMARK#1590606743-UNIJACKSON HIRSH-LAMINATIGROUND EFFECTS-MULCHAREA REST-8/26-9/25 PORAINCO-PROPANEARAMARK#1590624465-UNIARAMARK#1590624465-UNIARAMARK#159063880-UNIAT&T U-VERSE-8/24-9/23 SQAURE PARK SIGNAREA REST-8/22-9/25 PORAINCO-PROTAGE MACHINECOMCAST-8/29-9/28 INTECOMCAST-8/29-9/28 INTECOMCAST-8/29-9/2	IFORMS IFORMS ING DRT-O-LET RT-O-LET IFORMS	79-790-56-00-5600 79-790-56-00-5600 79-790-56-00-5600 79-795-56-00-5620 79-795-56-00-5620 79-795-56-00-5620 79-790-56-00-5600 79-790-56-00-5600 79-795-54-00-5600 79-795-54-00-5610 01-110-54-00-5440 01-220-54-00-5440 79-790-54-00-5440	44.93 44.93 317.26 6,371.11 422.00 822.00 30.61 297.27 64.73 52.00 466.00 56.95 5.33 4.00 5.33 7.32

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ID: AP225000.CBL

CHECK #	VENDOR # INVOICE #	INVOICE DATE		CHECK DESCRIPTION DATE	ACCOUNT #	ITEM AMT
900036	FNBO FIRST NAT	'IONAL BANK	OMAHA	10/25/16		
	102516-B.REISINGER	09/30/16	19	COMCAST-8/29-9/28 INTERNET	01-210-54-00-5440	34.62
		,,				7.32
			21	COMCAST-8/29-9/28 INTERNET COMCAST-8/29-9/28 INTERNET	52-520-54-00-5440	4.00
				COMCAST-8/29-9/28 INTERNET	01-410-54-00-5440	5.33
				COMCAST-8/29-9/28 INTERNET		6.65
				COMCAST-8/29-9/28 PHONE&CABLE		83.30
			25	COMCAST-CREDIT FOR 07/02	79-790-54-00-5440	-99.95
				SERVICE CALL	** COMMENT **	
				SED CITY	INVOICE TOTAL:	9,097.97 *
	102516-E.DHUSE	09/30/16	01	ARAMARK#1590606741-UNIFORMS	01-410-56-00-5600	62.64
				ARAMARK#1590606741-UNIFORMS	51-510-56-00-5600	62.64
				ARAMARK#1590606741-UNIFORMS	52-520-56-00-5600	31.31
				ARAMARK#1590615566-UNIFORMS	01-410-56-00-5600	76.78
			0.5	ARAMARK#1590615566-UNIFORMS	51-510-56-00-5600	76.78
			06	ARAMARK#1590615566-UNIFORMS	52-520-56-00-5600	38.39
			07	ARAMARK#1590633878-UNIFORMS	01-410-56-00-5600	61.73
			08	ARAMARK#1590633878-UNIFORMS	51-510-56-00-5600	61.73
			09	ARAMARK#1590633878-UNIFORMS	52-520-56-00-5600	30.86
			10	ARAMARK#1590642822-UNIFORMS	01-410-56-00-5600	54.43
			11	ARAMARK#1590642822-UNIFORMS	51-510-56-00-5600	54.43
			12	ARAMARK#1590642822-UNIFORMS	52-520-56-00-5600	27.21
			13	ARAMARK#1590624463-UNIFORMS	01-410-56-00-5600	61.73
			14	ARAMARK#1590624463-UNIFORMS	51-510-56-00-5600	61.73
			15	ARAMARK#1590624463-UNIFORMS	52-520-56-00-5600	30.86
			16	WATER PRODUCTS#0268533-PIPES	51-510-56-00-5620	502.44
				NAPA#149608-LICENSE KIT	01-410-56-00-5628	5.65
			18	NAPA#149649-OIL FILTER	01-410-56-00-5628	10.46
			19	NAPA#149644-LED LAMP	01-410-56-00-5628	17.46
				NAPA#149791-OIL DRY	52-520-56-00-5620	24.87
			21	ENVIONMENTAL INSTRUMENTS-RKI	51-510-54-00-5445	525.00
			22	& RKI SENSOR RENTAL	** COMMENT **	
			23	NAPA#150149-V BELT	52-520-56-00-5613	12.12
					INVOICE TOTAL:	1,891.25 *
	102516-G.GOLINSKI	09/30/16	01	IML CONFERENCE TAXI CHARGE	01-110-54-00-5415	11.75
					INVOICE TOTAL:	11.75 *
	102516-J.COLLINS	09/30/16	01	AUTOZONE#421754-GUAGE	01-410-56-00-5640	5.99
					INVOICE TOTAL:	5.99 *
	102516-J.DYON	09/30/16	01	WAREHOUSE DIRECT-TONER	51-510-56-00-5620	81.90
			02	WAREHOUSE DIRECT-TONER	52-520-56-00-5620	41.33
			03	WAREHOUSE DIRECT-TONER	01-120-56-00-5610	63.96
			04	SAMS-KLEENEX	01-110-56-00-5610	14.76

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CHECK #	VENDOR # INVOICE #	INVOICE DATE		DESCRIPTION	CHECK DATE	ACCOUNT #	ITEM AMT
900036	FNBO FIRST NAT	IONAL BANK O	MAHA		10/25/16		
	102516-J.DYON	09/30/16	06 07	WAREHOUSE DIRECT-PAPER WAREHOUSE DIRECT-PAPER WAREHOUSE DIRECT-PAPER SAMS-MEMBERSHIP RENEWA	L	51-510-56-00-5620	27.78 14.02 45.00
	102516-K.BARKSDALE	09/30/16	02	APA-PLANNING COMMISSIC GUIDES KONE#949412565-SEPT EI MAINTENANCE FIX THAT 4U-APPLE IPHO REPAIR ADOBE-CREATIVE CLOUD		01-220-56-00-5645 ** COMMENT ** 23-216-54-00-5446 ** COMMENT ** 01-220-54-00-5462 ** COMMENT ** 01-220-56-00-5635 INVOICE TOTAL:	
	102516-L.HILT	09/30/16	01 02 03 04 05 06 07 08 09 10 11 12 13 14	DAVE AUTO#24615-SQUAD PRO VISION-SPARE 64GB JIFFY#15233720-OIL CHA INFOR-MOBILE WITH MAPE DISCOUNT TWO WAY-RADIO VERIZON-8/02-9/01 IN O DAVE AUTO#24658-SQUAD DAVE AUTO#24655-SQUAD JIFFY#15233412-OIL CHA JIFFY#15233413-OIL CHA JIFFY#15233414-OIL CHA DAVE AUTO#24663-SQUAD DISCOUNT TWO WAY-RADIO CLIP DAVE AUTO#24665-CHANGE ROTATE TIRES MINER#13348-NEW SQUAD	REPAIR SD CARDS NGE ING ANTENNA AR UNITS REPAIR REPAIR NGE NGE NGE NGE REPAIR BELT OIL,	01-210-54-00-5495 01-210-56-00-5620 01-210-54-00-5495 25-205-60-00-6070 01-210-56-00-5620 01-210-54-00-5440 01-210-54-00-5495 01-210-54-00-5495 01-210-54-00-5495 01-210-54-00-5495 01-210-54-00-5495 01-210-54-00-5495 01-210-54-00-5495 01-210-54-00-5495	855.00 542.55 90.34 3,304.98 35.86 418.52 370.00 100.00 75.65 90.34 96.66 488.00 57.25 217.00
	102516-L.PICKERING	09/30/16	03 04 05	2016 MUNICIPAL CLERK'S INSTITUTE REGISTRATION QUILL-STORAGE BOXES, E QUILL-STORAGE BOXES BEAVER SHREDDING-DOCUM DESTRUCTION	NVELOPES ENT	01-110-54-00-5412 ** COMMENT ** 01-110-56-00-5610 01-110-56-00-5610 01-110-56-00-5610 ** COMMENT ** INVOICE TOTAL:	55.97 129.98
	102516-M.EBERHARDT	09/30/16		TARGET-STORYTIME SUPPL	IES	82-820-56-00-5671 82-820-56-00-5671 INVOICE TOTAL:	22.00

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ID: AP225000.CBL

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #		HECK ATE	ACCOUNT #	ITEM AMT
900036	FNBO FIRST NAT	IONAL BANK (OMAHA	10	/25/16		
	102516-M.PFISTER	09/30/16	0.1	OFFICE MAX-CASH BOX		82-820-56-00-5610	41.49
		,,		AMAZON-BOOKS		82-820-56-00-5671	
						INVOICE TOTAL:	67.61 *
	102516-M.SENG	09/30/16		CASEY EQUIP-HYDRAULIC CY FOR PAVER	LINDER	01-410-56-00-5640 ** COMMENT **	342.44
						INVOICE TOTAL:	342.44 *
	102516-N.DECKER	09/30/16	0.1	ACCURINT-AUG 2016 SEARCH	FC	01-210-54-00-5462	50.00
	102310 N.DECKEK	03/30/10		MINER#261216-UPGRADE FIR		01-210-54-00-5495	
				MINER#201210-0FGRADE FIR MINER#261202-CAMERA REPA		01-210-54-00-5495	
				MINER#201202-CAMERA REFA		01-210-54-00-5495	
				MINER#201203-CAR DVR REF	A SPECIAL SECTION OF THE PROPERTY AND ADDRESS OF THE PROPERTY	01-210-54-00-5495	
				AT&T-8/25-9/24 SERVICE		01-210-54-00-5440	
				MINER#261445-SIREN REPAI	Direction of the Control of the Cont	01-210-54-00-5495	
				COMCAST-9/8-10/7 CABLE		01-210-54-00-5440	4.27
			00	CONCIDE 370 1077 CILDED	1000	INVOICE TOTAL:	
				No.	_	invoice form.	710.03
	102516-R.FREDRICKSON	09/30/16	0.1	COMCAST-8/24-9/23 INTERN	ET	01-110-54-00-5440	45.29
	TOBOTO INTINEBRITORION	03/00/10		COMCAST-8/24-9/23 INTERN	. 1 000 0	01-220-54-00-5440	
				COMCAST-8/24-9/23 INTERN	Committee of the commit	01-120-54-00-5440	
				COMCAST-8/24-9/23 INTERN	/ / / /	79-790-54-00-5440	
				COMCAST-8/24-9/23 INTERN		01-210-54-00-5440	
				COMCAST-8/24-9/23 INTERN	7 7	79-795-54-00-5440	
				COMCAST-8/24-9/23 INTERN		52-520-54-00-5440	33.97
				COMCAST-8/24-9/23 INTERN		01-410-54-00-5440	45.29
				COMCAST-8/24-9/23 INTERN		51-510-54-00-5440	161.47
				VERIZON-AUG 2016 MOBILE		01-220-54-00-5440	287.49
				VERIZON-AUG 2016 MOBILE		01-210-54-00-5440	627.34
			12	VERIZON-AUG 2016 MOBILE		79-795-54-00-5440	
			13	VERIZON-AUG 2016 MOBILE	PHONES	51-510-54-00-5440	364.60
			14	VERIZON-AUG 2016 MOBILE	PHONES	01-410-54-00-5440	62.22
			15	VERIZON-AUG 2016 MOBILE	PHONES	52-520-54-00-5440	20.79
			16	NEWTEK-SEPT 2016 WEB UPK	EEP	01-640-54-00-5450	15.95
			17	IGFOA-ETHICS & ACCOUNTAB	ILITY	01-120-54-00-5412	155.00
			18	SEMINAR-WRIGHT		** COMMENT **	
				IGFOA-ETHICS & ACCOUNTAB	ILITY	01-110-54-00-5412	155.00
			∠ ∪	SEMINAR-KATHMAN		** COMMENT ** INVOICE TOTAL:	2,545.62 *
	102516-R.HARMON	09/30/16		MICHAELS-PRESCHOOL CRAFT		79-795-56-00-5606 ** COMMENT **	6.48
				SUPPLIES WALMART-SEPT PRESCHOOL		79-795-56-00-5606	171.14
				SUPPLIES		** COMMENT **	
			05	AMAZON-DISINFECTING WIPE	S	79-795-56-00-5606	55.47

TIME: 11:02:16
ID: AP225000.CBL

CHECK #	VENDOR # INVOICE #	INVOICE IT	ΓΕΜ #		ECK TE	ACCOUNT #	ITEM AMT
900036 FNBO FIRST NA		IONAL BANK OMAF	ΗA	10/	25/16		
	102516-R.HARMON	(7	PURE FUN SUPPLY-CASE OF COMMANDER OF COMMAND	PLIES	79-795-56-00-5606 79-795-56-00-5606 79-795-56-00-5606 INVOICE TOTAL:	74.70 27.94 17.07 352.80 *
	102516-R.MIKOLASEK	09/30/16	01	MAG POUCH		01-210-56-00-5600 INVOICE TOTAL:	27.70 27.70 *
	102516-S.AUGUSTINE			LOW-COST ADULT PROGRAMMINIDEAS SEMINAR REGISTRATIO	1 - 1	82-820-54-00-5412 ** COMMENT ** INVOICE TOTAL:	30.00
	102516-S.IWANSKI	09/30/16)1	BOOK CLUB POSTAGE	77	82-820-54-00-5452 INVOICE TOTAL:	200.86 200.86 *
	102516-S.REDMON	((()2)3)4)5	WALMART-BAGS, BANDAGES, SUNSCREEN, DUCK TAPE FARM&FLEET-UTILITY TABLES AMERICAN LEGION DEPOSIT F CHILI CHASE EVENT POSTAGE		79-795-56-00-5602 ** COMMENT ** 79-795-56-00-5602 79-795-56-00-5606 ** COMMENT ** 79-795-54-00-5452	71.38 149.95 50.00 6.47
	102516-S.REMUS	09/30/16)1)2	SAMS-CONCESSION SUPPLIES HAMPTON INN-HOMETOWN DAYS BAND FRIDAY NIGHT LODGING		79-795-56-00-5607 INVOICE TOTAL: 79-795-56-00-5602 ** COMMENT **	155.42 433.22 * 703.05
				AMRIC INN-HOMETOWN DAYS ULTIMATE AIR DOGS LODGING		79-795-56-00-5602 ** COMMENT ** INVOICE TOTAL:	1,217.29 1,920.34 *
	102516-S.SLEEZER			HOME DEPO-EXTENSION COREFERCE PANELS	, DOG	79-790-56-00-5640 ** COMMENT ** INVOICE TOTAL:	656.52 656.52 *
	102516-T.HOULE			GLOBAL-TORX KEYS, HEX KEY WRENCHES	S	79-790-56-00-5630 ** COMMENT **	287.14
	102516-T.KLINGEL			FBI ACADEMY TRAINING LODG DAVE AUTO#24634-OIL CHANG		INVOICE TOTAL: 01-210-54-00-5415 01-210-54-00-5495 INVOICE TOTAL:	287.14 * 108.61 78.00 186.61 *
	102516-T.KONEN	()2	WIN-911 SOFTWARE SUBSCRIE ENDRESS-GROUNDING CABLE F ENDRESS-GROUNDING/PROTECT	IT	51-510-56-00-5635 51-510-56-00-5664 51-510-56-00-5664	495.00 47.67 753.86

TIME: 11:02:16
ID: AP225000.CBL

CHECK #	VENDOR # INVOICE		INVOICE DATE	ITEM #	DESCRIPTION DATE		ITEM AMT	
900036	FNBO	FIRST N	ATIONAL BANK (AHAMC	10/25/	/16		
	102516-1	T.KONEN	09/30/16	0 4	DISC	** COMMENT **		
						INVOICE TOTAL:	1,296.53 *	
	102516-1	T.NELSON	09/30/16	01	DICKS-YELLOW PINNIES	79-795-56-00-5606	49.98	
						INVOICE TOTAL:	49.98 *	
	102516-7	T.SOELKE	09/30/16	01	HOMEDEPO-ECHO REPLACEMENT	01-410-56-00-5640	29.97	
				02	HEAD	** COMMENT **		
					L'YED GILL	INVOICE TOTAL:	29.97 *	
	102516-t	JCOY	09/30/16	01	ADVANCED DISPOSAL-SEPT REFU	USE 01-540-54-00-5442	104,904.88	
				02	ADVANCED DISPOSAL-SEPT SENIO	OR 01-540-54-00-5441	2,837.45	
				03	REFUSE	** COMMENT **		
				0 4	ADVANCED DISPOSAL-SEPT SENIO		153.92	
				05	CIRCUIT BREAKER REFUSE	** COMMENT **		
					EST.	1836 INVOICE TOTAL:	107,896.25 *	
	102516-F	R.WRIGHT	09/30/16	01	FACEBOOK-HOMETOWN DAYS ADS	79-795-56-00-5602	128.01	
					SHAW MEDIA-PT CODE ENFORCEME	7/8 1	625.00	
				03	INSPECTOR AD	** COMMENT **		
				0 4	County Seat		35.00	
				05	DEVELOPMENT EVENT-KARTHMAN			
					AIRPORT PARKING RESERVATION		48.00	
				07	RUSH-COPLEY-EMPLOYEE TESTING		40.00	
				0.8			160.00	
				09			45.00	
				10	RUSH-COPLEY-EMPLOYEE TESTING		160.00	
				11	RUSH-COPLEY-EMPLOYEE TESTING		85.00	
						INVOICE TOTAL:	1,326.01 *	
						CHECK TOTAL:		150,521.84
						TOTAL AMOUNT PAID:		150,521.84

DATE: 10/18/16 UNITED CITY OF YORKVILLE TIME: 07:54:39 CHECK REGISTER

PRG ID: AP215000.WOW

CHECK DATE: 10/25/16

CHECK # VENDOR # INVOICE INVOICE ITEM # DESCRIPTION NUMBER DATE ACCOUNT # ITEM AMT 522402 ABBOTTN NATHANIEL ABBOTT 092416 09/24/16 01 REFEREE 79-795-54-00-5462 100.00 100.00 * INVOICE TOTAL: CHECK TOTAL: 100.00 522403 AIRGAS AIRGAS USA, LLC 10/01/16 01 CYLINDER LEASE 89.90 9939781860 01-410-54-00-5485 INVOICE TOTAL: 89.90 * CHECK TOTAL: 89.90 522404 AMPERAGE AMPERAGE ELECTRICAL SUPPLY INC 09/28/16 01 PHOTOCONTROLS, LAMPS 348.24 0659549-IN 15-155-56-00-5642 1836 INVOICE TOTAL: 348.24 * 0659613-IN 09/28/16 01 FUSE HOLDER, RUBBER INSULATING 15-155-56-00-5642 102.90 02 BOOT ** COMMENT ** INVOICE TOTAL: 102.90 * CHECK TOTAL: 451.14 522405 ATT AT&T 09/25/16 01 09/25-10/24 ROUTER SERVICE 6305536805-0916 51-510-54-00-5440 209.64 209.64 * INVOICE TOTAL: 209.64 CHECK TOTAL: 522406 AUTOSP AUTOMOTIVE SPECIALTIES, INC. 21824 09/26/16 01 REPLACED OXYGEN SENSORS 51-510-54-00-5490 1,369.00 INVOICE TOTAL: 1,369.00 * CHECK TOTAL: 1,369.00

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

PRG ID: AP215000.WOW

01-210 POLICE

01-220 COMMUNITY DEVELOPMENT

01-640 ADMINSTRATIVE SERVICES

01-410 STREET OPERATIONS

11-111 FOX HILL SSA

DATE: 10/18/16

TIME: 07:54:39

CHECK DATE: 10/25/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522407	BATTERYS	BATTERY S	SERVICE CORF	ORATI	ON			
	0016600		10/03/16	01	BATTERY	52-520-56-00-5613 INVOICE TOTAL:	31.14 31.14 *	
	0016769		10/07/16	01	BATTERIES	01-410-56-00-5628 INVOICE TOTAL:	175.00 175.00 *	
						CHECK TOTAL:		206.14
522408	BCBS	BLUE CROS	SS BLUE SHIE	ELD	TED CITY			
	100816		10/08/16	02 03 04 05 06 07 08 09	NOV 2016 HEALTH INS NOV 2016 HEALTH INS NOV 2016 HEALTH INS	01-110-52-00-5216 01-120-52-00-5216 01-210-52-00-5216 01-220-52-00-5216 01-410-52-00-5216 01-640-52-00-5216 79-790-52-00-5216 79-795-52-00-5216 51-510-52-00-5216 52-520-52-00-5216 82-820-52-00-5216 INVOICE TOTAL:	7,296.71 1,940.44 50,967.26 5,100.84 10,660.16 7,579.80 10,791.89 7,145.06 10,663.78 3,869.63 5,785.96 121,801.53 *	121,801.53
522409	BEYERD	DWAYNE F	BEYER		T.E			
	092816		09/28/16	01	REFEREE	79-795-54-00-5462 INVOICE TOTAL:	108.00 108.00 *	
						CHECK TOTAL:		108.00
522410	CALLONE	UNITED CO	OMMUNICATION	SYSI	PEMS			
	1010-7980-	0000-1016	10/15/16	01	SEPT 2016 ADMIN LINES	01-110-54-00-5440	377.86	
	01-120	ADMINISTRATIO FINANCE	N	15-155	SUNFLOWER SSA 42-420 DEBT S MOTOR FUEL TAX (MFT) 51-510 WATER	OPERATIONS 84-840	LIBRARY DEBT SERVICE LIBRARY CAPITAL	

52-520 SEWER OPERATIONS

79-790 PARKS DEPARTMENT

82-820 LIBRARY OPERATIONS

79-795 RECREATION DEPT

72-720 LAND CASH

23-216 MUNICIPAL BUILDING

25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & RECREATION CAPITAL

23-230 CITY-WIDE CAPITAL

25-205 POLICE CAPITAL

87-870 COUNTRYSIDE TIF

88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW

95-XXX ESCROW DEPOSIT

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522410	CALLONE	UNITED COI	MMUNICATION	SYST	EMS			
	1010-7980-0	0000-1016	10/15/16	03 04 05 06 07 08 09 10	SEPT 2016 CITY HALL NORTEL SEPT 2016 CITY HALL NORTEL SEPT 2016 CITY HALL NORTEL SEPT 2016 PUBLIC WORKS LINES SEPT 2016 POLICE LINES SEPT 2016 CITY HALL FIRE SEPT 2016 CITY HALL FIRE SEPT 2016 CITY HALL FIRE SEPT 2016TRAFFIC SIGNAL MAINTENANCE SEPT 2016 PARKS LINES SEPT 2016 RECREATION LINES	01-110-54-00-5440 01-210-54-00-5440 51-510-54-00-5440 51-510-54-00-5440 01-210-54-00-5440 01-210-54-00-5440 01-110-54-00-5440 01-410-54-00-5435 ** COMMENT ** 79-790-54-00-5440 79-795-54-00-5440 INVOICE TOTAL:	141.72 141.72 141.72 1,582.58 886.54 143.75 143.75 48.64 53.06 181.43 3,842.77 *	2 040 77
522411	CARGILL	CARGILL,	INC		EST. 1836	CHECK TOTAL:		3,842.77
	2903005819		09/22/16	01	BULD ROCK SALT	51-510-56-00-5638 INVOICE TOTAL:	3,013.71 3,013.71 *	
	2903007751		09/23/16	01	BULK ROCK SALT County Seat	51-510-56-00-5638 INVOICE TOTAL:	2,908.30 2,908.30 *	
	2903015394		09/29/16	01	BULK ROCK SALT	51-510-56-00-5638 INVOICE TOTAL:	3,234.69 3,234.69 *	
						CHECK TOTAL:		9,156.70
522412	CENTRALL	CENTRAL L	IMESTONE CO	MPANY	, INC			
	7972		10/01/16	01	GRAVEL	51-510-56-00-5620 INVOICE TOTAL:	170.21 170.21 *	
						CHECK TOTAL:		170.21

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522413	CNASURET	CNA SURE	ГҮ					
	61534362N-	093016	09/30/16	01	NOTARY PUBLIC RENEWAL	01-210-54-00-5462 INVOICE TOTAL:	30.00 30.00 *	
						CHECK TOTAL:		30.00
522414	COLLEPRO	COLLECTIO	ON PROFESSIC	NALS	INC.			
	214830-J-0	93016	09/30/16	01	COMMISSION ON COLLECTIONS	51-510-54-00-5462 INVOICE TOTAL:	204.59 204.59 *	
522415	COMED	COMMONWE	ALTH EDISON		5	CHECK TOTAL:		204.59
	0185079109	-0916	09/29/16	01	08/30-09/29 420 FAIRHAVEN 1836	52-520-54-00-5480 INVOICE TOTAL:	114.68 114.68 *	
522416	COMED	COMMONWE	ALTH EDISON		10/0	CHECK TOTAL:		114.68
	0435113116	-0916	10/04/16	01	08/31-10/03 BEECHER LITE Kendall County	15-155-54-00-5482 INVOICE TOTAL:	62.49 62.49 *	
522417	COMED	COMMONWE	ALTH EDISON		ALLE IL	CHECK TOTAL:		62.49
	0663112230		09/29/16	01	08/29-09/29 BEAVER ST LIFT	51-510-54-00-5480 INVOICE TOTAL:	37.86 37.86 *	
						CHECK TOTAL:		37.86
522418	COMED	COMMONWE	ALTH EDISON					

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #		ACCOUNT #	ITEM AMT
522418	COMED	COMMONWEAL	TH EDISON				
	0903040077-	0916	09/27/16	01	08/23-09/27 MISC STREET LIGHTS	15-155-54-00-5482 INVOICE TOTAL:	2,530.59 2,530.59 *
						CHECK TOTAL:	2,530.59
522419	COMED	COMMONWEAL	TH EDISON				
	0908014004-	0916	10/03/16	01	08/30-10/01 RT47	51-510-54-00-5480 INVOICE TOTAL:	43.86 43.86 *
	0966038077-	0916	09/27/16		08/29-09/27 456 KENNEDY RD 08/29-09/27 456 KENNEDY RD	15-155-54-00-5482 01-410-54-00-5482 INVOICE TOTAL:	63.40 2.16 65.56 *
	1183088101-	0916	09/23/16	01	08/24-09/23 PRAIRIE CROSS LIFT	52-520-54-00-5480 INVOICE TOTAL:	113.12 113.12 *
	1407125045-	0916	10/03/16	01	08/31-10/01 FOX HILL 7 LIFT	52-520-54-00-5480 INVOICE TOTAL:	74.93 74.93 *
	1718099052-	0916	09/27/16	01	08/25-09/27 872 PRAIRIE CROSS	52-520-54-00-5480 INVOICE TOTAL:	185.78 185.78 *
	2019099044-	0916	10/04/16	01	08/12-09/13 4600 N BRIDGE	51-510-54-00-5480 INVOICE TOTAL:	62.17 62.17 *
	2668047007-	0916	09/27/16	01	08/26-09/27 1908 RAINTREE RD	51-510-54-00-5480 INVOICE TOTAL:	116.85 116.85 *
	2947052031-	0916	09/30/16	01	08/29-09/30 RIVER	15-155-54-00-5482 INVOICE TOTAL:	151.74 151.74 *
	2961017043-	0916	09/26/16	01	08/25-09/26 PRESTWICK LIFT	52-520-54-00-5480 INVOICE TOTAL:	100.30 100.30 *

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522419	COMED	COMMONWEA	LTH EDISON					
	3119142025	-0916	09/28/16	01	08/26-09/28 VAN EMMON PKNG LOT	01-410-54-00-5482 INVOICE TOTAL:	18.56 18.56 *	
	4085080033	-0916	09/28/16	01	08/29-09/28 1991 CANNONBALL TR	51-510-54-00-5480 INVOICE TOTAL:	149.52 149.52 *	
	4449087016	-0916	10/04/16	01	08/25-09/30 MISC LIFT STATIONS	52-520-54-00-5480 INVOICE TOTAL:	624.55 624.55 *	
	4475093053	-0916	09/29/16	01	08/30-09/29 610 TOWER LN	51-510-54-00-5480 INVOICE TOTAL:	186.62 186.62 *	
522420	COMMTIRE	COMMERCIA	L TIRE SERV	ICE		CHECK TOTAL:		1,893.56
	3330012246		09/15/16	01	NEW TIRES	01-210-54-00-5495 INVOICE TOTAL:	2,025.60 2,025.60 *	
522421	CONSTELL	CONSTELLA	rion new en	ERGY	County Seat Kendall County	CHECK TOTAL:		2,025.60
	0035360023		09/30/16	01	08/26-09/27 2224 TREMONT	51-510-54-00-5480 INVOICE TOTAL:	4,602.01 4,602.01 *	
	0035360047		09/30/16	01	08/26-09/26 610 TOWER WELLS	51-510-54-00-5480 INVOICE TOTAL:	522.35 522.35 *	
	0035427628		10/04/16	01	8/25-9/28 2921 BRISTOL RIDGE	51-510-54-00-5480 INVOICE TOTAL:	7,257.06 7,257.06 *	
	0035478725		10/06/16	01	8/30-10/02 1 W ALLEY	51-510-54-00-5480 INVOICE TOTAL:	838.05 838.05 *	
						CHECK TOTAL:		13,219.47

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE INVOICE NUMBER DATE	ITEM #		ACCOUNT #	ITEM AMT	
522422	DAC	BETTER BUSINESS PLAN	NING,	INC.			
	41108	10/03/16	01	OCT 2016 HRA ADMIN FEES	01-110-52-00-5216	12.00	
			02	OCT 2016 HRA ADMIN FEES	01-120-52-00-5216	3.00	
			03	OCT 2016 HRA ADMIN FEES	01-210-52-00-5216	66.00	
			04	OCT 2016 HRA ADMIN FEES	01-220-52-00-5216	12.00	
			05	OCT 2016 HRA ADMIN FEES	01-410-52-00-5216	4.00	
			06	OCT 2016 HRA ADMIN FEES	79-790-52-00-5216	13.50	
			07	OCT 2016 HRA ADMIN FEES	79-795-52-00-5216	13.50	
			8 0	OCT 2016 HRA ADMIN FEES	51-510-52-00-5216	13.00	
			09	OCT 2016 HRA ADMIN FEES	52-520-52-00-5216	4.00	
			10	OCT 2016 HRA ADMIN FEES	01-640-52-00-5240	18.00	
			11	OCT 2016 HRA ADMIN FEES	82-820-52-00-5216	12.00	
				5/ 1	INVOICE TOTAL:	171.00 *	
	41109	10/03/16	01	2 (West in a hear)	01-110-52-00-5216	9.00	
			02	OCT 2016 FSA ADMIN FEES	01-120-52-00-5216	6.00	
			03	OCT 2016 FSA ADMIN FEES	6 01-210-52-00-5216	18.00	
			04	OCT 2016 FSA ADMIN FEES	01-220-52-00-5216	3.00	
			05	OCT 2016 FSA ADMIN FEES	01-410-52-00-5216		
			06	OCT 2016 FSA ADMIN FEES	51-510-52-00-5216	6.00	
			07	OCT 2016 FSA ADMIN FEES	01-640-52-00-5240	3.00	
				County Seat	INVOICE TOTAL:	48.00 *	
				Kendali County	CHECK TOTAL:		219.00
522423	DEARNATI	DEARBORN NATIONAL		L'ALE			
	101116	10/11/16	01	NOV 2016 LIFE INS	01-110-52-00-5222	82.40	
			02		01-110-52-00-5236	18.56	
			03	NOV 2016 LIFE INS	01-120-52-00-5222	27.84	
			04		01-210-52-00-5222	552.43	
			05	NOV 2016 LIFE INS	01-220-52-00-5222	34.89	
			06	NOV 2016 LIFE INS	01-410-52-00-5222	135.90	
			07	NOV 2016 LIFE INS	79-790-52-00-5222	78.17	
			8 0	NOV 2016 LIFE INS	79-795-52-00-5222	74.12	

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522423	DEARNATI	DEARBORN	NATIONAL					
	101116		10/11/16	10	NOV 2016 LIFE INS NOV 2016 LIFE INS NOV 2016 LIFE INS	51-510-52-00-5222 52-520-52-00-5222 82-820-52-00-5222 INVOICE TOTAL:	79.29 74.13 33.60 1,191.33 *	
						CHECK TOTAL:		1,191.33
522424	DUTEK	THOMAS &	JULIE FLETC	HER	ED CIA			
	298283		09/26/16	01	HOSE ASSEMBLY	01-410-56-00-5628 INVOICE TOTAL:	32.00 32.00 *	
	298285		09/26/16	01	HOSE ASSEMBLY	01-410-56-00-5628 INVOICE TOTAL:	25.00 25.00 *	
					EST. 183	CHECK TOTAL:		57.00
522425	DYNEGY	DYNEGY EI	NERGY SERVIC	ES				
	10238941610	1	10/04/16	01 02	8/30-9/29 COUNTRYSIDE PKWY 8/30-9/29 COUNTRYSIDE PKWY	15-155-54-00-5482 01-410-54-00-5482 INVOICE TOTAL:	139.30 14.00 153.30 *	
522426	EATONCOR	EATON CO	RPORATION		TILE ILLI	CHECK TOTAL:		153.30
	45177244		09/26/16	01	CONTACT KITFOR A200, COILS	51-510-54-00-5445 INVOICE TOTAL:	9,015.31 9,015.31 *	
	45183549		09/27/16		LABOR TO INSTALL NEW CONTACT	51-510-54-00-5445 ** COMMENT **	1,650.00	
						INVOICE TOTAL:	1,650.00 *	
						CHECK TOTAL:		10,665.31

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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522427	EEI	ENGINEERING	ENTERPRIS	ES,	INC.			
	60471-4	(09/23/16	01	MILL STREET LAFO	23-230-60-00-6025 INVOICE TOTAL:	7,096.99 7,096.99 *	
	60472	(09/23/16	01	RT71 IMPROVEMENTS	01-640-54-00-5465 INVOICE TOTAL:	1,777.00 1,777.00 *	
	60473	(09/23/16	01	UTILITY PERMIT REVIEWS	01-640-54-00-5465 INVOICE TOTAL:	193.50 193.50 *	
	60474	(09/23/16	01	AUTUMN CREEK, UNIT 2A	01-640-54-00-5465 INVOICE TOTAL:	312.00 312.00 *	
	60475	(09/23/16	01	GRANDE RESESRVE-AVANTI	01-640-54-00-5465 INVOICE TOTAL:	9,721.25 9,721.25 *	
	60476	(09/23/16	01	PRESTWICK 1836	01-640-54-00-5465 INVOICE TOTAL:	390.00 390.00 *	
500400				7.0	ING S	CHECK TOTAL:		19,490.74
522428	EEI	ENGINEERING	ENTERPRIS	ES,	County Seat			
	60477	(09/23/16	01	BLACKBERRY WOODS dall County	23-230-60-00-6014 INVOICE TOTAL:	482.00 482.00 *	
					LE II	CHECK TOTAL:		482.00
522429	EEI	ENGINEERING	ENTERPRIS	ES,	INC.			
	60478	(09/23/16	01	CALEDONIA	01-640-54-00-5465 INVOICE TOTAL:	195.00 195.00 *	
	60479	(09/23/16	01	BRISTOL BAY, UNIT 3	01-640-54-00-5465 INVOICE TOTAL:	4,090.75 4,090.75 *	

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT
522429	EEI	ENGINEERING	G ENTERPRI	SES,	INC.		
	60480		09/23/16	01	WATER ATLAS MAP UPDATES	01-640-54-00-5465 INVOICE TOTAL:	2,679.00 2,679.00 *
	60481		09/23/16	01	GREEN ORGANICS	90-061-61-00-0111 INVOICE TOTAL:	204.50 204.50 *
	60482		09/23/16		RT71 SANITARY SEWER & WATER MAIN REPLACEMENT	51-510-60-00-6066 ** COMMENT **	7,138.50
					(LED CITY	INVOICE TOTAL:	7,138.50 *
	60483		09/23/16	01	MISC GIS MAPPING	01-640-54-00-5465 INVOICE TOTAL:	4,475.00 4,475.00 *
	60484		09/23/16	01	GRANDE RESERVE - PARK A	72-720-60-00-6046 INVOICE TOTAL:	159.50 159.50 *
	60485		09/23/16	01	WATER WORKS SYSTEM MASTER PLAN	51-510-54-00-5465 INVOICE TOTAL:	4,162.75 4,162.75 *
	60486		09/23/16		COUNTRYSIDE ST & WATER MAIN IMPROVEMENTS	51-510-60-00-6082 ** COMMENT **	34,781.07
					COUNTRYSIDE ST & WATER MAIN IMPROVEMENTS	23-230-60-00-6082 ** COMMENT **	21,317.43
					The IN	INVOICE TOTAL:	56,098.50 *
	60487		09/23/16	01	FOUNTAINVIEW - LOTS 1 & 2	90-083-83-00-0111 INVOICE TOTAL:	3,538.50 3,538.50 *
	60488		09/23/16	01	LOT 19 YORKVILLE BUSINESS PARK	90-082-82-00-0111 INVOICE TOTAL:	1,333.50 1,333.50 *
	60489		09/23/16	01	2016 ROAD PROGRAM	23-230-60-00-6025 INVOICE TOTAL:	17,055.50 17,055.50 *
	60490		09/23/16	01	O'REILLY AUTO PARTS STORE	90-088-88-00-0111 INVOICE TOTAL:	468.00 468.00 *

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	
01-410 STREET OPERATIONS 01-640 ADMINSTRATIVE SERVICES	25-205 POLICE CAPITAL 25-215 PUBLIC WORKS CAPITAL	79-790 PARKS DEPARTMENT 79-795 RECREATION DEPT	90-XXX DEVELOPER ESCROW

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	1 DESCRIPTION	ACCOUNT #	ITEM AMT	
522429	EEI	ENGINEERI	NG ENTERPRI	SES,	INC.			
	60491		09/23/16		APPLETREE CT & CHURCH ST WATER MAIN REPLACEMENT	51-510-60-00-6025 ** COMMENT ** INVOICE TOTAL:	1,892.25	
	60492		09/23/16	01	CITY OF YORKVILLE - GENERAL	01-640-54-00-5465 INVOICE TOTAL:	1,494.00 1,494.00 *	
	60493		09/23/16	01	MUNICIPAL ENGINEERING SERVICES	01-640-54-00-5465 INVOICE TOTAL:	1,900.00 1,900.00 *	
	60494		09/23/16		BLACKBERRY WOODS COMPLETION OF IMPROVEMENTS	23-230-60-00-6014 ** COMMENT ** INVOICE TOTAL:	1,448.00	
	60495		09/23/16	01	LINCOLN PRAIRIE	01-640-54-00-5465	832.50 832.50 *	
	60496		09/23/16	01	104 BEAVER ST SITE IMPROVEMENT	90-097-97-00-0111 INVOICE TOTAL:	429.00 429.00 *	
	60505		09/23/16	01 02	NPDES MS4 2016 ANNUAL REPORT & PERMIT UPDATE	01-640-54-00-5465 ** COMMENT ** INVOICE TOTAL:	1,000.00	
					TE ILL	CHECK TOTAL:		110,594.75
522430	EEI	ENGINEERI	NG ENTERPRI	SES,	INC.			
	60506		09/23/16	01	STAGECOACH CROSSING	23-230-60-00-6017 INVOICE TOTAL:	667.00 667.00 *	
						CHECK TOTAL:		667.00
522431	EEI	ENGINEERI	NG ENTERPRI	SES,	INC.			

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522431	EEI	ENGINEERING	G ENTERPRIS	SES, I	INC.			
	60507		09/23/16	01	2017 ROAD PROGRAM	23-230-60-00-6025 INVOICE TOTAL:	185.00 185.00 *	
	60509		09/23/16		WRIGLEY ACCESS DR & RT47 IMPROVEMENTS	23-230-60-00-6009 ** COMMENT **	2,147.32	
	60510		09/23/16		RATOS-RAYMOND REGIONAL DETENTION	INVOICE TOTAL: 01-640-54-00-5465 ** COMMENT **	2,147.32 * 560.00	
						INVOICE TOTAL:	560.00 *	
	60511		09/23/16	01	WELL #3 REHABILITATION	51-510-60-00-6022 INVOICE TOTAL:	1,512.50 1,512.50 *	
	60512		09/23/16		CENTER PKWY/COUNTRYSIDE PKWY LAFO EST. 1836	23-230-60-00-6025 ** COMMENT ** INVOICE TOTAL:	1,993.42	
	60579		10/06/16	01	O'REILY AUTO PARTS STORE	90-088-88-00-0111 INVOICE TOTAL:	1,695.50 1,695.50 *	
	60580		10/06/16	01	GREEN ORGANICS County Seat Kandall County	90-061-61-00-0111 INVOICE TOTAL:	259.75 259.75 *	
522432	FEECEOIL	FEECE OIL (LE ILL	CHECK TOTAL:		8,353.49
522432	3443376		10/04/16	0.1	OCT DIESEL FUEL	01-410-56-00-5695	621.15	
	3143370		10/04/10	02	OCT DIESEL FUEL OCT DIESEL FUEL	51-510-56-00-5695 52-520-56-00-5695 INVOICE TOTAL:	621.15 621.15 621.14 1,863.44 *	
						CHECK TOTAL:		1,863.44

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522433	FLATSOS	RAQUEL HER	RERA					
	2833		09/27/16	01	INSTALL 2 TIRES	01-410-54-00-5490 INVOICE TOTAL:	50.00 50.00 *	
						CHECK TOTAL:		50.00
522434	FOXVALSA	FOX VALLEY	SANDBLAST	ING				
	30885		09/30/16		SANDBLAST & RECOAT CROSSWALK POLE CAPS & BOLT HEADS	01-410-54-00-5462 ** COMMENT **	30.00	
				02	TOLL CATO & BOLT HEADS	INVOICE TOTAL:	30.00 *	
					5/ 2/9/	CHECK TOTAL:		30.00
522435	FRIEDERG	GREG FRIED	ERS					
	100116		10/01/16	01	REFEREE. 1836	79-795-54-00-5462	105.00	
						INVOICE TOTAL:	105.00 *	
	100816		10/08/16	01	REFEREE	79-795-54-00-5462 INVOICE TOTAL:	105.00 105.00 *	
					County Seat	CHECK TOTAL:		210.00
522436	GLATFELT	GLATFELTER	UNDERWRIT	ING S	RVS .			
	74625111		09/02/16	01	INSURANCE FOR 4 NEW SQUADS	01-640-52-00-5231 INVOICE TOTAL:	1,600.00 1,600.00 *	
						CHECK TOTAL:		1,600.00
522437	GOLDMEDA	GOLD MEDAL	PRODUCTS					
	314313			01	NACHO CHEESE, OIL	79-795-56-00-5607 INVOICE TOTAL:	82.08 82.08 *	
						CHECK TOTAL:		82.08

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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01-220 COMMUNITY DEVELOPMENT

01-640 ADMINSTRATIVE SERVICES

01-410 STREET OPERATIONS

11-111 FOX HILL SSA

23-230 CITY-WIDE CAPITAL

25-215 PUBLIC WORKS CAPITAL

25-225 PARKS & RECREATION CAPITAL

25-205 POLICE CAPITAL

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522438	HAWKINS	HAWKINS II	1C					
	3962129		10/04/16	01	CHEMICALS	51-510-56-00-5638 INVOICE TOTAL:	700.00 700.00 *	
						CHECK TOTAL:		700.00
522439	HOMEDEPO	HOME DEPO	г					
	1141046		10/25/16	01	FILTERS ED C/	01-410-54-00-5435 INVOICE TOTAL:	239.04 239.04 *	
522440	HRGREEN	HR GREEN			5	CHECK TOTAL:		239.04
	107404		10/06/16	01 02	WRIGLEY EXPANSION-CONSTRUCTINSPECTION SERVICES	ION 23-230-60-00-6009 ** COMMENT **	2,152.50	
						INVOICE TOTAL:	2,152.50 *	
522441	ILFIREPD	ILLINOIS I	FIRE & POLI	CE	County Seat	CHECK TOTAL:		2,152.50
	2017 DUES		10/10/16	01	2017 MEMBERSHIP DUES	01-210-54-00-5411 INVOICE TOTAL:	375.00 375.00 *	
					LE IV	CHECK TOTAL:		375.00
522442	ILTRUCK	ILLINOIS :	TRUCK MAINT	'ENANC	E, IN			
	027635		10/07/16	01	ADJUST BRAKES	01-410-54-00-5490 INVOICE TOTAL:	54.00 54.00 *	
	027637		10/07/16		REPLACE RIGHT STEER BRAKE MODULATOR VALVE	01-410-54-00-5490 ** COMMENT **	484.71	
				02	MODULATION VILLY	INVOICE TOTAL:	484.71 *	
						CHECK TOTAL:		538.71
	01-120	ADMINISTRATION FINANCE POLICE		15-155	MOTOR FUEL TAX (MFT) 51-510 W	ATER OPERATIONS 84-840	LIBRARY DEBT SERVICE LIBRARY CAPITAL COUNTRYSIDE TIF	

72-720 LAND CASH

79-790 PARKS DEPARTMENT

82-820 LIBRARY OPERATIONS

79-795 RECREATION DEPT

88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW

95-XXX ESCROW DEPOSIT

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IMPERINV AUG 2016-R	IMPERIAL	TNVESTMENTS					
AUG 2016-R			S				
	EBATE	10/11/16	01	AUG 2016 BUSINESS DI	ST REBATE 01-000-24-00- INVOICE TOTAL		
					CHECK TOTAL:		1,721.30
ITHALJ	JOHN ITHA	ιL					
092916		09/29/16	01	REFEREE	1 5 5		
				3	CHECK TOTAL:		81.00
	ITRON						
425431		09/11/16	01	OCT 2016 HOSTING SER			
					CHECK TOTAL:		533.73
JIMSTRCK	JIM'S TRU	CK INSPECTI	ON LI	c \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	5		
163262		09/21/16	01	TRUCK INSPECTION Kendall Con			
163281		09/21/16	01	TRUCK INSPECTION			
163548		10/07/16	01	TRUCK INSPECTION			
					CHECK TOTAL:		107.50
JOHNSOIL	JOHNSON C	OIL COMPANY	IL				
1380249		10/01/16	01	SEPT 2016 GASOLINE			
					CHECK TOTAL:		65.60
01-120 01-210 01-220 01-410 01-640	FINANCE POLICE COMMUNITY DESTREET OPERATION ADMINSTRATIVE	VELOPMENT ONS	15-155 23-216 23-230 25-205 25-215	MOTOR FUEL TAX (MFT) MUNICIPAL BUILDING CITY-WIDE CAPITAL POLICE CAPITAL PUBLIC WORKS CAPITAL	42-420 DEBT SERVICE 51-510 WATER OPERATIONS 52-520 SEWER OPERATIONS 72-720 LAND CASH 79-790 PARKS DEPARTMENT 79-795 RECREATION DEPT	83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL 87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT	
	092916 ITRON 425431 JIMSTRCK 163262 163281 163548 JOHNSOIL 1380249 01-110 01-20 01-210 01-220 01-410 01-640	092916 ITRON ITRON 425431 JIMSTRCK JIM'S TRU 163262 163281 163548 JOHNSOIL JOHNSON CO 1380249 01-110 ADMINISTRATION 01-120 FINANCE 01-210 POLICE 01-220 COMMUNITY DE 01-410 STREET OPERATION	O92916 O9/29/16 ITRON ITRON 425431 O9/11/16 JIMSTRCK JIM'S TRUCK INSPECTING 163262 O9/21/16 163281 O9/21/16 163548 10/07/16 JOHNSOIL JOHNSON OIL COMPANY 1380249 10/01/16 O1-110 ADMINISTRATION O1-120 FINANCE O1-210 POLICE O1-220 COMMUNITY DEVELOPMENT O1-410 STREET OPERATIONS O1-640 ADMINISTRATIVE SERVICES	092916 09/29/16 01 ITRON ITRON 425431 09/11/16 01 JIMSTRCK JIM'S TRUCK INSPECTION LI 163262 09/21/16 01 163281 09/21/16 01 163548 10/07/16 01 JOHNSOIL JOHNSON OIL COMPANY IL 1380249 10/01/16 01 01-120 FINANCE 15-155 01-210 POLICE 23-216 01-220 COMMUNITY DEVELOPMENT 23-230 01-410 STREET OPERATIONS 25-205 01-640 ADMINSTRATIVE SERVICES 25-215	O92916	THALJ	THALL

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522448	KATHMANN	NICOLE KA	ATHMAN					
	100416		10/04/16		IML & ICMA CONFERENCES TRAVEL MEAL REIMBURSEMENT	01-110-54-00-5415 ** COMMENT **	89.68	
						INVOICE TOTAL:	89.68 *	
						CHECK TOTAL:		89.68
522449	KCHIGHWA	KENDALL (COUNTY HIGHW	AY DE	PT.			
	09306-5 OF	6	09/30/16	01		15-155-54-00-5438	7,500.00	
				02	STORAGE	** COMMENT ** INVOICE TOTAL:	7,500.00 *	
						CHECK TOTAL:		7,500.00
522450	KCRECORD	SHAW SUBU	JRBAN MEDIA	GROUP	EST. 1830	6		
	1226845		09/22/16	01	ELECTION PRE-FILING NOTICE	01-110-54-00-5426 INVOICE TOTAL:	72.60 72.60 *	
					19/1	CHECK TOTAL:		72.60
522451	KENDCPA	KENDALL (COUNTY CHIEF	S OF	County Seat			
	226		07/21/16	01	SRT YEARLY DUES	01-210-54-00-5460 INVOICE TOTAL:	2,000.00	
	232		07/21/16	01	2016 ANNUAL DUES	01-210-54-00-5460 INVOICE TOTAL:	500.00 500.00 *	
	237		07/21/16	01	2016 ANNUAL DUES	01-210-54-00-5460 INVOICE TOTAL:	1,000.00 1,000.00 *	
						CHECK TOTAL:		3,500.00
522452	KENDCROS	KENDALL (CROSSING, LL	С				

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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11-111 FOX HILL SSA

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522452	KENDCROS	KENDALL CF	ROSSING, LI	LC				
	AMU REBATE	09/16	10/16/16	01	NCG SEPT 2016 AMUSEMENT TAX	01-640-54-00-5 INVOICE TOTAL		
	BD REBATE (08/16	10/11/16	01	AUG 2016 BUSINESS DIST REBA	TE 01-000-24-00-2		
					(2.0)	CHECK TOTAL:		4,310.19
522453	KENPRINT	ANNETTE M.	POWELL		KED C/7			
	2243		09/30/16	01	500 BUSINESS CARDS	01-210-54-00-9 INVOICE TOTAL		
522454	KONICA	KONICA MIN	IOLTA		EST.	CHECK TOTAL:		58.00
	29275718		10/12/16	02 03 04 05 06 07 08	10/01-11/01 COPIER LEASE 10/01-11/01 COPIER LEASE	01-110-54-00-9 01-120-54-00-9 01-220-54-00-9 01-210-54-00-9 51-510-54-00-9 52-520-54-00-9 79-790-54-00-9 INVOICE TOTAL	5485 140.15 5485 260.98 5485 366.84 5485 35.29 5485 35.29 5485 130.49 5485 130.48	
522455	LANEMUCH	LANER, MUC	ISMOG NIU	POW B	FOKED	CHECK TOTAL:		1,310.00
322133	502547	HANLIC, FIOC			PUBLIC WORKS HANDBOOK REVIE	WS 01-640-54-00-5		
						CHECK TOTAL:		90.00
	01-120 01-210 01-220	ADMINISTRATION FINANCE POLICE COMMUNITY DEVI	ELOPMENT	15-155 23-216 23-230	MOTOR FUEL TAX (MFT) 51-510 W MUNICIPAL BUILDING 52-520 SI CITY-WIDE CAPITAL 72-720 L	EBT SERVICE VATER OPERATIONS EWER OPERATIONS AND CASH ARKS DEPARTMENT	83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL 87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW	

25-225 PARKS & RECREATION CAPITAL 82-820 LIBRARY OPERATIONS

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522456	LARRABER	RACHEL WR	IGHT					
	100516		10/05/16	01		01-120-54-00-5415	30.32	
				02 03 04	SEMINAR MILEAGE REIMBURSEMENT ETHICS & ACCOUNTABILITY SEMINAR MILEAGE REIMBURSEMENT	** COMMENT ** 01-110-54-00-5415 ** COMMENT **	30.32	
						INVOICE TOTAL:	60.64 *	
						CHECK TOTAL:		60.64
522457	LAUTAMEN	LAUTERBAC	H & AMEN, L	LP	JED CITY			
	18251		09/27/16	01	FY16 AUDIT PROGRESS BILLING	01-120-54-00-5414 INVOICE TOTAL:	32,000.00 32,000.00 *	
					73/ 1000	\	32,000.00	20.000.00
						CHECK TOTAL:		32,000.00
522458	LAWLESSM	MATTHEW J	. LAWLESS		EST. 1830			
	092416		09/24/16	01	REFEREE	79-795-54-00-5462 INVOICE TOTAL:	105.00 105.00 *	
					19/1	CHECK TOTAL:		105.00
F224F0	T TANDUOT T	TAGOD I TA	DUCTN		County Seat of Kendall County	CHECK TOTAL!		103.00
522459	LINDHOLJ	JACOB LIN						
	101016		10/10/16	01	REFEREE	79-795-54-00-5462 INVOICE TOTAL:	100.00 100.00 *	
						CHECK TOTAL:		100.00
522460	MADBOMB	MAD BOMBE	R FIREWORK	PRODU	CTION			
	101016-HUTS	3	10/10/16	01	HOLIDAY CELEBRATION FIREWORKS	79-795-56-00-5606 INVOICE TOTAL:	5,500.00 5,500.00 *	
						CHECK TOTAL:		5,500.00

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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c 	ITEM AMT	ACCOUNT #	DESCRIPTION	ITEM #	INVOICE DATE	INVOICE NUMBER	VENDOR #	CHECK #
					- YORKVILLE	MENARDS -	MENLAND	522461
	43.03 43.03 *	79-795-56-00-5602 INVOICE TOTAL:	BULBS, GORILLA TAPE	01	09/01/16		56042	
43.03		CHECK TOTAL:						
					- YORKVILLE	MENARDS -	MENLAND	522462
	1.93 1.93 *	01-410-56-00-5620 INVOICE TOTAL:	CORNER BRACE	01	09/15/16		57283	
	23.98 23.98 *	01-410-56-00-5620 INVOICE TOTAL:	SIDING	01	09/15/16		57298	
	5.29 5.29 *	51-510-56-00-5638 INVOICE TOTAL:	WASH ISST. 1836	01	09/15/16		57324	
31.20		CHECK TOTAL:			- YORKVILLE	MENARDS -	MENLAND	522463
	19.16 19.16 *	15-155-56-00-5642 INVOICE TOTAL:	SPLICE KIT County Seat Grant Kendall County	01	09/26/16		58331	
19.16		CHECK TOTAL:	TE ILLI		- YORKVILLE	MENARDS -	MENLAND	522464
	25.93 25.93 *	23-216-56-00-5656 INVOICE TOTAL:	GARBAGE BAGS, CONTRACTOR BAGS	01	09/29/16		58622	
	12.99 12.99 *	23-216-56-00-5656 INVOICE TOTAL:	PAPER TOWEL HOLDER	01	10/03/16		59011-16	
	18.47 18.47 *	52-520-56-00-5630 INVOICE TOTAL:	TAPE MEASURE, SELFLOCK TAPE	01	10/04/16		59078	
3 * 9 9 * 7	25.93 * 12.99 12.99 * 18.47	23-216-56-00-5656 INVOICE TOTAL: 23-216-56-00-5656 INVOICE TOTAL: 52-520-56-00-5630	PAPER TOWEL HOLDER	01	09/29/16	MENARDS -	58622	522464

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522464	MENLAND	MENARDS -	- YORKVILLE					
	59106-16		10/04/16	01	SMOKE ALARM, MOUNTING STRIPS	52-520-56-00-5610 INVOICE TOTAL:	83.90 83.90 *	
	59174		10/05/16	01	CAULK	01-410-56-00-5620 INVOICE TOTAL:	11.85 11.85 *	
	59185		10/05/16	01	STAPLES	01-410-56-00-5620 INVOICE TOTAL:	2.54 2.54 *	
	59211		10/05/16	01	HEX KEY SET	51-510-56-00-5630 INVOICE TOTAL:	2.89 2.89 *	
	59214-16		10/05/16	01	TOW STRAPS	52-520-56-00-5630 INVOICE TOTAL:	49.97 49.97 *	
	59281-16		10/06/16		FOLDING JAB SAW, SWITCHBOX, 83 NIPPLES, LOCKNUTS	23-216-56-00-5656 ** COMMENT **	21.34	
	59293		10/06/16		ANCHORS, BLANK PLATE, WALL PLATE	INVOICE TOTAL: 23-216-56-00-5656 ** COMMENT **	21.34 *	
	59294		10/06/16	01	Kendall County WASHERS, CAPS, PLUGS, NIPPLE	INVOICE TOTAL: 51-510-56-00-5638 INVOICE TOTAL:	8.65 * 9.72 9.72 *	
	59303		10/06/16	01	PLUGS, STOPPERS, DRAIN PLUGS	51-510-56-00-5638 INVOICE TOTAL:	11.23 11.23 *	
	59312		10/06/16	01	STRAPS	52-520-56-00-5620 INVOICE TOTAL:	4.32 *	
	59566		10/08/16	01	HEADLIGHT	01-210-56-00-5620 INVOICE TOTAL:	9.89 9.89 *	
						CHECK TOTAL:		273.69

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522465	MERLIN	DEYCO, INC	· .					
	43111		09/29/16	01	TIRE REPAIR	01-210-54-00-5495 INVOICE TOTAL:	22.46 22.46 *	
						CHECK TOTAL:		22.46
522466	MIDAM	MID AMERIC	CAN WATER					
	006602ACM		09/22/16	01	RETURNED MERCHANDISE CREDIT	51-510-56-00-5640 INVOICE TOTAL:	-520.00 -520.00 *	
	129249A		09/15/16	01	PIPE, COUPLING, CURB STOPS	51-510-56-00-5640 INVOICE TOTAL:	868.80 868.80 *	
						CHECK TOTAL:		348.80
522467	MLPRODUC	MARK A LYC	ONS		EST. 1836	5		
	436		10/02/16	01	FALL FEST CRUISE DJ SERVICES	79-795-56-00-5606 INVOICE TOTAL:	50.00 50.00 *	
					County Seat	CHECK TOTAL:		50.00
522468	MORASPH	MORRIS ASF	HALT DIVIS	ION	Kendali County			
	10922		09/30/16	01	N-50 SURFACE	15-155-56-00-5634 INVOICE TOTAL:	2,472.30 2,472.30 *	
						CHECK TOTAL:		2,472.30
522469	NEENAH	NEENAH FOU	UNDRY CO.					
	189513		09/21/16	01	FRAME	01-410-56-00-5640 INVOICE TOTAL:	448.25 448.25 *	
						CHECK TOTAL:		448.25

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION		ACCOUNT #	ITEM AMT	
522470	NEOPOST	NEOFUNDS 1	BY NEOPOST						
	102116		10/21/16	01	REFILL POSTAGE METER		01-000-14-00-14 INVOICE TOTAL:	500.00 500.00 *	
							CHECK TOTAL:		500.00
522471	NICOR	NICOR GAS							
	00-41-22-85	748 4-0916	10/03/16	01	08/31-09/30 1107 PRA	IRIE LANE	01-110-54-00-54 INVOICE TOTAL:	80 33.78 33.78 *	
	15-41-50-10	000 6-0916	10/04/16	01	8/31-9/30 804 GAME F.	ARM RD	01-110-54-00-54 INVOICE TOTAL:	80 117.88 117.88 *	
	15-64-61-35	532 5-0916	10/03/16	01	09/01-10/03 1991 CAN	NONBALL TR	01-110-54-00-54 INVOICE TOTAL:	80 28.05 28.05 *	
	20-52-56-20	042 1-0916	09/29/16	01	08/29-09/29 420 FAIR		01-110-54-00-54 INVOICE TOTAL:	80 83.06 83.06 *	
	23-45-91-48	362 5-0916	10/03/16	01	09/01-10/03 101 BRUE:	75/	01-110-54-00-54 INVOICE TOTAL:	80 88.48 88.48 *	
	46-69-47-67	727 1-0916	10/06/16	01	9/7-10/6 1975 BRIDGE	inty	01-110-54-00-54 INVOICE TOTAL:	80 81.41 81.41 *	
	61-60-41-10	000 9-0916	10/04/16	01	9/1-10/3 610 TOWER L	N	01-110-54-00-54 INVOICE TOTAL:	80 44.27 44.27 *	
	62-37-86-47	779 6-0916	10/06/16	01	9/7-10/6 185 WOLF ST		01-110-54-00-54 INVOICE TOTAL:	80 13.65 13.65 *	
	80-56-05-11	157 0-0916	10/06/16	01	8/8-10/6 2512 ROSEMO	NT	01-110-54-00-54 INVOICE TOTAL:	80 20.28 20.28 *	
	83-80-00-10	000 7-0916	10/04/16	01	9/1-10/3 610 TOWER U	NIT B	01-110-54-00-54 INVOICE TOTAL:	80 36.26 36.26 *	
							CHECK TOTAL:		547.12
	01-110 ADMINISTRATION 01-120 FINANCE 01-210 POLICE 01-220 COMMUNITY DEVELOPMENT 01-410 STREET OPERATIONS 01-640 ADMINSTRATIVE SERVICES 11-111 FOX HILL SSA		15-155 MOTOR FUEL TAX (MFT) 51 23-216 MUNICIPAL BUILDING 52 23-230 CITY-WIDE CAPITAL 72 25-205 POLICE CAPITAL 79 25-215 PUBLIC WORKS CAPITAL 79		42-420 DEBT SE 51-510 WATER 0 52-520 SEWER 0 72-720 LAND CA 79-790 PARKS D 79-795 RECREAT 82-820 LIBRARY	DPERATIONS DPERATIONS ISH EPARTMENT TION DEPT	83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL 87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT		

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522472	OLSONB	BART OLSON						
	101216	10/12	,		2016 ICMA CAR RENTAL REIMBURSEMENT	01-110-54-00-5415 ** COMMENT **	110.00	
						INVOICE TOTAL:	110.00 *	
						CHECK TOTAL:		110.00
522473	ORRK	KATHLEEN FIELD C	RR & AS	SSOC				
	15085	10/09	/16 (MISC. CITY LEGAL MATTERS	01-640-54-00-5456	5,128.50	
					KENDALL MARKET PLACE MATTERS	90-099-99-00-0011	292.50	
			(03	DOWNTOWN TIF MATTERS	88-880-54-00-5466 INVOICE TOTAL:	117.00 5,538.00 *	
						CHECK TOTAL:		5,538.00
						1		3,330.00
522474	PARADISE	PARADISE CAR WAS	Н		EST. 1836	5		
	0920016	09/20	/16 (01	CAR WASH	01-210-54-00-5495	8.00	
					13/6	INVOICE TOTAL:	8.00 *	
	101016	10/10	/16 (01	CAR WASH	01-210-54-00-5495	8.00	
					County Seat	INVOICE TOTAL:	8.00 *	
						CHECK TOTAL:		16.00
522475	PFPETT	P.F. PETTIBONE &	CO		V/LE IV			
522475	PFPEII	P.F. PEIIIBONE &						
	170792	10/10			CITY PHOTO ID CARDS	01-410-54-00-5462	38.38	
					CITY PHOTO ID CARDS CITY PHOTO ID CARDS	51-510-54-00-5462 52-520-54-00-5462	61.41 61.41	
			(JS	CIII FROID ID CARDS	INVOICE TOTAL:	161.20 *	
						CHECK TOTAL:		161.20
522476	R&PCARR	ROBIN SMITH						
222170	ICKI CHICK	TODIN DELILI						

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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522476	R&PCARR	ROBIN SMIT	'H						
	21404		10/10/16	01	RAMP GAE FOR DOOLITTI	LE TRAILER	01-410-56-00-56 INVOICE TOTAL:		
							CHECK TOTAL:		300.00
522477	R0001593	OPERATING	ENGINEERS	APPRE	NTICE				
	020116		10/12/16	02 03	2016 EMPLOYEE TRAININ 2016 EMPLOYEE TRAININ 2016 EMPLOYEE TRAININ 2016 EMPLOYEE TRAININ	NG&SAFETY NG&SAFETY	01-410-54-00-54 51-510-54-00-54 52-520-54-00-54 79-790-54-00-54 INVOICE TOTAL:	1,920.00 12 960.00	
522478	R0001620	BBB FARMS			EST.	1836	CHECK TOTAL:		6,720.00
	LGL DEPOSIT	?	10/10/16	01	REFUND REMAINING LGL	DEPOSIT	90-095-95-00-00 INVOICE TOTAL:	517.16 517.16 *	
522479	R0001741	KC SPECIAI	□ EDUCATION	1	County Sea of Kendali Cour		CHECK TOTAL:		517.16
	092816		09/28/16	01 02	REFUND OVERPAYMENT OF BILL FOR ACCT#0101282	10.00	01-000-13-00-13 ** COMMENT **		
							INVOICE TOTAL:	19.47 *	
522480	R0001742	DENNIS GAS	SPICH				CHECK TOTAL:		19.47
	100516		10/05/16		REFUND OVERPAYMENT OF BILL FOR ACCT#0101343		01-000-13-00-13 ** COMMENT **		
							INVOICE TOTAL:	13.67 *	
							CHECK TOTAL:		13.67
	01-120 01-210 01-220 01-410 01-640	ADMINISTRATION FINANCE POLICE COMMUNITY DEVI STREET OPERATIOI ADMINSTRATIVE S FOX HILL SSA	ELOPMENT NS	15-155 23-216 23-230 25-205 25-215	SUNFLOWER SSA MOTOR FUEL TAX (MFT) MUNICIPAL BUILDING CITY-WIDE CAPITAL POLICE CAPITAL PUBLIC WORKS CAPITAL PARKS & RECREATION CAPITAL	42-420 DEBT SE 51-510 WATER 0 52-520 SEWER 0 72-720 LAND CA 79-790 PARKS D 79-795 RECREA' 82-820 LIBRARY	OPERATIONS OPERATIONS ASH DEPARTMENT TION DEPT	83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL 87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT	

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522481	R0001743	COLLEEN KRO	DUSE					
	101116		10/11/16		BILL FOR ACCT#0101130100-06	01-000-13-00-1371 ** COMMENT ** INVOICE TOTAL:	240.00	
						CHECK TOTAL:	210.00	240.00
522482	RUSHTRCK	RUSH TRUCK	CENTER					
	3004122663		10/07/16	01		01-410-56-00-5640 INVOICE TOTAL:	264.39 264.39 *	
					5/ 2/9/	CHECK TOTAL:		264.39
522483	RUTISHAW	WARREN P. F	RUTISHAUSER					
	092416		09/24/16	01	REFEREE. 1836	79-795-54-00-5462 INVOICE TOTAL:	108.00 108.00 *	
					14/19/20/20/20/20/20/20/20/20/20/20/20/20/20/	CHECK TOTAL:		108.00
522484	SCHONSTE	SCHONSTEDT			County Seat			
	00140428		09/30/16	01	REPAIR 52CX Kendall County	51-510-54-00-5462 INVOICE TOTAL:	304.79 304.79 *	
					L'E IL	CHECK TOTAL:		304.79
522485	SOMWATER	SOMONAUK WA	ATER LAB, I	NC				
	160968		09/30/16	01		51-510-54-00-5429 INVOICE TOTAL:	19.00 19.00 *	
						CHECK TOTAL:		19.00
522486	SPEEDWAY	SPEEDWAY						

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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522486	SPEEDWAY	SPEEDWAY						
	1001542438	3-1016	10/11/16	01	SEPT 2016 GASOLINE	79-790-56-00-5695	1,213.85	
				02	SEPT 2016 GASOLINE	79-795-56-00-5695	29.74	
				03	SEPT 2016 GASOLINE	01-210-56-00-5695	3,626.97	
				04	SEPT 2016 GASOLINE	51-510-56-00-5695	552.60	
				0.5	SEPT 2016 GASOLINE	52-520-56-00-5695	552.60	
				06	SEPT 2016 GASOLINE	01-410-56-00-5695	552.59	
				0.7	SEPT 2016 GASOLINE	01-220-56-00-5695	98.60	
					ED CIA	INVOICE TOTAL:	6,626.95 *	
						CHECK TOTAL:		6,626.95
522487	SUBURLAB	SUBURBAN	LABORATORIE	S INC	5/ 12/21			
	120602		00/00/16	0.1		51 510 54 00 5400	T	
	138623		09/30/16	0 1	COLIFORM	51-510-54-00-5429	730.00	
					FCT \$ 1 1000	INVOICE TOTAL:	730.00 *	
					EST. 1830			F20 00
						CHECK TOTAL:		730.00
500400		m. p. go						
522488	TAPCO	TAPCO			141 = 10	1		
	40015		00/00/16	0.1		15 155 56 00 5610	0.4.50	
	I540915		09/23/16	0 1	STREET SIGNS County Scat	15-155-56-00-5619	84.59	
					Kendali County	INVOICE TOTAL:	84.59 *	
	TE 40066		10/06/16	0.1		15 155 56 00 5610	000 43	
	1542266		10/06/16	0 1	SIGNS	15-155-56-00-5619	280.43	
					/'VE IV	INVOICE TOTAL:	280.43 *	
						CHECK TOTAL:		365.02
522489	TRUGREEN	TRUGREEN	COMMERCIAL					
	53188850		09/29/16	01		51-510-54-00-5445	443.00	
				02	RAINTREE PARK B GROUNDS CARE	79-790-54-00-5495	561.00	
						INVOICE TOTAL:	1,004.00 *	
						CHECK TOTAL:		1,004.00

01-110 ADMINISTRATION	12-112 SUNFLOWER SSA	42-420 DEBT SERVICE	83-830 LIBRARY DEBT SERVICE
01-120 FINANCE	15-155 MOTOR FUEL TAX (MFT)	51-510 WATER OPERATIONS	84-840 LIBRARY CAPITAL
01-210 POLICE	23-216 MUNICIPAL BUILDING	52-520 SEWER OPERATIONS	87-870 COUNTRYSIDE TIF
01-220 COMMUNITY DEVELOPMENT	23-230 CITY-WIDE CAPITAL	72-720 LAND CASH	88-880 DOWNTOWN TIF
01-410 STREET OPERATIONS	25-205 POLICE CAPITAL	79-790 PARKS DEPARTMENT	90-XXX DEVELOPER ESCROW
01-640 ADMINSTRATIVE SERVICES	25-215 PUBLIC WORKS CAPITAL	79-795 RECREATION DEPT	95-XXX ESCROW DEPOSIT
11-111 FOX HILL SSA	25-225 PARKS & RECREATION CAPITAL	82-820 LIBRARY OPERATIONS	

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CHECK #	VENDOR #	INVOICE :	INVOICE DATE	ITEM #	DESCRIPTION		ACCOUNT #	ITEM AMT	
522490	UPSSTORE	MICHAEL J. H	KENIG						
	092216-PW	(09/22/16	01	1 PKG SHIPPED		51-510-56-00-56 INVOICE TOTAL:	30.06 30.06 *	
	100616	<u>:</u>	10/06/16	01	1 PKG TO KFO		01-110-54-00-54 INVOICE TOTAL:	32.49 32.49 *	
							CHECK TOTAL:		62.55
522491	VITOSH	CHRISTINE M	. VITOSH		KED C	17			
	CMV 1816	(09/29/16	01	PUBLIC HEARING ON PR BOUNDARY AGREEMENT B	ETWEEN	01-110-54-00-54 ** COMMENT **	135.28	
				03	YORKVILLE & SUGAR GR	HILIDAY AND	** COMMENT ** INVOICE TOTAL:	135.28 *	
					EST.	1836	CHECK TOTAL:		135.28
522492	WEBERR	ROBERT WEBEI	?						
	7569-18	1	10/08/16	01	REIMBURSEMENT FOR BO	72/	01-410-56-00-56 INVOICE TOTAL:	150.65 150.65 *	
					Kendali Cot	inty	CHECK TOTAL:		150.65
522493	WEEKSB	WILLIAM WEER	KS		LLE	11-1			
	092716	(09/27/16	01	REFEREE		79-795-54-00-54 INVOICE TOTAL:	100.00 100.00 *	
							CHECK TOTAL:		100.00
522494	WELDSTAR	WELDSTAR							
	01552543	(09/24/16	01	GAS STEEL CYLINDER		01-410-54-00-54 INVOICE TOTAL:	7.75 7.75 *	
							CHECK TOTAL:		7.75
	01 110	ADMINISTRATION		12 112	CLINIEL OWIED CCA	42-420 DEBT SER\	WCE.	83-830 LIBRARY DEBT SERVICE	
	01-120	FINANCE		15-155	SUNFLOWER SSA MOTOR FUEL TAX (MFT)	51-510 WATER OF	PERATIONS	84-840 LIBRARY CAPITAL	
	01-220	POLICE COMMUNITY DEVELO		23-230	MUNICIPAL BUILDING CITY-WIDE CAPITAL	52-520 SEWER OF 72-720 LAND CAS	Н	87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF	
	01-640	STREET OPERATIONS ADMINSTRATIVE SER		25-215	POLICE CAPITAL PUBLIC WORKS CAPITAL	79-790 PARKS DEI 79-795 RECREATION	ON DEPT	90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT	
	11-111	FOX HILL SSA		25-225	PARKS & RECREATION CAPITAL	82-820 LIBRARY C	PERATIONS		

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522495	YBSD	YORKVILLE	E BRISTOL						
	0551-01293	6775	10/05/16		SEPT 2016 TRANSPORT & FEES	TIPPING	51-510-54-00-54 ** COMMENT **	8,875.60	
				02	1 880		INVOICE TOTAL:	8,875.60 *	
							CHECK TOTAL:		8,875.60
522496	YBSD	YORKVILLE	E BRISTOL		20				
	093016SF		10/10/16	01	SEPT 2016 SANITARY FE	ES	95-000-24-00-24 INVOICE TOTAL:	190,349.04 190,349.04 *	
					/5/	121	CHECK TOTAL:		190,349.04
522497	YORKACE	YORKVILLE	E ACE & RADI	O SHA	СК		\		
	161017		09/16/16	01	X-LINET.	1836	01-410-56-00-56 INVOICE TOTAL:	39.99 39.99 *	
	161123		09/30/16	01	BOLT EYES W/NUTS	5	01-410-56-00-56 INVOICE TOTAL:	2.28 2.28 *	
					County Sea of Kendall Coun		CHECK TOTAL:		42.27
522498	YORKMOW	YORKVILLE	E MOWING & L	ANDSC	1.0				
	469		10/05/16	01 02	SEPT WEED EATING & CI		11-111-54-00-54 12-112-54-00-54 INVOICE TOTAL:		
							CHECK TOTAL:		590.64
522499	YOUNGM	MARLYS J.	YOUNG						
	092116		10/09/16	01	9/21/16 ADMIN MEETING	G MINUTES	01-110-54-00-54 INVOICE TOTAL:	57.00 57.00 *	
							CHECK TOTAL:		57.00
	01-120	ADMINISTRATIO FINANCE		15-155	SUNFLOWER SSA MOTOR FUEL TAX (MFT)	42-420 DEBT SEI 51-510 WATER (OPERATIONS	83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL	
		POLICE COMMUNITY DE			MUNICIPAL BUILDING CITY-WIDE CAPITAL	52-520 SEWER C 72-720 LAND CA		87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF	
		STREET OPERATI ADMINSTRATIVE			POLICE CAPITAL PUBLIC WORKS CAPITAL	79-790 PARKS D 79-795 RECREAT		90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT	
	11-111	FOX HILL SSA		25-225	PARKS & RECREATION CAPITAL	82-820 LIBRARY	OPERATIONS		

DATE: 10/18/16 UNITED CITY OF YORKVILLE TIME: 07:54:39 CHECK REGISTER

PRG ID: AP215000.WOW

CHECK DATE: 10/25/16

CHECK #	VENDOR #	INVOICE INVOICE NUMBER DATE	ITE:	M DESCRIPTION	ACCOUNT #	ITEM AMT	
522500	00000000	TOTAL DEPOSIT					
	102516	10/25/16	01	TOTAL DIRECT DEPOSITS	^	64.89	

CHECK TOTAL: 64.89

INVOICE TOTAL:

TOTAL AMOUNT PAID: 602,793.13

64.89 *

^See Following Page for Direct Deposit Details

County Seat
Kendall County

01-110 ADMINISTRATION
01-120 FINANCE
01-210 POLICE
01-220 COMMUNITY DEVELOPMENT
01-410 STREET OPERATIONS
01-640 ADMINSTRATIVE SERVICES
11-111 FOX HILL SSA

12-112 SUNFLOWER SSA
15-155 MOTOR FUEL TAX (MFT)
23-216 MUNICIPAL BUILDING
23-230 CITY-WIDE CAPITAL
25-205 POLICE CAPITAL
25-215 PUBLIC WORKS CAPITAL
25-225 PARKS & RECREATION CAPITAL

42-420 DEBT SERVICE 51-510 WATER OPERATIONS 52-520 SEWER OPERATIONS 72-720 LAND CASH 79-790 PARKS DEPARTMENT 79-795 RECREATION DEPT 82-820 LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL 87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT UNITED CITY OF YORKVILLE
DIRECT DEPOSIT AUDIT REPORT
DEPOSIT NACHA FILE

VENDOR NAME NUMBER DEPOSIT AMOUNT ÁÁÁÁÁÁŒÓUOÞØŞŰØŠS

JOHN SLEEZER SLEEZERJ 64.89 ÁÁÁOQŠÚÒØSÖÁÞÓØRÑÛÞUÓRÓSÚ

TOTAL AMOUNT OF DIRECT DEPOSITS 64.89

Total # of Vendors : 1

DATE: 10/18/16

TIME: 07:55:09

ID: AP6C000P.CBL



01-110	ADMINISTRATION
01-120	FINANCE
01-210	POLICE
01-220	COMMUNITY DEVELOPMENT
01-410	STREET OPERATIONS
01-640	ADMINSTRATIVE SERVICES
11-111	FOX HILL SSA

L2-112	SUNFLOWER SSA
15-155	MOTOR FUEL TAX (MFT)
23-216	MUNICIPAL BUILDING
23-230	CITY-WIDE CAPITAL
25-205	POLICE CAPITAL
25-215	PUBLIC WORKS CAPITAL
25-225	PARKS & RECREATION CAPIT

42-420	DEBT SERVICE
51-510	WATER OPERATIONS
52-520	SEWER OPERATIONS
72-720	LAND CASH
79-790	PARKS DEPARTMENT
79-795	RECREATION DEPT
82-820	LIBRARY OPERATIONS

83-830 LIBRARY DEBT SERVICE 84-840 LIBRARY CAPITAL 87-870 COUNTRYSIDE TIF 88-880 DOWNTOWN TIF 90-XXX DEVELOPER ESCROW 95-XXX ESCROW DEPOSIT DATE: 10/10/16
UNITED CITY OF YORKVILLE
TIME: 12:21:37
CHECK REGISTER

PRG ID: AP215000.WOW

CHECK DATE: 10/10/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522393	R0001740	MEGAN FAN	THORPE					
	20160326-В	UILD	10/06/16	01 02 03	885 PURCELL BUILD PROGRAM 885 PURCELL BUILD PROGRAM 885 PURCELL BUILD PROGRAM	25-000-24-21-2445 51-000-24-00-2445 52-000-24-00-2445 INVOICE TOTAL:	680.00 5,320.00 4,000.00 10,000.00 *	
						CHECK TOTAL:		10,000.00
						TOTAL AMOUNT PAID:		10,000.00

DATE: 10/12/16 TIME: 07:40:54 UNITED CITY OF YORKVILLE CHECK REGISTER

PRG ID: AP215000.WOW CHECK DATE: 10/12/16

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522394	R0001744	DONALD &	NONNY POPER	NIK				
	20160183-В	UILD	10/10/16	01 02 03 04	1387 SLATE DR BUILD PROGRAM 1387 SLATE DR BUILD PROGRAM 1387 SLATE DR BUILD PROGRAM 1387 SLATE DR BUILD PROGRAM	23-000-24-00-2445 25-000-24-21-2445 51-000-24-00-2445 52-000-24-00-2445 INVOICE TOTAL:	300.00 380.00 5,320.00 4,000.00 10,000.00 *	
						CHECK TOTAL:		10,000.00
						TOTAL AMOUNT PAID:		10,000.00

DATE: 10/19/16 TIME: 07:59:01

PRG ID: AP215000.WOW

UNITED CITY OF YORKVILLE CHECK REGISTER

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
522501	R0001746	TRISHA NG	0					
	20160370-в	UILD	10/11/16	01 02 03 04	2668 LILAC WAY BUILD PROGRAM 2668 LILAC WAY BUILD PROGRAM 2668 LILAC WAY BUILD PROGRAM 2668 LILAC WAY BUILD PROGRAM	23-000-24-00-2445 25-000-24-21-2445 51-000-24-00-2445 52-000-24-00-2445 INVOICE TOTAL:	300.00 380.00 5,320.00 4,000.00 10,000.00 *	
						CHECK TOTAL:		10,000.00
						TOTAL AMOUNT PAID:		10,000.00



UNITED CITY OF YORKVILLE PAYROLL SUMMARY October 7, 2016

	REGULAR	OVERTIME	TOTAL	IMRF	FICA	TOTALS
ADMINISTRATION	\$ 16,345.68	\$ -	16,345.68	\$ 1,703.53	\$ 776.23	\$ 18,825.44
FINANCE	9,378.44	-	9,378.44	1,028.82	724.96	\$ 11,132.22
POLICE	104,390.90	1,971.65	106,362.55	553.72	7,810.71	\$ 114,726.98
COMMUNITY DEV.	12,657.06	-	12,657.06	1,198.12	919.81	\$ 14,774.99
STREETS	12,901.29	85.19	12,986.48	1,380.45	952.94	\$ 15,319.87
WATER	14,062.61	306.40	14,369.01	1,522.12	1,038.35	\$ 16,929.48
SEWER	8,020.19	-	8,020.19	868.49	609.68	\$ 9,498.36
PARKS	17,130.41	175.70	17,306.11	1,739.45	1,280.84	\$ 20,326.40
RECREATION	13,476.53	-	13,476.53	1,133.63	995.42	\$ 15,605.58
LIBRARY	15,981.91	-	15,981.91	855.55	1,195.06	\$ 18,032.52
TOTALS		\$ 2,538.94	\$ 226,883.96	\$ 11,983.88	\$ 16,304.00	\$ 255,171.84

TOTAL PAYROLL

\$ 255,171.84



UNITED CITY OF YORKVILLE PAYROLL SUMMARY October 21, 2016

	REGULAR	0	VERTIME	TOTAL	IMRF	FICA	TOTALS
MAYOR & LIQ. COM.	\$ 908.34	\$	-	\$ 908.34	\$ -	\$ 69.49	\$ 977.83
CLERK	583.34		-	583.34	8.85	44.61	636.80
TREASURER	83.34		-	83.34	8.85	6.36	98.55
ALDERMAN	3,900.00		-	3,900.00	-	291.91	4,191.91
ADMINISTRATION	16,337.68		-	16,337.68	1,703.54	775.63	18,816.85
FINANCE	8,628.43		-	8,628.43	917.21	644.64	10,190.28
POLICE	101,075.78		3,324.03	104,399.81	575.49	7,622.65	112,597.95
COMMUNITY DEV.	13,735.68		-	13,735.68	1,345.30	1,002.34	16,083.32
STREETS	12,901.28		-	12,901.28	1,371.40	946.41	15,219.09
WATER	14,507.60		461.43	14,969.03	1,538.60	1,084.25	17,591.88
SEWER	8,020.18		-	8,020.18	852.55	598.20	9,470.93
PARKS	16,941.90		207.64	17,149.54	1,742.85	1,268.85	20,161.24
RECREATION	12,977.43		-	12,977.43	1,133.63	957.25	15,068.31
LIBRARY	16,556.04		_	16,556.04	855.56	1,239.00	18,650.60
TOTALS	\$ 227,157.02	\$	3,993.10	\$ 231,150.12	\$ 12,053.83	\$ 16,551.59	\$ 259,755.54

TOTAL PAYROLL

\$ 259,755.54



UNITED CITY OF YORKVILLE

BILL LIST SUMMARY

Tuesday, October 25, 2016

ACCOUNTS PAYABLE	DATE	
Manual Check Register (Page 1)	10/17/2016	32,054.50
City MasterCard Bill Register (Pages 2 - 7)	10/25/2016	150,521.84
City Check Register (Pages 8 - 37)	10/25/2016	602,793.13
SUB-TOTAL	L:	\$785,369.47
OTHER PAYABLES		
Manual Check #522393 - Fanthorpe BUILD Check (Page 38)	10/10/2016	10,000.00
Manual Check #522394 - Popernik BUILD Check (Page 39)	10/12/2016	10,000.00
Manual Check #522501 - Ngo BUILD Check (Page 40)	10/20/2016	10,000.00
SUB-TOTAL	L:	\$30,000.00
PAYROLL		
Bi - Weekly (<i>Page 41</i>)	10/07/2016	255,171.84
Bi - Weekly (<i>Page 42</i>)	10/23/2016	259,755.54
SUB-TOTAL	L:	\$514,927.38
TOTAL DISBURSEMENT	'S:	\$1,330,296.85



Reviewed	ву:

Legal	
Finance	
Engineer	
City Administrator	
Human Resources	
Community Development	
Police	
Public Works	
Parks and Recreation	

	-	
Agenda	Item	Number

Mayor #1

Tracking Number

CC 2016-58

Agenda Item Summary Memo

Title: Offer	to Purchase Caboose	
Meeting and	Date: City Council – October 25, 2010	5
Synopsis: R	Review of purchase agreement for the sale	e of the caboose.
Council Act	ion Previously Taken:	
Date of Action	on: Action Taken:	
Item Number	r:	
Type of Vot	e Required: Majority	
Council Act	ion Requested: Approval	
Submitted b	y: Tim Evans	Parks and Recreation
	Name	Department
	Agenda Item N	lotes:

Memorandum



To: Yorkville City Council

From: Tim Evans, Director of Parks and Recreation

CC: Bart Olson, City Administrator

Date: October 12, 2016

Subject: Purchase Agreement of the Caboose

Summary

Review of purchase agreement for the sale of the downtown caboose.

Background

In 2007, the Park Board and City Council approved the purchase of the downtown caboose in the amount of \$10,500. The caboose, which was built in 1967 of steel and wood, is approximately 250 square feet in size. The intended use of the caboose was to be refurbished and moved to the Whispering Meadows Park (Bristol Station); however, it has not moved or been used as expected when purchased.

Due to the high cost (\$20,000 - \$30,000) for the caboose to be relocated, installed and updated, the project was placed on indefinite hold. Over the years, we have had a few people contact staff about the status and availability of the caboose. Additionally, the Board and staff have discussed the placement and future use of the caboose, including different locations or uses of the caboose.

In July, 2016, the Council approved a notice of sale, attached. Recently, a proposal was submitted to purchase the downtown caboose from the City. In brief, details of the attached proposal follow:

- 1) The individual interested in purchasing the caboose is Donald Harbecke.
- 2) Has proposed \$5,000 to purchase the downtown caboose, "as is."
- 3) He will pay \$2,500.00 upon signing of purchase agreement and the balance prior to removing the caboose from its current location.
- 4) He will pick-up and move the equipment, at his expense, by May 31, 2017

Recommendation

Additional analysis will be presented verbally at the meeting. Staff seeks City Council approval of the staff recommendation to sell the downtown caboose for \$5,000, "as is," to Donald Harbecke.

From: Don Harbecke

Sent: Thursday, October 06, 2016 4:25 PM

To: Tim Evans

Subject: Caboose purchase

Tim my name is Don Harbecke I am interested in purchase the Burlington Northern Caboose for the amount of \$5,000.00 that is Location of caboose near the intersection of Mill & Hydraulic in Yorkville, IL. If agreeable on this amount I would pay \$2,500.00 upon signing of purchase agreement and balance pry to removing caboose from location. The caboose will be removed by May 31, 2017.

Donald Harbecke

Thank You Don Harbecke

PURCHASE AGREEMENT

THIS AGREEMENT is made and entered into as of this ______ day of October, 2016 (the "Contract Date") by and among the Don Harbecke, an individual, or his designee ("Purchaser") and the United City of Yorkville, an Illinois Municipal Corporation (the "Seller"). (collectively the "Parties").

RECITALS:

WHEREAS, the Seller owns a green, white, and yellow 1967 originally CB&Q Caboose, now retired BN Caboose, with a Car Number of BN 10138 (the "Caboose").

WHEREAS, Purchaser desires to acquire from Seller, and Seller desire to sell to Purchaser the Caboose under the terms provided herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and on the basis of the respective representations and warranties herein set forth and the covenants, agreements and indemnities herein contained, the Parties hereto agree as follows:

ARTICLE 1 ACQUISITION

- 1.01 <u>The Property.</u> On the terms and subject to the conditions of this Agreement, on the Contract Date, Purchaser shall purchase from Seller, and Seller shall sell, convey, assign, transfer, and deliver all right, title and interest of Seller in and to the Caboose owned by Seller as of the Closing Date.
- 1.02 <u>Purchase Price</u>. The purchase price for the property described in Section 1.01 shall be \$5,000.00 (the "Purchase Price").
- 1.03 <u>Payment of Purchase Price</u>. Purchaser shall pay the Purchase Price as follows. On the Contract Date, Purchaser shall pay to Seller \$2,500.00 as earnest money ("Earnest Money"). The Purchaser shall then pay to Seller the then unpaid balance of the Purchase Price in readily available funds at the Closing.
- 1.04 <u>Closing</u>. Subject to the terms and conditions of this Agreement, the transactions contemplated hereunder shall be closed on May 31, 2017 at a mutually agreeable location in Yorkville, Illinois. Upon closing, Seller shall transfer to Purchaser the Caboose by bill of sale and Purchaser, at his sole cost and expense, shall remove the Caboose from its current location near the intersection of Mill Street and Hydraulic Street in Yorkville.

$\frac{\text{ARTICLE 2}}{\text{REPRESENTATIONS AND WARRANTIES OF SELLER}}$

Seller represents and warrants to Purchaser that:

- 2.01 <u>Marketable Title</u>. The Seller has taken all steps necessary for the transfer and sale of the Caboose to Purchaser. Seller has valid and marketable title to the Caboose, free and clear of any claim, lien, encumbrance or other right or interest in any person, and has the absolute and unrestricted right, power, authority, and capacity to transfer and exchange the Caboose as herein provided. Seller will not transfer or encumber or agree to transfer or encumber, in any way, the Caboose between the Contract Date and the Closing.
- 2.02 <u>Agreement Binding</u>. The Seller has taken any and all actions that may be necessary to enter into this transaction, and this Agreement constitutes the valid and binding agreement of the Seller. This Agreement will not conflict, result in a breach of the terms and conditions of, accelerate any provision of, or constitute a default under any contract or agreement to which Seller or Seller is now or may become a party.
- 2.03 <u>Disclaimer of Implied Warranties</u>. SELLER OFFERS NO WARRANTY AND PURCHASER ACCEPTS THE CABOOSE "AS IS" AND "WHERE IS" IN ITS PRESENT STATE AND CONDITION. SELLER DISCLAIMS ALL IMPLIED WARRANTIES AND SIMILAR OBLIGATIONS INCLUDING BUT NOT LIMITED TO THOSE OF FITNESS FOR A PARTICULAR PURPOSE, AND MERCHANTABILITY, WHETHER ARISING BY LAW, CUSTOM, USAGE, TRADE PRACTICE, COURSE OF DEALING, OR COURSE OF PERFORMANCE. There are no warranties which extend beyond those express warranties contained in the Agreement. Purchaser affirms that it has not relied upon Seller's skill nor judgment to select or furnish the Caboose for any particular purpose beyond the specific express warranties in the Agreement. Seller does not warrant that the Caboose will comply with the requirements of any safety or environmental code or regulation of any federal, state, municipality or other jurisdiction beyond the specific express warranties in the Agreement.

ARTICLE 3 REPRESENTATIONS AND WARRANTIES OF PURCHASER

Purchaser represents and warrants to Seller that:

- 3.01 <u>Agreement Binding</u>. This Agreement is a legal, valid and binding obligation of Purchaser enforceable against Purchaser in accordance with its terms, except as limited by bankruptcy, insolvency, moratorium or similar laws of general application affecting enforcement of creditors' rights generally.
- 3.02 Other Agreements. Purchaser shall not commit any act or suffer or permit the occurrence of any transaction, event or action which will prohibit or in any way impede or hinder the complete performance by Purchaser of all its duties and obligations required of them by, under, or pursuant to this Agreement in accordance with all of its terms and conditions.

ARTICLE 4 GOVERNING LAW; ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements. This Agreement may not be changed except in a writing executed by all Parties. This Agreement shall be construed and interpreted in accordance with Illinois law.

ARTICLE 5 EXPENSES

Except as otherwise specifically provided in this Agreement, the Parties shall each bear their own respective expenses (including, but not limited to, all compensation and expenses of counsel, financial advisors, consultants, actuaries and independent accountants) incurred in connection with this Agreement and consummation of the transactions contemplated hereby. In any action between any of the parties seeking enforcement of any of the provisions of this Agreement or in connection with the rights and obligations of any party hereunder, the prevailing party in such action shall be awarded, in addition to any other relief to which it may be entitled, its reasonable costs and expenses (not limited to taxable costs) and reasonable attorneys' fees.

ARTICLE 6 WAIVER

No waiver of any term, provision or condition of this Agreement, whether by conduct or otherwise, in any one or more instances, shall be deemed to be or construed as a further or continuing waiver of any such term, provision or condition or as a waiver of any other term, provision or condition of this Agreement.

ARTICLE 7 NOTICES

Any notice or other communication required or permitted to be given under this Agreement, or necessary or convenient in connection herewith, shall be in writing and shall be deemed to have been duly given to the parties hereto if delivered personally on the day of such delivery, or, if mailed by first class mail, postage prepaid, registered or certified mail, then on the date which is five (5) days after deposit of such mailing, addressed as follows:

If to the Purchaser:

with a copy to:

If to Seller:

ARTICLE 8 MISCELLANEOUS

- 8.01 <u>Construction & Amendment.</u> When the context so requires in this Agreement, the use of one gender includes either or both of the other genders and the singular number includes the plural. This Agreement, including the Exhibits hereto, constitutes the entire understanding of the Parties relating to the subject matter hereof and supersedes all prior agreements and understandings, whether oral or written. The Parties hereto, by mutual written agreement, may amend, modify and supplement this Agreement.
- 8.02 <u>Severability.</u> In case any provision of this Agreement not material to the benefits intended to be conferred hereby is invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired thereby.
- 8.03 <u>Entire Agreement; Modifications.</u> This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements. This Agreement may not be changed except in writing executed by the Purchaser, Seller and the Shareholders.
- 8.05 <u>Counterparts.</u> This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

[Remainder of Page Intentionally Left Blank]

PURCHASER:
DON HARBECKE
SELLER
UNITED CITY OF YORKVILLE
Its Mayor

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

Ordinance No. 2016-

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, KENDALL COUNTY, ILLINOIS, APPROVING THE PURCHASE AGREEMENT BY AND AMONG DON HARBECKE AND THE UNITED CITY OF YORKVILLE

WHEREAS, the United City of Yorkville, Kendall County, Illinois (the "City") is a duly organized and validly existing non-home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the City owns one green, white, and yellow 1967, originally CB&Q Caboose, now retired BN Caboose, with a Car Number of BN 10138 (the "*Caboose*") as pictured in the photograph attached hereto as Exhibit A; and,

WHEREAS, in accordance with Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/1-14-1 *et seq.*) the City by simple majority of the Mayor and City Council (the "Corporate Authorities") may sell personal property in any way the Corporate Authorities may designate, with or without advertising for sale, when in the opinion of the Corporate Authorities, it is no longer necessary or useful to, or in the best interests of the City to keep said personal property; and,

WHEREAS, the City received an offer to purchase the Caboose; and,

WHEREAS, the Corporate Authorities have determined that the Caboose is no longer necessary or useful to the City and that it is in the best interests of the City to sell the Caboose pursuant to the offer made.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1. Each of the recitals above is incorporated by reference in this Section 1.

Section 2. The Purchase Agreement, attached hereto as Exhibit B and incorporated herein by this reference, for the sale of the Caboose is hereby approved. Section 3. The Mayor and City Clerk are hereby authorized and directed to execute and deliver said Purchase Agreement and the Mayor, City Clerk, and Administrator are hereby authorized to undertake any and all actions as may be required to implement the terms of the Purchase Agreement. Section 4. This Ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law. Passed by the City Council of the United City of Yorkville, Kendall County, Illinois, this ____ day of _____, A.D. 2016. CITY CLERK CARLO COLOSIMO KEN KOCH JACKIE MILSCHEWSKI LARRY KOT JOEL FRIEDERS CHRIS FUNKHOUSER DIANE TEELING SEAVER TARULIS _____ Approved by me, as Mayor of the United City of Yorkville, Kendall County, Illinois, this _____ day of ______, A.D. 2016. MAYOR Attest: CITY CLERK

Notice of Sale Invitation to Bid on the sale of a caboose owned by the United City of Yorkville, Illinois

The United City of Yorkville, Illinois will accept sealed bids for the purchase of
Located at:
Detailed descriptions and photographs of the caboose are available at the Office of the Director of Parks and Recreation, United City of Yorkville, 201 W. Hydraulic Avenue, Yorkville, Illinois 60560 during the hours of 9:00 AM until 4:00 PM, Monday through Friday or on the City's website.
The Bid shall include the offer to purchase price, a description of how the caboose shall be removed from the City's property and
Bids shall be received at the Office of the Director of Parks and Recreation, at the above address until AM on, 2016. All bids will be publicly opened immediately thereafter. The successful bidder shall be chosen by the Mayor and City Council at a subsequent meeting of the City Council within 45 days of the opening of the bids.

ALL WARRANTIES OF QUALITY, FITNESS, AND MERCHANTABILITY ARE HEREBY EXCLUDED, AND THE SUCCESSFUL BIDDER ACCEPTS THE CABOOSE "AS IS" "WHERE IS" IN ITS PRESENT STATE AND CONDITION. The City disclaims all warranties and representations of any kind or nature, whether oral or written, express or implied, concerning the caboose. The transfer of the caboose is pursuant to any known or unknown deficiencies or defects of or with respect to the caboose, and an agreement by the Bidder not to assert any claim and to indemnify and hold harmless the City its officials, employees and agents from any liability resulting from the caboose.

The City reserves the right to reject any and all bids or parts thereof and to waive formalities and technicalities according to the best interests of the City. Any bid submitted shall be binding for forty-five (45) days subsequent to the date of the bid opening. The City shall be the sole judge of compliance with the specifications and reserves the right to accept or reject any bid or part thereof and determine which bid is in the best interest of the City.

The bidder shall at all times observe and conform to all laws, ordinances, and regulations of the Federal, State, and City which may in any manner affect the preparation of the bid or the removal of the caboose from the City's property.

City Of Yorkville Yorkville, IL 60560

BILL OF SALE

Sale Item Description:

1967 Originally CB&Q Caboose, Now Retired BN Caboose. Car Number BN 10138. Color: Green, White, and Yellow.

Seller:

Seller's Full Name: Angela Fuller Cline

Address: PO Box 355

City & State: Laurel, NE 68745

I, Angela Fuller Cline, as the owner of the BNF (color: green/yellow) railroad Caboose currently stored in Yorkville, Illinois on a side track owned by Railnet, Inc., do hereby state that there is no lien or other encumbrance on this Caboose and that I am the its rightful owner.

As Owner of This Caboose, I Hereby Transfer Ownership To:

Buyer:

Buyer's Full Name: City of Yorkville Parks and Recreation Department

Address: 201 W. Hydraulic St. City & State: Yorkville, IL 60560

For the Sum Of:

\$10,500.00

Ten-Thousand and Five-Hundred Dollars Only

I DECLARE UNDER PENALTY OF PERJURY THAT THE STATEMENTS HEREIN CONTAINED ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Seller

Datk







Reviewed By:

Legal
Finance
Engineer
City Administrator
Human Resources
Community Development
Police
Public Works
Parks and Recreation

Agenda Item Numb	e 1

Mayor #2

Tracking Number

CC 2016-59

Agenda Item Summary Memo

Title: FY 17 Budget	Amendments	
Meeting and Date:	City Council – October 25, 2016	
Synopsis: See attach	ed memo.	
Council Action Previ	iously Taken:	
Date of Action: N / A	Action Taken:	
Item Number:		
Type of Vote Requir	ed: Supermajority (6 out of 9)	
Council Action Requ	ested: Approval	
Submitted by:		Finance
	Name	Department
	Agenda Item Not	es:



Memorandum

To: City Council

From: Rob Fredrickson, Finance Director

Date: October 19, 2016

Subject: Fiscal Year 2017 Budget Amendment – Special Census

Summary

Amend the Fiscal Year 2017 General Fund budget to appropriate funds in the amount of \$134,557 in order to conduct a special census.

Background

At the October 11th meeting, Council authorized staff to engage the US Census Bureau for the purposes of conducting a special census. The attached budget amendment ordinance and worksheets amend the Administrative Services Department budget as follows: increases contractual services by \$108,093 in order to pay the US Census Bureau for conducting the special census; and increases salaries & wages by \$26,464 in order to pay part-time personnel associated with the special census.

Recommendation

Staff recommends approval of the budget amendment in order to appropriate the funds necessary to conduct the special census.

Ordinance No. 2016-

AN ORDINANCE AUTHORIZING THE THIRD AMENDMENT TO THE ANNUAL BUDGET OF THE UNITED CITY OF YORKVILLE, FOR THE FISCAL YEAR COMMENCING ON MAY 1, 2016 AND ENDING ON APRIL 30, 2017

WHEREAS, the United City of Yorkville (the "City") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to 65 ILCS 5/8-2-9.4, the City adopted Ordinance No. 2016-30 on April 12, 2016 adopting an annual budget for the fiscal year commencing on May 1, 2016 and ending on April 30, 2017; and,

WHEREAS, pursuant to 65 ILCS 5/8-2-9.6, by a vote of two-thirds of the members of the corporate authorities then holding office, the annual budget of the United City of Yorkville may be revised by deleting, adding to, changing or creating sub-classes within object classes and object classes themselves. No revision of the budget shall be made increasing the budget in the event funds are not available to effectuate the purpose of the revision; and,

WHEREAS, funds are available to effectuate the purpose of this revision.

NOW THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That the amounts shown in Schedule A, attached hereto and made a part hereof by reference, increasing and/or decreasing certain object classes and decreasing certain fund balances in the General Fund with respect to the United City of Yorkville's 2016-2017 Budget are hereby approved.

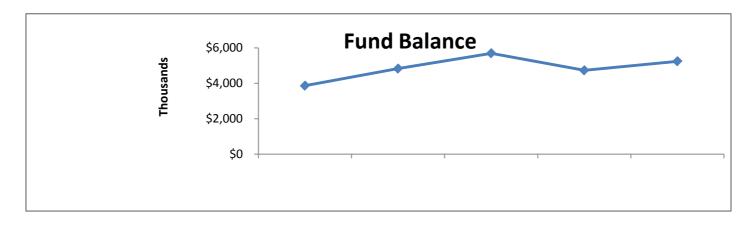
Section 2: This ordinance shall be in full force and effect from and after its passage and approval according to law.

day of	, 2016.		
		CITY CLERK	
CARLO COLOSIMO		KEN KOCH	
JACKIE MILSCHEWSKI		LARRY KOT	
CHRIS FUNKHOUSER		JOEL FRIEDERS	
DIANE TEELING		SEAVER TARULIS	
Approved by me, as	Mayor of the Uni	ted City of Yorkville, Kendall County, Illinois	, this
day of	, 2016.		
		MAYOR	

GENERAL FUND (01)

The General Fund is the City's primary operating fund. It accounts for major tax revenue used to support administrative and public safety functions.

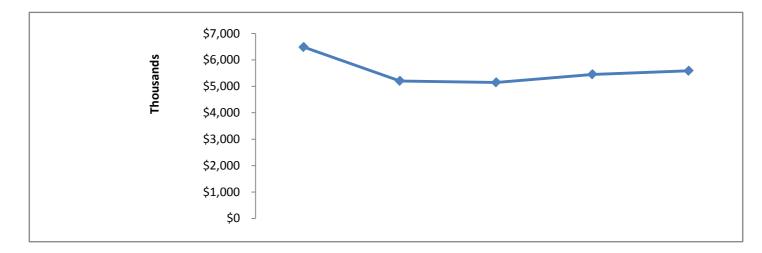
	FY 2014 Actual	FY 2015 Actual	<u>Unaudited</u> FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Amended Budget
	1101001	1100001	1100001	Duagot	Duaget
Revenue					
Taxes	9,607,999	10,052,792	10,330,920	10,384,836	10,384,836
Intergovernmental	2,120,327	2,295,134	2,311,978	2,313,586	2,313,586
Licenses & Permits	168,119	173,126	213,451	178,000	178,000
Fines & Forfeits	173,954	137,252	123,639	130,225	130,225
Charges for Service	1,175,166	1,290,493	1,401,384	1,423,175	1,423,175
Investment Earnings	8,792	8,909	6,394	5,000	5,000
Reimbursements	168,974	168,182	113,024	55,000	55,000
Miscellaneous	19,335	22,813	21,919	24,000	24,000
Other Financing Sources	2,479	2,209	7,077	3,000	3,000
Total Revenue	13,445,145	14,150,910	14,529,786	14,516,822	14,516,822
T					
Expenditures	2 127 661	2 721 040	2 0 5 0 4 0 0	4 225 552	1 2 62 015
Salaries	3,437,661	3,721,840	3,958,489	4,335,553	4,362,017
Benefits	2,052,895	2,334,546	2,447,779	2,798,284	2,798,284
Contractual Services	4,267,482	4,387,516	4,593,459	4,796,040	4,904,133
Supplies	247,990	254,650	216,288	271,761	271,761
Contingencies	11,676	-	-	-	-
Other Financing Uses	3,790,688	2,486,885	2,448,123	2,631,459	2,631,459
Total Expenditures	13,808,392	13,185,437	13,664,138	14,833,097	14,967,654
Surplus (Deficit)	(363,247)	965,473	865,648	(316,275)	(450,832)
Ending Fund Balance	3,860,581	4,826,059	5,691,706	4,727,411	5,240,874
	28.0%	36.6%	41.7%	31.9%	35.0%



ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department accounts for General Fund expenditures that are shared by all departments and cannot be easily classified in one department.

				FY 2017	FY 2017
	FY 2014	FY 2015	FY 2016	Adopted	Amended
	Actual	Actual	Actual	Budget	Budget
Expenditures					
Salaries	600	-	6,129	500	26,964
Benefits	287,892	299,167	326,795	350,297	350,297
Contractual Services	2,395,270	2,416,880	2,337,138	2,465,063	2,573,156
Supplies	1,711	-	27,873	5,000	5,000
Contingencies	11,676	-	-	-	-
Other Financing Uses	3,790,688	2,486,885	2,448,123	2,631,459	2,631,459
Total Administrative Services Department	6,487,837	5,202,932	5,146,058	5,452,319	5,586,876



United City of Yorkville General Fund

640 ADMINISTRATIVE SERVICES

Account	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2017 Amended
Salaries						
01-640-50-00-5016	SALARIES - SPECIAL CENSUS	-	-	-	-	26,464
01-640-50-00-5092	POLICE SPECIAL DETAIL WAGES	600	-	6,129	500	500
	Total: Salaries	\$600	\$0	\$6,129	\$500	\$26,964
Benefits						
01-640-52-00-5230	UNEMPLOYMENT INSURANCE	5,241	7,950	18,460	20,000	20,000
01-640-52-00-5231	LIABILITY INSURANCE	246,339	249,686	279,135	293,958	293,958
01-640-52-00-5240	RETIREES - GROUP HEALTH INSURANCE	35,091	40,078	27,988	35,725	35,725
01-640-52-00-5241	RETIREES - DENTAL INSURANCE	1,061	1,293	1,052	539	539
01-640-52-00-5242	RETIREES - VISION INSURANCE	160	160	160	75	75
	Total: Benefits	\$287,892	\$299,167	\$326,795	\$350,297	\$350,297
Contractual Services						
01-640-54-00-5418	PURCHASING SERVICES	-	-	-	15,000	15,000
	IGA with City of Oswego					
01-640-54-00-5421	PPRT TAX REBATE	-	-	2,045	-	-
01-640-54-00-5428	UTILITY TAX REBATE	-	-	-	14,375	14,375
01-640-54-00-5434	WM Wrigley Economic Incentive Agreement EXCISE TAX REBATE	42,787		_		
01-640-54-00-5439	AMUSEMENT TAX REBATE	22,130	48,513	60,628	55,000	55,000
01-040-34-00-3439	NCG Cinemas Economic Incentive Agreement	22,130	40,515	00,028	33,000	33,000
01-640-54-00-5449	KENCOM	25,295	72,999	72,679	75,000	75,000
01-640-54-00-5450	INFORMATION TECHNOLOGY SERVICES	38,867	51,066	50,875	80,000	80,000
01-640-54-00-5456	CORPORATE COUNSEL	89,253	129,599	88,017	127,339	127,339
01-640-54-00-5461	LITIGATION COUNSEL	147,253	56,874	166,659	120,000	120,000
01-640-54-00-5463	SPECIAL COUNSEL	2,872	26,020	19,767	25,000	25,000
01-640-54-00-5465	ENGINEERING SERVICES	597,697	503,943	368,071	390,000	390,000
01-640-54-00-5475	CABLE CONSORTIUM FEE	76,508	80,204	86,054	85,000	85,000
01-640-54-00-5478	SPECIAL CENSUS	-	-	-	-	108,093
01-640-54-00-5481	HOTEL TAX REBATE	59,045	65,438	72,375	68,400	68,400
	90% of Hotel Tax proceeds are Rebated					
01-640-54-00-5489	LOSS ON INVESTMENT	-	69,382	-	-	-
01-640-54-00-5491	CITY PROPERTY TAX REBATE	1,369	1,293	1,286	1,500	1,500
01-640-54-00-5492	SALES TAX REBATE	861,234	848,634	856,785	913,949	913,949
01-640-54-00-5493	BUSINESS DISTRICT REBATE	325,724	357,076	368,899	372,000	372,000
	Kendall Marketplace, Countryside & Downtown					
01-640-54-00-5494	ADMISSIONS TAX REBATE	103,720	104,066	121,799	120,000	120,000
	100% Rebated - Raging Waves	3				

United City of Yorkville General Fund

640 ADMINISTRATIVE SERVICES

			FY 2014	FY 2015	FY 2016	FY 2017	FY 2017
Account	Descri	iption	Actual	Actual	Actual	Adopted	Amended
01-640-54-00-5499	BAD I	DEBT	1,516	1,773	1,199	2,500	2,500
	Refuse	Portion of Utility Billing					
	Total:	Contractual Services	\$2,395,270	\$2,416,880	\$2,337,138	\$2,465,063	\$2,573,156
Supplies							
01-640-56-00-5625	REIM	BURSABLE REPAIRS	1,711	-	27,873	5,000	5,000
	Cance	led out by Reimb - Liability Insurance					
	Total:	Supplies	\$1,711	\$0	\$27,873	\$5,000	\$5,000
Contingencies							
01-640-70-00-7799	CONT	INGENCIES	11,676	-	-	-	-
	Total:	Contingencies	\$11,676	\$0	\$0	\$0	\$0
Other Financing Use	s						
01-640-99-00-9914	TRAN	ISFER TO MUNICIPAL BLDG	571,615	-	-	-	-
01-640-99-00-9915	TRAN	SFER TO MOTOR FUEL TAX	-	323	25,407	25,023	25,023
01-640-99-00-9916	TRAN	SFER TO CW BUILDINGS & GROUNDS	-	49,795	58,060	49,500	49,500
01-640-99-00-9923	TRAN	ISFER TO CITY-WIDE CAPITAL	270,401	-	-	-	-
01-640-99-00-9942	TRAN	ISFER TO DEBT SERVICE	-	-	127,243	268,178	268,178
01-640-99-00-9952	TRAN	ISFER TO SEWER	1,137,220	1,133,972	1,134,654	1,134,052	1,134,052
01-640-99-00-9979	TRAN	SFER TO PARK & RECREATION	1,765,504	1,277,606	1,076,831	1,118,638	1,118,638
01-640-99-00-9982	TRAN	ISFER TO LIBRARY OPERATIONS	45,948	25,189	25,928	36,068	36,068
	Transf	fer to Offset Library Insurance charges					
	Total:	Other Financing Uses	\$3,790,688	\$2,486,885	\$2,448,123	\$2,631,459	\$2,631,459
	Total	: ADMINISTRATIVE SERVICES	<u>\$6,487,837</u>	<u>\$5,202,932</u>	<u>\$5,146,058</u>	<u>\$5,452,319</u>	<u>\$5,586,876</u>



Reviewed By:				
Legal				
Finance				
Engineer				
City Administrator				
Human Resources				
Community Development				
Police				
Public Works				
Parks and Recreation				

Agenda Item Number
PW #1
Tracking Number

PW 2016-68

Aganda Itam Summary Mama

	Agenda Item Sun	mmai y wiemo
Title: Backflow R	eport Tracking Service – Agreer	ment with BSI
Meeting and Date	City Council/ October 25, 20	016
Synopsis: Recom	mendation to enter into an agree	ment with Backflow Solutions, Inc. (BSI)
to prov	vide tracking of annual reports fo	or backflow prevention devises.
Council Action Pr	reviously Taken:	
Date of Action:	Action Taken	:
Item Number:		
Type of Vote Req	uired: Majority	
Council Action R	equested: Approval	
Submitted by: Kr	rysti Barksdale-Noble, AICP	Community Development
	Name	Department
	Agenda Item	n Notes:
See attached staff	memorandum.	



Memorandum

To: City Council

From: Krysti J. Barksdale-Noble, Community Development Director

CC: Bart Olson, City Administrator Eric Dhuse, Public Works Director

Brad Sanderson, EEI, City Engineer

Date: October 19, 2016

Subject: Backflow Report Tracking Services – Agreement with BSI

As a result of the discussion at the Public Works Committee meeting on October 18, 2016, staff has revised the originally proposed ordinance amendment to Section 7-5B-9G of the Cross Connection Control regulations to reduce the filing fee for backflow testing reports from \$14.95 to \$12.95, and eliminated the proposed 15% administrative fee adjustment after May 1, 2018.

A redlined version of the revised language reads as follows:

"G. The City Administrator shall have the authority to designate qualified personnel as the City's authorized reporting service for the City to administer the program for the filing of test results. Copies of all test results shall be forwarded to the City Administrator or the City's authorized reporting service, as determined by the City Administrator, at the time of each inspection. A filing fee of fourteen twelve dollars and ninety-five cents (\$14.9512.95) shall be paid to the City or its authorized reporting service at the time the testing records are submitted for filing. All test records shall be retained by the City or its authorized reporting service for a period of five (5) years or in accordance with state law, whichever is greater. After May 1, 2018, the filing fee shall be calculated based on actual expenses to the City plus a fifteen percent (15%) administrative fee."

For background information on this item, please refer to the attached Public Works Committee memorandum prepared by staff and dated October 7, 2016.

Ordinance No. _____

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, ILLINOIS, ESTABLISHING A FILING FEE FOR THE PROGRAM OF NOTICE AND REPORTING OF THE TESTING RESULTS OF BACKFLOW PREVENTION DEVICES

WHEREAS, the United City of Yorkville (the "City") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to State statute the City has established an inspection, testing and maintenance program for backflow prevention devices; and,

WHEREAS, the City desires to have as a part of that program notice of required testing and the filing of the testing reports with an authorized agent of the City; and,

WHEREAS, City desires to establish a filing fee for the costs of that program for notice and filing of the testing results.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That Subsection 5 is hereby added to Section 7-5B-5E of the Yorkville City Code to read as follows:

- "5. The test results shall be filed electronically as designated by the City Administrator with the City or the City's authorized reporting service provider in compliance with Section 7-5B-9G."
- **Section 2:** That Subsection G. is hereby added to Section 7-5B-9 of the Yorkville City Code to read as follows:
- "G. The City Administrator shall have the authority to designate qualified personnel as the City's authorized reporting service for the City to administer the program for the filing of test results. Copies of all test results shall be forwarded to the City Administrator or the City's authorized reporting service, as determined by the City Administrator, at the time of each inspection. A filing fee of fourteen-twelve dollars and ninety-five cents (\$14.9512.95) shall be paid to the City or its authorized reporting service at the time the testing records are submitted for filing. All test records shall be retained by the City or its authorized reporting service for a period of five (5) years or in accordance with state law, whichever is greater. After May 1, 2018, the filing fee shall be calculated based on actual expenses to the City plus a fifteen percent (15%) administrative fee."

Section 3: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council o	of the United Ci	ty of Yorkville, Kenda	all County, Illinois this
day of	 ,	2016.	
			CITY CLERK
CARLO COLOSIMO		KEN KOCH	
JACKIE MILSCHEWSKI		LARRY KOT	
CHRIS FUNKHOUSER		JOEL FRIEDERS	
SEAVER TARULIS		DIANE TEELING	
Approved by me, as Mayor of day of		City of Yorkville, Kend	all County, Illinois, this
		MAY	OR

Ordinance No. 2016-

AN ORDINANCE OF THE UNITED CITY OF YORKVILLE, ILLINOIS, ESTABLISHING A FILING FEE FOR THE PROGRAM OF NOTICE AND REPORTING OF THE TESTING RESULTS OF BACKFLOW PREVENTION DEVICES

WHEREAS, the United City of Yorkville (the "City") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to State statute the City has established an inspection, testing and maintenance program for backflow prevention devices; and,

WHEREAS, the City desires to have as a part of that program notice of required testing and the filing of the testing reports with an authorized agent of the City; and,

WHEREAS, City desires to establish a filing fee for the costs of that program for notice and filing of the testing results.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the United City of Yorkville, Kendall County, Illinois, as follows:

Section 1: That Subsection 5 is hereby added to Section 7-5B-5E of the Yorkville City Code to read as follows:

- "5. The test results shall be filed electronically as designated by the City Administrator with the City or the City's authorized reporting service provider in compliance with Section 7-5B-9G."
- **Section 2:** That Subsection G. is hereby added to Section 7-5B-9 of the Yorkville City Code to read as follows:
- "G. The City Administrator shall have the authority to designate qualified personnel as the City's authorized reporting service for the City to administer the program for the filing of test results. Copies of all test results shall be forwarded to the City Administrator or the City's authorized reporting service, as determined by the City Administrator, at the time of each inspection. A filing fee of twelve dollars and ninety-five cents (\$12.95) shall be paid to the City or its authorized reporting service at the time the testing records are submitted for filing. All test records shall be retained by the City or its authorized reporting service for a period of five (5) years or in accordance with state law, whichever is greater."
- **Section 3:** This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

Passed by the City Council of	of the United C	ity of Yorkville, Kendal	l County, Illinois this
day of	, 2016.		
			CITY CLERK
CARLO COLOSIMO		KEN KOCH	
JACKIE MILSCHEWSKI		LARRY KOT	
CHRIS FUNKHOUSER		JOEL FRIEDERS	
DIANE TEELING		SEAVER TARULIS	
Approved by me, as Mayor o		City of Yorkville, Kenda	ll County, Illinois, this
		MAYO	PR



Memorandum

To: Public Works Committee

From: Krysti J. Barksdale-Noble, Community Development Director

CC: Bart Olson, City Administrator Eric Dhuse, Public Works Director

Brad Sanderson, EEI, City Engineer

Date: October 7, 2016

Subject: Backflow Report Tracking Services - Agreement with BSI

Summary

Recommendation to enter into a subscription agreement with Backflow Solutions, Inc. to perform notification and data management functions on the behalf of the City of Yorkville related to tracking compliance of backflow prevention devices in accordance with the city's adopted Cross Connection Control Ordinance.

Background

What is Cross Connection Control?

All drinking water systems in Illinois must have a cross connection control program, more commonly known as a backflow prevention program. Backflow prevention standards are intended to protect the public water supply from contaminates derived from non-drinkable sources. Cross-connection hazards can originate from a variety of places, such as intensive manufacturing uses where processing operations occur, laundromats or dry cleaners, dental and medical offices as well as more benign uses as car washes and beauty salons. For residential uses, in-ground sprinkler systems and swimming pools are also capable of contaminating the public drinking water if they are not properly protected.

In 2008, the City of Yorkville approved ordinance requirements for cross connection controls (see attached Section 7-5B-1) and required backflow prevention devices (RPZs) on all commercial and residential properties where contamination hazards may exist. These devices must be maintained and tested annually to ensure that they are working properly. Further, the State of Illinois requires that every backflow device be inspected annually by a certified backflow tester, and every city that operates a public water system is responsible for making sure that this is done.

How Annual Certifications are Currently Handled in Yorkville

Since the adoption of the Cross Connection Control Ordinance, the City's building department has received, documented and manually filed all submitted annual backflow tests by address in a table format in Word. The test results are often times submitted via fax, however postal mail and e-mail reports are also taken in by various vendors the City's Building Department Administrative Assistant. This process is time consuming and inefficient, and ineffective in identifying non-reporters.

Benefits of a Third Party Reporting Service

The benefits of using a third party reporting service, such as Backflow Solutions, Inc. (BSI), for tracking compliance of backflow prevention devices is that the entire process is automated, from submitting reports, tracking backflow systems and verifying compliance. In addition, web-based services store data off-site and continually back up information, whereas manual data tracking and paper files maybe inaccurate and potentially damaged or destroyed. Also having a third party

reporting service allows Building Department support staff to invest more time on other specialized projects or daily work tasks.

BSI Services and Proposal

Backflow Solutions Inc. (BSI) has experience managing similar programs for numerous municipalities of varying sizes across the country, including many in nearby communities such as Naperville, Aurora, Montgomery, Oswego, and Sugar Grove. While BSI does not be perform any backflow testing in the communities they contract with, they do, however, serve as the primary point of contact for backflow inspections and are available to residents and licensed testing contractors via telephone or through their website at www.bsiprograms.com. Their online service is tester driven, meaning the testing companies will enter test results on BSI's web portal and the program automatically verifies each test as passing or failing in real-time, with notices sent to the City of all website transactions. City staff will also have access to the online system to run reports and conduct searches and queries. A detailed summary of the program provided by BSI has been attached for your review.

The annual subscription fee to the City for the program is \$495.00. The base price to the testing contractor to upload report results is \$12.95 per devise. According to BSI, the licensed testing contractor will charge the resident or business a fee for the testing services which will include the \$12.95 documentation fee. As drafted, the proposed subscription agreement prepared by BSI has an option to increase the base reporting fee per devise to cover any city administrative costs. The additional fees above the \$12.95 per devise cost will be rebated back to the city on a monthly basis less credit card processing charges. While some BSI community clients have opted to increase the base reporting fee (Aurora, Joliet, Sugar Grove), others have chosen to charge a lesser fee than the \$12.95 or no fee at all (North Aurora, South Elgin, Villa Park).

Should Yorkville engage BSI, their initial task will be importing all the City's current paper backflow records into their database. Yorkville water customers with previously registered backflow devices will then receive a notification and reminder directly from BSI Online that testing is due. It is anticipated that services from BSI would be up and running within a few weeks of executing the agreement, providing our backflow records and water billing customer contacts, and payment of the annual fee.

Staff Recommendation

Staff recommends contracting with Backflow Solutions Inc. (BSI) to manage the City's backflow inspection program. Although the contact amount is with staff's budgetary authority to approve, we do suggest that an amendment to Section 7-5B-5-E Testing and Records of the current Cross Connection Control Ordinance is needed to state that the filing of all test results will be done electronically through the City's third party reporting service for a set fee. Draft ordinance language will be prepared by the City Attorney and presented at an upcoming City Council meeting should the Public Works Committee decide to move forward with the recommendation.

Additionally, staff also suggests that should the City consider charging an additional fee above the \$12.95 cost per devise, that the fee not exceeds \$14.95 and the rebated monies be dispersed to the water fund.

Should the Public Works Committee have any questions, staff and representatives from BSI Online will be present at Tuesday night's meeting to go over the program in a detailed presentation.

ARTICLE B. CROSS CONNECTION CONTROL

7-5B-1: PURPOSE:

	The p	urpose	of this	article:
--	-------	--------	---------	----------

- A. To protect the public water supply system from contamination or pollution by isolating within the customer's water system contaminants or pollutants which could backflow through the service connection into the public water supply system.
- B. To promote the elimination or control of existing cross connections, actual or potential, between the public or consumer's potable water system and nonpotable water systems, plumbing fixtures and sources or systems containing substances of unknown or questionable safety.
- C. To provide for the maintenance of a continuing program of cross connection control which will prevent the contamination or pollution of the public and consumer's potable water systems. (Ord. 2008-99, 11-10-2008)

7-5B-2: DEFINITIONS:

The following definitions shall apply to the terms as used in this article:

AGENCY: Illinois environmental protection agency.

APPROVED: Backflow prevention devices or methods approved by the Research Foundation for Cross Connection Control of the University of Southern California, Association of State Sanitary Engineers, American Water Works Association, American National Standards Institute or certified by the National Sanitation Foundation, or listed in the Illinois plumbing code, 77 Illinois administrative code 890.

AUXILIARY WATER SYSTEM: Any water source or system on or available to the premises other than the public water supply system

and includes the water supplied by the system. These auxiliary waters may include water from another purveyor's public water supply system; or water from a source such as wells, lakes, or streams, or process fluids; or used water. These waters may be polluted or contaminated or objectionable or constitute a water source or system over which the water purveyor does not have control.

BACKFLOW: The flow of water or other liquids, mixtures, or substances into the distribution pipes of a potable water system from any source other than the intended source of the potable water supply.

BACKFLOW PREVENTION DEVICE: Any device, method, or type of construction intended to prevent backflow into a potable water system. All devices used for backflow prevention in Illinois must meet the standards of the Illinois plumbing code and the Illinois environmental protection agency.

CONSUMER OR CUSTOMER: The owner, official custodian or person in control of any premises supplied by or in any manner connected to a public water system.

CONSUMER'S WATER SYSTEM: Any water system located on the customer's premises. A building plumbing system is considered to be a customer's water system.

CONTAMINATION: An impairment of the quality of the water by entrance of any substance to a degree that could create a health hazard.

CROSS CONNECTION: Any physical connection or arrangement between two (2) otherwise separate piping systems, one of which contains potable water and the other a substance of unknown or questionable safety or quality, whereby there may be a flow from one system into the other.

Direct Cross Connection: A cross connection formed when a water system is physically joined to a source of unknown or unsafe substance.

Indirect Cross Connection: A cross connection through which an unknown substance can be forced, drawn by vacuum or otherwise introduced into a safe potable water system.

DOUBLE CHECK VALVE ASSEMBLY: An assembly composed of two (2) single, independently acting check valves approved under ASSE standard 1015. A double check valve assembly must include tight shutoff valves located at each end of the assembly and suitable connections for testing the watertightness of each check valve.

FIXED PROPER AIR GAP: The unobstructed vertical distance through the free atmosphere between the water discharge point and the flood level rim of the receptacle.

HEALTH HAZARD: Any condition, device or practice in a water system or its operation resulting from a real or potential danger to the health and well being of consumers. The word "severe" as used to qualify "health hazard" means a hazard to the health of the user that

could be expected to result in death or significant reduction in the quality of life.

INSPECTION: A plumbing inspection to examine carefully and critically all materials, fixtures, piping and appurtenances, appliances and installations of a plumbing system for compliance with requirements of the Illinois plumbing code, 77 Illinois administrative code 890.

NONPOTABLE WATER: Water not safe for drinking, personal, or culinary use as determined by the requirements of 35 Illinois administrative code 601 et seq.

PLUMBING: The actual installation, repair, maintenance, alteration or extension of a plumbing system by any person. Plumbing includes all piping, fixtures, appurtenances and appliances for a supply of water for all purposes, including, without limitation, lawn sprinkler systems, from the source of a private water supply on the premises or from the main in the street, alley or at the curb to, within and about any building or buildings where a person or persons live, work or assemble. Plumbing includes all piping, from discharge of pumping units to and including pressure tanks in water supply systems. Plumbing includes all piping, fixtures, appurtenances, and appliances for a building drain and a sanitary drainage and related ventilation system of any building or buildings where a person or persons live, work or assemble from the point of connection of such building drain to the building sewer or private sewage disposal system five feet (5') beyond the foundation walls.

POLLUTION: The presence of any foreign substance (organic, inorganic, radiological, or biological) in water that tends to degrade its quality so as to constitute a hazard or impair the usefulness of the water.

POTABLE WATER: Water which meets the requirements of 35 Illinois administrative code 601 et seq., for drinking, culinary, and domestic purposes.

POTENTIAL CROSS CONNECTION: A fixture or appurtenance with threaded hose connection, tapered spout, or other connection which would facilitate extension of the water supply line beyond its legal termination point.

PROCESS FLUID(S): Any fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration such as would constitute a health, pollution, or system hazard if introduced into the public or a consumer's potable water system. This includes, but is not limited to:

A. Polluted or contaminated waters;

B. Process waters;

C. Used waters originating from the public water supply system which may have deteriorated in sanitary quality;

D. Cooling waters;	

E. Questionable or contaminated natural waters taken from wells, lakes, streams, or irrigation systems;

F. Chemicals in solution or suspension;

G. Oils, gases, acids, alkalis and other liquid and gaseous fluids used in industrial or other processes, or for firefighting purposes.

PUBLIC WATER SUPPLY: All mains, pipes and structures through which water is obtained and distributed to the public, including wells and well structures, intakes and cribs, pumping stations, treatment plants, reservoirs, storage tanks and appurtenances, collectively or severally, actually used or intended for use for the purpose of furnishing water for drinking or general domestic use and which serve at least fifteen (15) service connections or which regularly serve at least twenty five (25) persons at least sixty (60) days per year. A public water supply is either a "community water supply" or a "noncommunity water supply".

REDUCED PRESSURE PRINCIPLE BACKFLOW PREVENTION DEVICE: A device containing a minimum of two (2) independently acting check valves together with an automatically operated pressure differential relief valve located between the two (2) check valves and approved under ASSE standard 1013. During normal flow and at the cessation of normal flow, the pressure between these two (2) checks shall be less than the supply pressure. In case of leakage of either check valve, the differential relief valve, by discharging to the atmosphere, shall operate to maintain the pressure between the check valves at less than the supply pressure. The unit must include tightly closing shutoff valves located at each end of the device, and each device shall be fitted with properly located test cocks.

SERVICE CONNECTION: The opening, including all fittings and appurtenances, at the water main through which water is supplied to the user.

SURVEY: The collection of information pertaining to a customer's piping system regarding the location of all connections to the public water supply system and must include the location, type and most recent inspection and testing date of all cross connection control devices and methods located within that customer's piping system. The survey must be in written form, and should not be an actual plumbing inspection.

SYSTEM HAZARD: A condition through which an aesthetically objectionable or degrading material not dangerous to health may enter the public water supply system or a consumer's potable water system.

USED WATER: Any water supplied by a public water supply system to a consumer's water system after it has passed through the service connection and is no longer under the control of the water supply official custodian.

WATER PURVEYOR: The owner or official custodian of a public water system. (Ord. 2008-99, 11-10-2008)

7-5B-3: WATER SYSTEM:

- A. The water system shall be considered as made up of two (2) parts: the public water supply system and the consumer's water system.
- B. The public water supply system shall consist of the source facilities and the distribution system, and shall include all those facilities of the potable water system under the control of the director of public works up to the point where the consumer's water system begins.
- C. The source shall include all components of the facilities utilized in the production, treatment, storage, and delivery of water to the public water supply distribution system.
- D. The public water supply distribution system shall include the network of conduits used to deliver water from the source to the consumer's water system.
- E. The consumer's water system shall include all parts of the facilities beyond the service connection used to convey water from the public water supply distribution system to points of use. (Ord. 2008-99, 11-10-2008)

7-5B-4: CROSS CONNECTION PROHIBITED:

- A. Connections between potable water systems and other systems or equipment containing water or other substances of unknown or questionable quality are prohibited except when and where approved cross connection control devices or methods are installed, tested and maintained to ensure proper operation on a continuing basis.
- B. 1. No physical connection shall be permitted between the potable portion of a supply and any other water supply not of equal or better bacteriological and chemical quality as determined by inspection and analysis by the agency.
 - 2. There shall be no arrangement or connection by which an unsafe substance may enter a supply. (Ord. 2008-99, 11-10-2008)

7-5B-5: SURVEY AND INVESTIGATIONS:

- A. Inspection: The consumer's premises shall be open at all reasonable times to the approved cross connection control device inspector for the inspection of the presence or absence of cross connections within the consumer's premises, and testing, repair and maintenance of cross connection control devices and assemblies within the consumer's premises.
- B. Verification Of Information: On request by the director of public works, or his authorized representative, the consumer shall furnish information regarding the piping system or systems or water use within the customer's premises. The consumer's premises shall be open at all reasonable times to the director of public works for the verification of information submitted by the consumer to the public water supply custodian regarding cross connection survey or inspection results.
- C. Periodic Surveys: It shall be the responsibility of the water consumer to arrange periodic surveys of water use practices on his premises to determine whether there are actual or potential cross connections to his water system through which contaminants or pollutants could backflow into his or the public potable water system. All cross connection control or other plumbing inspections must be conducted in accordance with the Illinois plumbing license law, 225 Illinois Compiled Statutes 320/3(1).
- D. Backflow Prevention: It is the responsibility of the water consumer to prevent backflow into the public water system by ensuring that:
 - 1. All cross connections are removed; or approved cross connection control devices are installed for control of backflow and back siphonage.

- 2. Cross connection control devices shall be installed in accordance with the manufacturer's instructions.
- 3. Cross connection control devices shall be inspected at the time of installation and at least annually by a person approved by the agency as a cross connection control device inspector (CCCDI). The inspection of mechanical devices shall include physical testing in accordance with the manufacturer's instructions.

E. Testing And Records:

- 1. Each device shall be tested at the time of installation and at least annually or more frequently if recommended by the manufacturer.
- 2. Records submitted to the community public water supply shall be available for inspection by agency personnel in accordance with 415 Illinois Compiled Statutes 5/19.
- 3. Each device shall have a tag attached listing the date of most recent test, name of CCCDI, and type and date of repairs.
- 4. A maintenance log shall be maintained and include:
 - a. Date of each test;
 - b. Name and approval number of person performing the test;
 - c. Test results;
 - d. Repairs or servicing required;
 - e. Repairs and date completed; and
 - f. Service performed and date completed. (Ord. 2008-99, 11-10-2008)

7-5B-6: WHERE PROTECTION IS REQUIRED:

A. An approved backflow device shall be installed on all connections to the public water supply as described in the plumbing code, 77 Illinois administrative code 890 and the agency's regulations, 35 Illinois administrative code 653. In addition, an approved backflow

prevention assembly shall be installed on each service line to a consumer's water system serving premises, where, in the judgment of the director of public works, actual or potential hazards to the public water supply system exist.

- B. An approved backflow prevention device shall be installed on each service line to a consumer's water system serving premises where the following conditions exist:
 - 1. Premises having an auxiliary water supply, unless such auxiliary supply is accepted as an additional source by the director of public works and the source is approved by the Illinois environmental protection agency.
 - 2. Premises on which any substance is handled which can create an actual or potential hazard to the public water supply system. This shall include premises having sources or systems containing process fluids or waters originating from the public water supply system, which are no longer under the sanitary control of the director of public works.
 - 3. Premises having internal cross connections that, in the judgment of the director of public works and the cross connection control device inspector, are not correctable or intricate plumbing arrangements which make it impractical to determine whether or not cross connections exist.
 - 4. Premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete cross connection survey.
 - 5. Premises having a repeated history of cross connections being established or reestablished.
- C. An approved backflow device shall be installed on all connections to the public water supply as described in the plumbing code, 77 Illinois administrative code 890 and the agency's regulations, 35 Illinois administrative code 653. In addition, an approved backflow prevention device shall be installed on each service line to a consumer's water system serving, but not necessarily limited to, the following types of facilities unless the director of public works determines that no actual or potential hazards to the public water supply system exist:
 - 1. Hospitals, mortuaries, clinics, nursing homes.
 - Laboratories.
 - 3. Piers, docks, waterfront facilities.
 - 4. Sewage treatment plants, sewage pumping stations or stormwater pumping stations.
 - 5. Food or beverage processing plants.

- 6. Chemical plants.
- 7. Metal plating industries.
- 8. Petroleum processing or storage plants.
- 9. Radioactive material processing plants or nuclear reactors.
- 10. Car washes.
- 11. Pesticide, or herbicide or extermination plants and trucks.
- 12. Farm service and fertilizer plants and trucks. (Ord. 2008-99, 11-10-2008)

7-5B-7: TYPE OF PROTECTION REQUIRED:

- A. The type of protection required under section $\frac{7-5B-6}{2}$ of this article shall depend on the degree of hazard, which exists as follows:
 - 1. An approved fixed proper air gap separation shall be installed where the public water supply system may be contaminated with substances that could cause a severe (high) health hazard.
 - 2. An approved fixed proper air gap separation or an approved reduced pressure principle backflow prevention device shall be installed where the public water supply system may be contaminated with a substance that could cause a system or (high) health hazard.
 - 3. An approved fixed proper air gap separation or an approved reduced pressure principle backflow prevention assembly, or a double check valve assembly, shall be installed where the public water supply system may be polluted with substances that could cause a pollution hazard not dangerous to health (low health hazard).
- B. Where a public water supply or an auxiliary water supply is used for a fire protection system, reduced pressure principle backflow preventers shall be installed on fire safety systems connected to the public water supply when:
 - 1. The fire safety system contains antifreeze, fire retardant or other chemicals;
 - 2. Water is pumped into the system from another source;

- 3. Water flows by gravity from a nonpotable source, or water can be pumped into the fire safety system from any other source; or
- 4. There is a connection whereby another source can be connected to the sprinkler system.
- C. All other fire safety systems connected to the potable water supply shall be protected by a double check valve assembly on metered service lines and a double detector check valve assembly on unmetered service. (Ord. 2008-99, 11-10-2008)

7-5B-8: BACKFLOW PREVENTION DEVICES:

- A. All backflow prevention devices or methods required by these rules and regulations shall be approved by the Research Foundation for Cross Connection Control of the University of Southern California, American Water Works Association, American Society of Sanitary Engineering, or American National Standards Institute or certified by the National Sanitation Foundation to be in compliance with applicable industry specification, and listed in the Illinois plumbing code, 77 Illinois administrative code 890.
- B. Installation of approved devices shall be made in accordance with the manufacturer's instructions and 35 Illinois administrative code 653.802, and only as specified by the Research Foundation for Cross Connection Control of the University of Southern California or applicable industry specifications. Maintenance as recommended by the manufacturer of the device shall be performed. Manufacturer's maintenance manual shall be available on site. (Ord. 2008-99, 11-10-2008)

7-5B-9: INSPECTION AND MAINTENANCE:

- A. It shall be the duty of the consumer at any premises on which backflow prevention devices required by these regulations are installed to have inspection, tests, maintenance and repair made in accordance with the following schedule or more often where inspections indicate a need or are specified in manufacturer's instructions:
 - 1. Fixed proper air gap separations shall be inspected to document that a proper vertical distance is maintained between the discharge point of the service line and the flood level rim of the receptacle at the time of installation and at least annually thereafter. Corrections to improper or bypassed air gaps shall be made within twenty four (24) hours.

	2. Double check valve assemblies shall be inspected and tested at time of installation and at least annually thereafter, and required service performed within fifteen (15) days.
	3. Reduced pressure principle backflow prevention devices shall be tested at the time of installation and at least annually or more frequently if recommended by the manufacturer, and required service performed within five (5) days.
В.	Testing shall be performed by a person who has been approved by the agency as competent to service the device. Proof of approval shall be in writing.
C.	Each device shall have a tag attached listing the date of most recent test or visual inspection, name of tester, and type and date of repairs.
D.	A maintenance log shall be maintained and include:
	1. Date of each test or visual inspection;
	2. Name and approval number of person performing the test or visual inspection;
	3. Test results;
	4. Repairs or servicing required;
	5. Repairs and date completed; and
	6. Servicing performed and date completed.
E.	Whenever backflow prevention devices required by these regulations are found to be defective, they shall be repaired or replaced at the expense of the consumer without delay as required by subsection A of this section.
F.	Backflow prevention devices shall not be bypassed, made inoperative, removed or otherwise made ineffective without specific authorization by the director of public works. (Ord. 2008-99, 11-10-2008)

C.

7-5B-10: BOOSTER PUMPS:

- A. Where a booster pump has been installed on the service line to or within any premises, such pump shall be equipped with a low pressure cutoff device designed to shutoff the booster pump when the pressure in the service line on the suction side of the pump drops to twenty (20) psi or less.
- B. It shall be the duty of the water consumer to maintain the low pressure cutoff device in proper working order and to certify to the director of public works, at least once a year, that the device is operable. (Ord. 2008-99, 11-10-2008)

7-5B-11: VIOLATIONS:

- A. The director of public works shall deny or discontinue, after reasonable notice to the occupants thereof, the water service to any premises wherein any backflow prevention device required by these regulations is not installed, tested, maintained and repaired in a manner acceptable to the director of public works, or if it is found that the backflow prevention device has been removed or bypassed, or if an unprotected cross connection exists on the premises, or if a low pressure cutoff required by these regulations is not installed and maintained in working order.
- B. Water service to such premises shall not be restored until the consumer has corrected or eliminated such conditions or defects in conformance with these regulations and to the satisfaction of the director of public works, and the required reconnection fee is paid.
- C. Water service to such premises shall not be restored until the consumer has corrected or eliminated such conditions or defects in conformance with these regulations to the satisfaction of the superintendent of utilities/operations.
- D. Neither the director of public works, or its agents or assigns shall be liable to any customers of the united city of Yorkville for any injury, damages, or lost revenues which may result from termination of said customer's water supply in accordance with the terms of this article, whether or not said termination of the water supply was with or without notice.

- E. The consumer responsible for back siphoned material or contamination through backflow, if contamination of the potable water supply system occurs through an illegal cross connection or an improperly installed, maintained or repaired device, or a device which has been bypassed, must bear the cost of cleanup of the potable water supply system.
- F. Any person found to be violating any provision of these rules and regulations shall be served with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violation.
- G. Any person who has knowledge of a backflow into any potable water system or the public water system must report that backflow to the water department immediately upon becoming aware of the backflow. Any person violating any of the provisions of these rules and regulations in addition to the fine provided, shall become liable to the united city of Yorkville for any expense, loss or damage occasioned by reason of such violations, whether the same was caused before or after notice. (Ord. 2008-99, 11-10-2008)



Backflow Solutions, Inc.

BSI Online Program Summary

For over 15 years, BSI has been the country's leader in backflow management. To better assist municipalities, BSI has developed a revolutionary way to administer the mandated backflow tracking portions of a cross-connection control program. This program, called BSI Online, is a completely tester driven and environmentally friendly system. Better yet, BSI Online is NOT software that municipal staff must constantly update and maintain - i.e. NO time consuming data entry and NO expensive start up and support fees.

BSI Online eliminates the time needed to administer a tracking program, while allowing you to maintain complete control of your backflow program.

Here's how it works:

All existing backflow assemblies within your municipality will be added to the BSI Online database by BSI staff. This information is garnered from your existing database and past test reports, as well as any additional backflow data discovered during inspections and surveys.

BSI will perform in initial tester meeting with all companies doing backflow testing in your community. This meeting is designed to train the tester as to how to submit test reports via the BSI Online system, answer any questions they may have and also to serve as a way to get to know all the local testing companies.

BSI will send written notifications via U.S. Mail (postage paid, letters sent with your municipal logo) to water customers informing them of their backflow testing requirements. BSI Online sends multiple notices, which are all 100% customizable. To assist your water customers and increase compliance, BSI Online also includes the company name and contact information for the last tester of record on each notification. BSI will handle all returned mail, ensuring that each customer is properly notified. Lastly, we keep a detailed log of all notices sent, should the municipality ever need copies.

All test reports for existing or replacement backflow assemblies are entered by the backflow tester via the BSI Online program. BSI Online requires all information to be filled in, eliminating incomplete test reports and automatically verifies whether the test is passing or failing per State standards. The system is easy to use and provides many benefits to the testing companies as well, such as email reminders and past history reports for their company.

The tester will pay a \$12.95 filing fee when submitting each backflow test report. As each report is successfully submitted, PDF copies of the report are automatically sent via email to both the municipality and the tester. The tester also receives a receipt via email detailing all test reports submitted.

continued on next page













Backflow Solutions, Inc.

BSI Online Program Summary

continued from page 1

SECURITY

BSI Online takes the security of your system very seriously. All customers are protected by an individual confirmation number that keeps their information private. Your data is backed up multiple times a day on separate, off site servers (which utilize the most up to date firewalls and system protections).

REPORTING The municipality will have complete access into the system. Your data will always be accessible to you, and you will be able to view the backflow information for your customers, as well as track the companies working in your town. We have developed a comprehensive dashboard which will immediately allow you to view non-compliant customers, as well as a customizable reporting system which is constructed to fit your specific needs.

CONSULTING BSI will provide consulting services to the municipality on all backflow related issues for the duration of the agreement. BSI will also provide representation/ consulting during any inspections or inquiries from your local governing agency. BSI is comprised of industry experts willing to assist you in any way possible.

CUSTOMER SERVICE BSI will handle all customer service issues and questions from water customers and testers via our 24 hour, 800 customer service number. This includes assistance with BSI Online, statutory and code questions, technical plumbing and fire protection questions, as well as general customer inquiries. Your customers will speak to a live, human being who can answer their questions, and will never be directed to automated menus.

Total Cost for Tracking/Management for the BSI Online Program: \$495.00 per year

(includes both non-residential and residential connections, no limit as to the number of connections or backflow assemblies)

Summary:

The goal of BSI Online is to provide you with a comprehensive and budget friendly way to administer your backflow program. BSI Online provides extensive reporting features, GIS integration and allows you to maintain complete control of your program while taking advantage of BSI Online's capabilities and expertise.

Please contact us with any questions. We thank you for considering us and look forward to becoming a member of your community.

Sincerely,

Brad Stancampiano Executive Vice President

Backflow Solutions Inc. BSI Online

www.bsiprograms.com

800.414.4990







Green



BSI ONLINE SUBSCRIPTION AGREEMENT

Effective this 1st day of October, 2016, Backflow Solutions, Inc., an Illinois corporation ("<u>BSI</u>") and the City of Yorkville, Illinois hereby enter into an online subscription agreement whereby BSI will perform certain notification and data management functions on behalf of The City of Yorkville. The City will provide BSI with the information described hereafter, and require that all companies that perform mandated backflow assemblies tests within The City of Yorkville be directed to the BSI website to enter the result of each Backflow Test performed within The City of Yorkville Jurisdiction.

- 1. **BSI Responsibilities**. In addition to any other responsibilities set forth elsewhere in this agreement, BSI shall, through the use of its proprietary software, BSI Online.
 - a. Maintain the secure Online Database to insure a functional backflow assembly tracking system that is easy to understand and use by licensed testers. BSI shall also maintain an internet website where testers shall input all data related to Backflow Tests they conduct within the water authorities' jurisdiction.
 - b. Send up to two (2) notices to water customers that have Assemblies, advising them that their Assembly is due for testing. The "Test Due Notice" shall be mailed approximately 30 days prior to the scheduled test date. The second notice (the "Overdue Notice") shall be sent after the Test Date has passed if Backflow Test results have not been entered to the Online Data Base. The Overdue Notice will advise the water customer of its delinquent test status. BSI shall immediately transmit an electronic copy of each Test Report to the Municipality. To facilitate the testing procedure, the Test Due Notice will include the identity of the water customer's last Tester of record, together with all relevant contact information, provided that information is available to BSI. At the time the Test Due Notice is mailed to the water customer, BSI will also transmit a notice to the last Tester of record advising that Tester that the water customer's assembly is due to be tested. The Tester Notification is designed to increase test compliance, thereby reducing enforcement costs incurred by The City of Yorkville.
- 2. <u>Inducement</u>. The City of Yorkville acknowledges and agrees that in order to induce BSI to provide the service contemplated by this Agreement, for each Test Report submitted to the Online Data Base the Data Entry Charge (\$12.95 per report) shall be paid (by the "tester") prior to uploading the test data to the Online Data Base. Additional cost added to the \$12.95 will be rebated back to the municipality less credit card processing fee on a monthly basis.
 - 3. Cost. Municipality shall pay BSI the sum of \$495.00 per calendar year as the annual "Subscription Fee".

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

BACKFLOW SOLUTIONS, INC.,	
An Illinois corporation	a body politic and corporate
Ву:	Ву:
Name: Michelle Bever	Name:
Title: Marketing Manager	Title:
Address:	Address:
12609 South Laramie Ave.	
Alsip, Illinois 60803	

United City of Yorkville Cross-Connection Control Program PO Box 246 Worth, IL 60482



Jewel-Osco 123 Main St Attn: John Smith Yorkville, IL 12345

September 21, 2016

Your Customer Confirmation Number: OAOO-AOAA

Use this # to see when your reports have been submitted at www.bsionlinetracking.com

RE: Backflow Assembly Test Due at 123 Main, Yorkville, IL 12345

Dear Water Customer,

The State of Illinois requires that backflow prevention assemblies be installed on all hazardous cross-connections in an effort to keep our water supply safe. These assemblies must be tested and certified every year to ensure that they are working properly. The United City of Yorkville has partnered with BSI Online to assist in administering the backflow program in your community. Our records show the following backflow assembly(s) at your property, which are due to be tested by **October 21, 2016**.

Size	Manufacturer	Model	Serial Number	Hazard	Location
1"	Febco	860	H07692	Irrigation	NE corner

You are responsible for hiring a licensed backflow tester to perform the annual test and certification of the backflow assembly(s) listed above (BSI does not test backflow assemblies). Please provide the CCN listed in the top right corner of this letter to your backflow tester, as they will need this number to properly file your backflow test reports via BSI Online. You may also use this CCN at www.bsionlinetracking.com to verify when your backflow test has been filed, locate a list of testers in your area, or to simply learn more about backflow. Please contact BSI via e-mail (bsionline@backflow.com) or phone (800-414-4990) if you have any questions. Thank you for your cooperation and for helping to protect our water resources.

Sincerely,

Christine Walsh, Vice President Agent for the United City of Yorkville

For your convenience, your last testing company of record (if available) is listed below:

John's Plumbing

(630) 555-4568

United City of Yorkville Cross-Connection Control Program PO Box 246 Worth, IL 60482



Jewel-Osco 123 Main St Attn: John Smith Yorkville, IL 12345

October 22, 2016

Use this # to see when your reports have been submitted at www.bsionlinetracking.com

RE: Backflow Assembly Test Due at 123 Main St, Yorkville, IL 12345

Dear Water Customer,

Several weeks ago, you were notified that the backflow assembly(s) at the property listed above was due to be tested per State of Illinois regulations by October 21, 2016. Annual backflow testing is vital in ensuring the safety of our water resources. As of today, we have not received the required certification, which means you are now **OVERDUE**.

Size	Manufacturer	Model	Serial Number	Hazard	Location
1"	Febco	860	H07692	Irrigation	NE corner

You are responsible for hiring a licensed backflow tester to perform the annual test and certification of the backflow assembly(s) listed above (BSI does not test backflow assemblies). The results from your backflow test must be submitted by your testing company within **15 DAYS** from the date of this letter. Please provide the CCN listed in the top right corner of this letter to your backflow tester, as they will need this number to properly file your backflow test reports via BSI Online. Please visit www.bsionlinetracking.com and use the CCN listed above to check on your test report status or to find a list of local backflow testers. Please contact BSI via e-mail (bsionline@backflow.com) or phone (800-414-4990) if you have any questions. Thank you for your cooperation and for helping to protect our water resources.

Sincerely,

Christine Walsh, Vice President Agent for the United City of Yorkville

For your convenience, your last testing company of record (if available) is listed below:

John's Plumbing

(630) 555-4568



Legal	
Finance	
Engineer	
City Administrator	
Human Resources	
Community Development	
Police	
Public Works	
Parks and Recreation	

	_		_
Agenda	Item	Num	hei

ADM #1

Tracking Number

ADM 2014-89

Agenda Item Summary Memo

Title: AACVB Ag	reement and Tou	rism Options
Meeting and Date:	City Council -	- October 25, 2016
Synopsis: See atta	ched.	
		_
Council Action Pro	eviously Taken:	
Date of Action: N/A	A	Action Taken:
Item Number:		
Type of Vote Requ	ired: Majority	
Council Action Re	quested: Directi	ion on options discussed in memo.
Submitted by:	Bart Olson	Administration
	Nam	Department Department
		Agenda Item Notes:



Memorandum

To: City Council

From: Bart Olson, City Administrator

CC:

Date: October 20, 2016 Subject: Tourism Options

Summary

Review of the City's tourism options.

Background

For more than a year, the Administration Committee has reviewed various options for use of the City's hotel tax funds. At the beginning of the review, the City Council was dissatisfied with the services being received by the AACVB, who had recently gone through a prolonged recruitment effort for their vacant executive director position. After the Administration Committee started their review of the matter, the AACVB hired Cort Carlson, current executive director. Cort has been working with Alderman Funkhouser and other Yorkville representatives on the AACVB board to work through the issues the Yorkville City Council has raised over the past few years. Cort presented to the Administration Committee on October 19, 2016, and will be present at the October 25th City Council meeting to go over the AACVB's current offer.

The City has three main options for tourism services; renewal with the AACVB, joining the Heritage Corridor Convention and Visitor's Bureau (HCCVB), and providing tourism and marketing services in-house:

- 1) The renewal with the AACVB is attached, and generally consists of a renewal of the existing agreement plus a one-year commitment from the AACVB to work on a Yorkville-specific marketing campaign worth 40% of our annual contributions to the AACVB.
- 2) The proposal from the HCCVB is included in the May 2016 memo from staff and the April 2016 Administration Committee packet excerpt, and generally includes incorporation into their organization and a multi-year commitment to work on a Yorkville-specific marketing campaign worth 60% of our annual contributions to the HCCVB. The HCCVB stock intergovernmental agreement further allows for more flexible terms in the future, but does require businesses and entities in each town to pay a membership fee to the HCCVB to be featured in their regional marketing materials.
- 3) The City's in-house tourism services study was performed by SMG Consulting. The study and analysis memo from the September 2016 Administration Committee packet is attached. In general, SMG recommends creation of a Yorkville tourism website, targeted ad buys in an undetermined publication, search engine optimization (SEO), a visitor's

brochure, and other miscellaneous efforts. For our contributions, they would expect to be able to generate anywhere between 500 and 5,000 room nights annually, with a more likely range of 1,000 to 3,000 room nights annually. As a comparison, the AACVB secured had told us that in the last six months of 2015, they had secured two sporting events worth 1,000 room nights for the entire region, and had funneled sales leads to Yorkville worth 880 room nights (with no data to support success rate).

At the conclusion of the presentation from Cort Carlson to the Administration Committee, the committee recommended that all three options be brought forward to the City Council for more discussion.

Recommendation

Staff seeks feedback on the three tourism options. Depending on the feedback received, staff will propose an action plan for the recommended option at the meeting.



Municipal Marketing Partnership (Pilot Program)

The Aurora Area Convention & Visitors Bureau (AACVB) Municipal Marketing Partnership program is an opportunity for the AACVB to deliver additional, dedicated visitor marketing services to financially supporting member communities. This program offers targeted municipal marketing plans unique to each participating community above and beyond the destination marketing and group sales efforts of the AACVB. This is a one year pilot program. The entire program will be evaluated by the AACVB Board of Directors at the conclusion of the initial one year pilot program time period – December 1, 2017 - with consideration of an extension of the program for another year. The Municipal Marketing Partnership program will be evaluated on an annual basis and may be terminated at such time by action of the Board of Directors.

Participation:

- Municipalities that remit 90% of the current 3% locally collected hotel operator's occupancy tax receipts as agreed upon and authorized in the intergovernmental agreement and maintain on an annual basis an investment to the AACVB of \$10,000 or greater
- Current eligible Municipalities: North Aurora, Sandwich, Yorkville

Purpose:

- To provide individual tourism marketing services to eligible municipalities
- Quantifiable results based on dedicated marketing/advertising programs for eligible municipalities above and beyond the regional "Destination" marketing and sales efforts handled by the AACVB sales and marketing staff
- Incentive for recruitment of additional municipal partners

Structure:

- % of Municipal investment is dedicated to individual (municipal) marketing plans. Pilot program percentage is based on FY'17 projected hotel/motel tax funding from participating municipality
- For the pilot program; 40 percent of the eligible funds from each participating municipality as outlined above will be dedicated to the Municipal Marketing Partnership

- The balance of municipal funding (60%) will remain dedicated to regional destination marketing, ongoing group sales of the AACVB service area and operational support of the organization
- AACVB staff will work with designated individual municipal representative to develop advertising strategies, desired audience and market reach. AACVB staff will implement plan based on goals and objectives developed in coordination with municipal partner
- The cost of the ad buy/placement and third party production costs (if required) will be deducted from the total plan budget, regular AACVB staff time will not be billed against the plan budget during the pilot year
- Individualized Municipal Marketing Review report will be provided by AACVB staff at the conclusion of the advertising/marketing program

Program Parameters:

In keeping with the integrity of the locally collected hotel owner's occupancy tax to use funds for tourism promotion and generate additional overnight stays, Municipal Marketing Partnership plans must meet the following criteria:

- Individual marketing plans must be structured to reach the travel market with the greatest likelihood of needing overnight accommodation. Industry standard is 50 miles or greater from the local area
- The marketing plan must promote the unique aspects of that community (attractions, events) that would be of interest to the general traveling public and have the greatest potential of generating overnight stays
- Marketing plan may include printed collateral with defined distribution method, targeted social media advertising, digital marketing, printed display ads, targeted digital banner ads, or others as developed in agreement the municipal representative and meeting the tourism market as defined above
- Hotel and lodging specific promotions are not allowable
- Funds do not roll-over. Marketing dollars not spent in a program year remain with the AACVB to enhance the organization's destination marketing efforts
- Aurora Area Convention and Visitors Bureau and Illinois Office of Tourism branding will be included in all marketing partnership promotions
- Marketing plans will be developed and agreed upon in the first quarter of the calendar year for implementation and project completion no later than December 1 of that same year
- AACVB staff time will be accounted for against each municipal marketing plan and will be used to monitor the success and overall value of the marketing partnership

Destination Benefits:

As a supporting member of the AACVB, municipalities will continue to benefit from the AACVB advertising and marketing initiatives and full privileges of municipal participation.

- The AACVB is not a membership organization and as such the organization markets and supports all visitor related businesses within supporting communities as appropriate.
 Local shopping, dining, lodging, events and attraction are all included in AACVB destination marketing programs
- Placement on Enjoyaurora.com web site including municipal listing, shopping, dining, lodging, attractions and events as appropriate
- Inclusion in annual regional Visitors Guide including full page Municipal feature, shopping, dining, lodging and events as appropriate for annual publication
- Submit/maintain Municipal listings as noted above on EnjoyIllinois.com state tourism site
- Inclusion on regular, general destination marketing and publications as appropriate including: social media advertising, digital content story placement, display advertising, public relations, brochure distribution and customer service inquiries
- Representation in all group sales efforts and tradeshow including niche markets of Sports, Group Tours, Meetings/Conventions
- Group sales leads distributed to supporting municipal lodging and event facilities as appropriate and group services provided by AACVB staff
- Quarterly stakeholder reports and metrics
- Municipal participation in Aurora Area Sports Alliance
- Representation on AACVB Board of Directors, committees and any other task-force and initiatives as designated



Municipal Marketing Partnership Pilot Program







Fiscal Year 2016

- **5,000,000**: Print Advertising Reach
- 466,000: Reach of Social Media/Facebook paid promotion
- 17,000: Social Media/Facebook Engagement and Action
- **8,300**: Regional Visitors Guide Fulfillment
- **1,900**: Digital Download of Visitor Guide







- **57,000**: EnjoyAurora.com User Session
- **148,000**: Web site Pageviews
- **7,500**: Digital Content Engagement











Q1 Fiscal Year 2017 July – September 2016

- **33,000**: EnjoyAurora.com User Sessions 32% (QoQ)
- **60,000**: Pageviews 14% (QoQ)
- 1.1 million: Facebook reach 60% (QoQ)
- **40,000**: Engaged Facebook Users 140% (QoQ)
- **11,500**: Facebook Followers 19% (YoY)











Group Sales: Sports, Meetings, Group Tours

• **10,000**: Bookable Hotel Room Nights

• \$2.2 million: Estimated Economic Impact

















Destination Benefits:

As a supporting municipality of the AACVB, Yorkville benefits greatly from the AACVB advertising and marketing initiatives and full privileges of municipal participation.

- The AACVB markets and supports all visitor related businesses
- Enjoyaurora.com web Inclusion in annual & EnjoyIllinois.com
- Regional Visitors Guide
- Group Sales
- Participation on AACVB Board of Directors and Aurora Area Sports Alliance, committees and any other task-force and initiatives as designated





Municipal Marketing Partnership (Pilot Program)

- To provide individual tourism marketing services to eligible municipalities
- To offer quantifiable results based on dedicated marketing and advertising programs above and beyond the regional "Destination" marketing and sales efforts handled by the AACVB sales and marketing staff













- 40% of Yorkville investment is dedicated to individual (municipal) marketing plans
- 60% will remain dedicated to regional destination marketing, group sales of the AACVB service area, operational
 support of the organization and benefits of destination membership
- AACVB staff will work with a Yorkville representative to develop advertising strategies, desired audience and market reach. AACVB staff will implement plan based on goals and objectives developed in coordination with municipal partner
- Individualized Municipal Marketing Review report will be provided by AACVB staff at the conclusion of the advertising/marketing program





- Reach the travel market with the greatest likelihood of needing overnight accommodation. Industry standard is 50 miles or greater from the local area
- Promote the unique aspects of that community (attractions, events) that could generate overnight stays
- Marketing plan may include printed collateral, targeted social media, digital marketing, printed display ads
- AACVB and Illinois Office of Tourism branding included in all marketing partnership promotions
- Plans developed in first quarter of the calendar year for implementation













Memorandum

To: Administration Committee From: Bart Olson, City Administrator

CC:

Date: May 12, 2016

Subject: Tourism

Summary

Review of the City's options for tourism services.

Background

This item was last discussed at the April Administration Committee meeting. At that meeting, the committee reviewed the materials from the HCCVB and discussed tourism consultant proposals.

I have attached two proposals from tourism consultants. Oswego has reviewed both of the proposals and both Oswego and Yorkville staff feel that Carl Ribaudo's (SMG) proposal is the better of the two. Since Carl only addressed the scope to Yorkville, I've asked him to either give Oswego a parallel proposal or amend our proposal to include Oswego as well. I expect to hear back from him next week on this matter, as he is currently moving his office to a new location.

Additionally, I have had conversations with the executive director of the HCCVB, and we've agreed on the following framework for our possibly entry into the HCCVB:

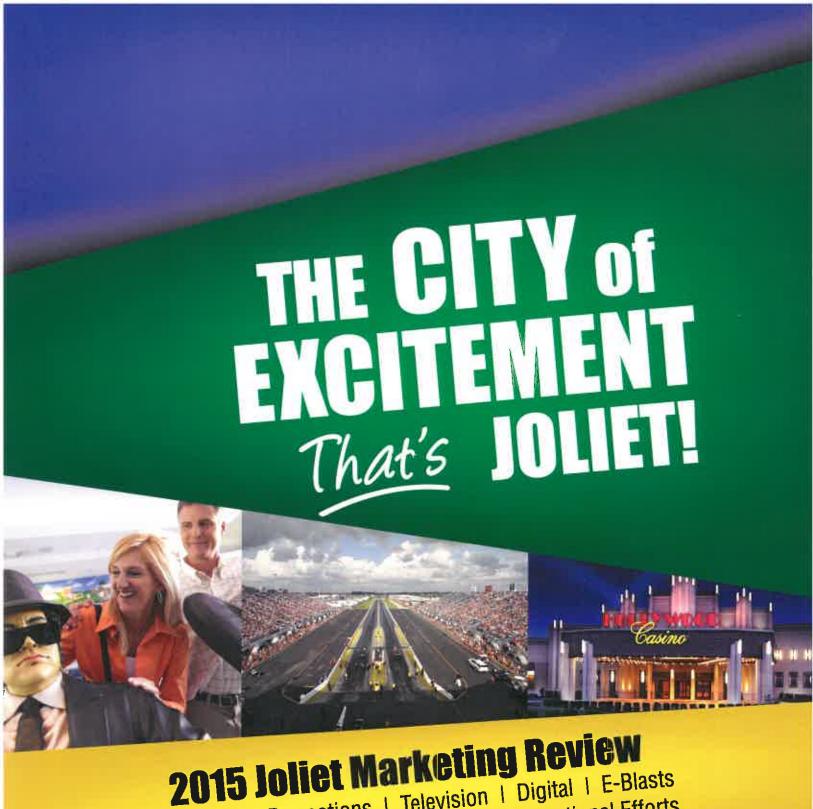
- 1) 40% (~\$24,000) considered general membership in exchange for:
 - a. Placement on HCCVB website
 - b. Annual HCCVB website stats
 - c. Yorkville HCCVB members on the website
 - d. Yorkville events and member events on the website
 - e. Yorkville promotions and member promotions on website
 - f. Yorkville info in appropriate, general marketing and publications
 - g. Yorkville promotion at industry trade shows (minimum two per year)
 - h. General customer service responses to tourism requests
- 2) 60% or (~\$36,000) to be spent on on-line customized marketing, radio, print, or TV ad buys at Yorkville's discretion

I believe this type of an arrangement is what we've been asking for from the AACVB. It gives a clear breakdown of what we receive for our contribution and gives us some input and control over the marketing plan. Of note, the HCCVB will have the same struggles as the AACVB to provide sales lead data on hotel stays, so that is something we will have to continue to work on with the hotels.

Alderman Funkhouser and I have both had candid conversations with Carie Anne Ergo, Chief Management Officer of Aurora, in the past few weeks. She is now fully aware of our concerns and our decision making process. From my conversation with her, she seemed genuine in accommodating our concerns and discussing the structure of the intergovernmental agreement in the future.

Recommendation

At this point, I think we have three viable options on the table. The HCCVB's offer seems better than anything we've had from the AACVB in the past. The consultant study is a reasonable price and will provide us with an outside, professional opinion on how we could set up our own non-certified tourism bureau. The Aurora representative of the AACVB is aware of our concerns and seems ready to talk to us about our plans moving forward. My recommendation is to continue with due diligence on all three options.



Fulfillment | Promotions | Television | Digital | E-Blasts Print Advertising | Printed Mailings | International Efforts







Overview Campaign Objectives

- Inspire in-area and out-of-area consumers and educate on various attractions & activities in the Joliet area
- Drive consumers to visitioliet.org and jolietkicks.com websites
- Fulfill consumer requests with "That's Joliet" partner materials in addition to Visitors Guide featuring expanded Joliet section
- Brand Joliet as "City of Celebrations, Culture, Entertainment, Heritage, & Excitement - That's Joliet!"

Campaign Value **Campaign Cost**

\$245,000 \$199,500





















Louis Joliet

Campaign Fulfillment

Fulfilled requests for information from May-September Fulfillment included Visitors Guide and partner inserts

\$24,000 Value Cost \$17,000

16.978 **Total Fulfillment:**

Holiday Getaway Guide 4,132; Spring/Summer Getaway Guide 8.665; American Road 1,142; Comcast 1,647; Midwest Living 612; International 399: American Journal 127: ITG 74: Misc 180

Tollway & TIC Distribution: Distributed Visitor Guides in the Indiana and Illinois Tollway systems. Distributed Visitor Guides at the 12 Illinois Tourism Information Centers (TIC).

\$21,000

\$14,000

\$12,000 Advertising Value \$7.500 Advertising Cost C2E2 Chicago Comic &

Entertainment Expo April 23- April 26

65,000 Attendance

🖿 Star Wars Days

June Attendance 5.601

Shark Week Sneak Peak Event

July Attendance Shark Week Promotional Drawing Winner:

Sherrie Holdaway from Payson, Utah

Advertising Value Advertising Cost	\$89,000 \$76,000
Comeast :30 soots	16.354

860.595

Advertising Value **Advertising Cost** XFINITY.com,Fandango.com

1,500,196 **Impressions** 8,968 Permission Views Click-Throughs 490

Forced View Videos

167.227 **Impressions** 142,142 (85%) Completed Views

465 Interactions

Click-Throughs 225 (15%)

Jolietsharkweek.com

Star Wars Days Facebook Ad

Website clicks 1.925 3.732 Ad clicks Reach 51,110 \$0.08 Avg CPC (web) 3,342 Total actions on ads (website clicks, post likes, post shares, post comments and other actions):

April/May 2015

	Tetal Developer	Unique	Kon Unique
Star Wars Days	216	51	3
Chicagoland a Cargest Playgroud	3.053	2.071	162
Chicagoland Speedway	35	81	0

Shark Week Facebook Ad

Website clicks 665 Ad clicks 1.044 12.386 Reach Avg CPC (web) \$0.14 Total actions on ads 830 (website clicks, post likes, post shares, post comments and other actions): May/June 2015

Illinois Spring/Summer Getaway Guide

258 Click-Throughs 5.226 Email Opt-Ins



Ameri <mark>can Roa</mark> d	
------------------------------	--

4.517 Clicks NUC 106 **Midwest Living** Clicks 622

Chicago Magazine

Delivered 3,885 2,314 Opened:



Impressions



\$99,000 \$85,000

1/4 Page Ad



PlaybillFull Page
Distribution, 28 Theaters



I&M Canal
Heritage Corridor
Visitors Guide
20 Page Section Plus Cover



IHSA Baseball State Finals Program Book Full Page June



Illinois Lincoln Highway Full Page Ad



Midwest Living Holiday Insert, Illijoy Distribution, 12 States



Chicago Magazine 2 Page Spread 1 Page Ad July



Area Running Events September



Chicago Official Visitors Guide
Listing and Events
Spring/Summer Guide



Star Wars Days January



Illinois Spring/Summer Getaway Guide 1/2 Page with Events

Fall/Winter Guide



Will County Lodging Association July



Illinois Holiday Getaway Guide 1/4 Page



Water Bill Inserts

May featuring Chicagoland Speedway June featuring Joliet's Harrah's and Hollywood Casinos July featuring Louis Joliet Mall



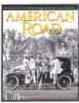


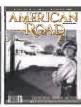
2015 Route 66/International Marketing Initivatives

American Road Full Page Spring, Summer and Fall Issues











Reader Response 399 International Mailings

American Journal 2/3 Page Ad Printed in 2 languages Winter, Spring,Summer and Fall Issues











Starved Rock Country
Magazine
Full Page

Full Page Spring, Summer, Fall and Winter Issues











Horizon Magazine 2 Page Spread January and April







EVENTS

Mother Road Festival September Attendance 60,000 Berwyn Rt 66 Car Show August

Attendance 75,000

Travel/Tradeshows

WTM (London) 12 appointments ITB (Berlin 15 appointments NAJ East 31 appointments NAJ West 12 appointments IPW Orlando 17 appointments

Discover America Full Page Published in 10 languages

Food Traveler Magazine

Full Page, 1/2 Page and 1/4 Page Ads Winter 2014



Circulation













Route 66 Full Page Ad





Post Cards





2014 TOURISM ECONOMIC IMPACT

Serving the communities and counties along the I&M Canal National Heritage Corridor for 30 years.





\$33.6



TRAVEL EXPENDITURES

Money spent by travelers on such things as public transportation, food service, auto transportation, lodging, retail, entertainment and recreation.

+\$2.78 BILLION
IN INTERNATIONAL
VISITOR EXPENDITURES
=\$36.38 BILLION

STATE OF ILLINOIS (DOMESTIC ONLY)



| | \$1,7





JOE

PAYROLL

Wages and salaries paid directly to employees serving the traveler, in such areas as: public transportation, food service, lodging, entertainment / recreation, travel planning, retail, and auto transportation.

EMPLOYMENT

The actual number of jobs supported by Illinois tourism. Jobs vary from executive / management to service-oriented occupations.

TAX RECEIPTS

Travel tax receipts are the taxes generated from revenues attributed to travel spending in Illinois. Travel-generated tax revenues are a significant economic benefit as governments use these funds to support the travel infrastructure and other public programs.

I&M CANAL HERITAGE CORRIDOR (WITHOUT COOK COUNTY)



TRAVEL EXPENDITURES \$877.06



PAYROLL

\$197.2

MILLION



EMPLOYMENT

7,870

JOBS



TAX RECEIPTS



44.74 STATE MILLION

\$19.13 LOCAL MILLION

COOK COUNTY



TRAVEL EXPENDITURES \$22.345



PAYROLL

\$6.567



EMPLOYMENT

194,030



TAX RECEIPTS



\$ 1094.02 STATE MILLION

\$533.84 LOCAL

TOURISM ECONOMIC IMPACT

WILL COUNTY



TRAVEL



PAYROLL MILLION

EMPLOYMENT 6,180



TAX RECEIPTS

LASALLE COUNTY



TRAVEL **EXPENDITURES**



EMPLOYMENT



TAX RECEIPTS

GRUNDY COUNTY M



TRAVEL



PAYROLL \$8.14 **EMPLOYMENT** 360



TAX RECEIPTS \$1.13 LOCAL MILLION

PUTNAM COUNTY 🖧



TRAVEL MILLION



MILLION

EMPLOYMENT 20







LOCAL MILLION



1&M Canal Heritage Corridor Convention & Visitors Bureau Historic Fitzpatrick House at Lewis University 15701 Independence Blvd., Romeoville, IL 60446 Phone | 800/926-CANAL (2262) or 815/588-7940 Fax | 815/588-7945

HeritageCorridorCVB.com ChicagolandsLargestPlayground.com









Ticket Sales for 2015 were up 19% (4,900) from 2014 (4,100) for wine tasting portion of the Ottawa Wine Festival. Attendance for those who purchased tasting tickets throughout the weekend was up 83.7% from last year. These attendance records do not count "designated drivers" and others who simply enjoyed the three-days of FREE live Jazz music.



E-newsletter:

Delivered: 31,799 Impressions: 130,500



Social Media Followers 9.000

MILE AFTER MAGNIFICENT MILE®

Featured in 2 E-blasts: Delivered: 8,578

May and June E-newsletters:

Delivered: 175,805 Click-throughs: 15,678

Web:

Impressions: 90,106



WFMT E-newsletters:

May 14 & May 28, 2015 Delivered: 32,539 **E-Newsletters** Opened: 4,877 Click-throughs: 99

WFMT.com/homepage:

May I- June 7, 2015 Pageviews: 57,148 Impressions: 20,199 Click-throughs: 225

wttw11

WTTW.com/Checkplease:

May 1- June 7, 2015 Pageviews: 134,330 Impressions: 126,857 Click-throughs: 299

Check, Please! Planner E-blasts:

Delivered: 298,537 E-Blasts Opened: 41,697 Click-throughs: 441

Facebook Ad Run by HCCVB:





eritage, convention &

HeritageCorridorCVB.com

2015-09/200



Marketing Strategies

Targeted Jazz enthusiasts through Chicago Jazz Magazine. Targeted interests in Performance through Playbill. Targeted local markets through Starved Rock Country Magazine WTTW/WFMT listeners spent over \$238M on "Event" tickets last year. Number of WTTW/WFMT listeners that drink wine and/or beer 3+ times in 2 weeks is 95,145.

Received \$61,100 advertising value for a cost of \$42,100, an added value of 144.89% Total People Reached: 7,580,464

OWF Media Value \$61,000 Paid Media (Print, TV, Radio, Online) \$42,100

Less than 10% placed within 50 miles

\$18,900 CVB Added Value CVB Marketing Partnership Grant \$13,500







Full Page Ad Circulation: 28,000 Directly Mailed: 5,000



wttw\w/int

"The Guide" by WTTW

1/2 Page Ad May & June issues Subscribers: 90,000



Chicago Jazz Magazine

2/3 Page Ad Circulation: 20,000 Paid Subscribers: 1,500

Chicago Magazine

1/6 Page Ad Rate base: 150,000 Circulation: 717,069



Playbill

Full Page Ad April & May Issues Circulation: 508,180 Distribution: 28 theaters





1392

51 @:15 spots

OTTAWA!

WINE LOUSTER

WGN ≥ 14 @ :15 spots

Viewers reached: 1,415,000

4 @ : 15 spots 10 @ :30 spots

Viewers reached: 3.6 million





5 @ :05

Listeners reached: 500,000/week

II @ :30

WCMY +

50 @ :60 15@:15

> 98 @ :30 42 @ :30

Listeners reached: 84,300/week



40 @ :30

40 @ :60



70 @ :30 45 @ :60

15 @ :30 15 @ :60



148@:30 5 @ :60



HeritageCorridorCVB.com





2015

EVENTS

\$47,000 CVB Added Value \$12,500



Playbill

Full Page Ad in June Circulation 508,180

Distribution 28 Theaters

Trader Magazine

Full Page Ad in May Circulation 209,000 households



West Suburban Living

Full Page in April, May and June issues Circulation

25,000

Distribution

25 newsstands and retail outlets

Chicago Magazine

1/6 Page Ad Rate Base 150,000

Circulation 717,069







(Engage Lockport is an

Engage Lockport

outreach program to bring events, entertainment, and festivals to the community)

Events Attended

People Reached 8,200 Events Put on

> Attendance 37,100

Tradeshow

C2E2 April 23-April 26 Attendance 65,000

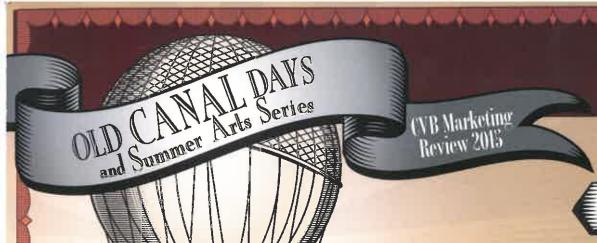
Dick Biondi

Appearance and Promos at the Whole Hog Fest July 11, 2015





HeritageCorridorCVB.com







WLSAM & FM

PSA's Interview with Wendy Streit 26:60 spots WLS AM Radio 480:30 spots

Listeners Reached 181,592/week



WLS FM Radio

504:30 spots Listeners Reached 48,038/week WLS AM Bonus

302:30 spots 45:60 spots



Chicago Magazine

E-Blast Subscribers 17,000+ Impressions 200,000

WLS

E-Blast Delivered 10,439 Opened 2,037

Facebook Ad clicks

244 Reach 17,684









94.7 WLS Website

Banner Ad Impressions 86,450

> Clicks II4

89 WLS Website

Banner Ad Impressions 191,614 Clicks 641



ILLINOIS MILE AFTER MAGNIFICENT MILE*

HeritageCorridorCVB.com

October 2015/200



Memorandum

To: City Council

From: Bart Olson, City Administrator

CC:

Date: September 13, 2016 Subject: AACVB membership

Summary

Review of the City's tourism options.

Background

This item was last discussed by the committee at the August meeting. At that meeting, the committee heard an update on the progression of the AACVB intergovernmental agreement from Alderman Funkhouser. Since that meeting, the AACVB is still reviewing a formal offer to the City which would be similar to the HCCVB offer, which contains an amount of discretionary marketing dollars.

The City had also authorized SMG Consulting to do a tourism marketing study. That study is finished and is attached to this memo. The scope of the study was to advise the City as to what a non-certified, Yorkville-only tourism effort would entail. SMG recommends creation of a Yorkville tourism website, targeted ad buys in an undetermined publication, search engine optimization (SEO), a visitor's brochure, and other miscellaneous efforts. Based on their expertise, and depending on the success of our efforts, he would expect to be able to generate anywhere between 500 and 5,000 room nights, with a more likely range of 1,000 to 3,000. As a comparison, the AACVB secured had told us that in the last six months of 2015, they had secured two sporting events worth 1,000 room nights for the entire region and had funneled sales leads to Yorkville worth 880 room nights (with no data to support success rate).

SMG had recommended that the decision making process for a Yorkville tourism bureau be given to five to seven industry stakeholders. For example, for this study, the City asked SMG to interview the Mayor, Alderman Funkhouser, Jeff Brown of the Yak Shack, Dawn Witt of Raging Waves, and Anthony Adams and Nitin Patel of the Hampton Inn. I would recommend that a Yorkville bureau contain all industry stakeholders – perhaps adding a restaurant representative and someone from NCG movie theaters. The City could perform administrative support by attending the meetings, taking minutes, and doing packet research.

Recommendation

Staff requests feedback on the SMG tourism study. The AACVB offer is not expected until the end of September. The AACVB has also consented to allow us to extend our notification to them of the renewal of the intergovernmental agreement beyond the mid-October deadline.



Tourism Marketing Organization Analysis



 sm

P.O. Box 10109 South Lake Tahoe, California 96158 (530) 541-2462 FAX (530) 541-8720 www.smgonline.net

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Project Overview

In an effort to better understand the potential options for tourism promotion for the City of Yorkville the following report has been developed. Currently the City of Yorkville is part of an Aurora Area Convention and Visitors Bureau. The organization includes a number of regional partners that are integrated into the tourism promotion efforts design to attract both Free Independent travelers (FIT) and group visitors.

A key concern of the City of Yorkville is the current tourism marketing efforts do not adequately promote the area at the expense of promoting greater Aurora region.

Project Goal:

To assist the City of Yorkville in evaluating alternatives for tourism promotion that will result in increased visitation, employment, and local tax revenue.

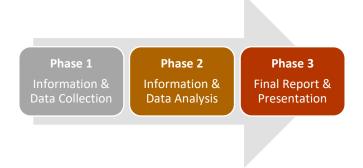
Project Objectives:

- To review existing information available on current marketing programs and evaluate the current needs of City of Yorkville given the available resources.
- To make specific recommendations how to most effectively allocate the City of Yorkville tourism promotion funds.
- To recommend **effective program measurements** that can assist in evaluating marketing programs and refining future promotional decisions.

Project Scope & Methodology

Project Scope

In an effort to achieve the project goal and objectives SMG implemented the following project scope:



Phase 1 - Information Collection

Collected and reviewed appropriate information.

Phase 2 – Information & Data Analysis and Synthesis

SMG reviewed the collected information and analyzed it with an eye toward synthesizing the data and crafting a final recommendation and report.

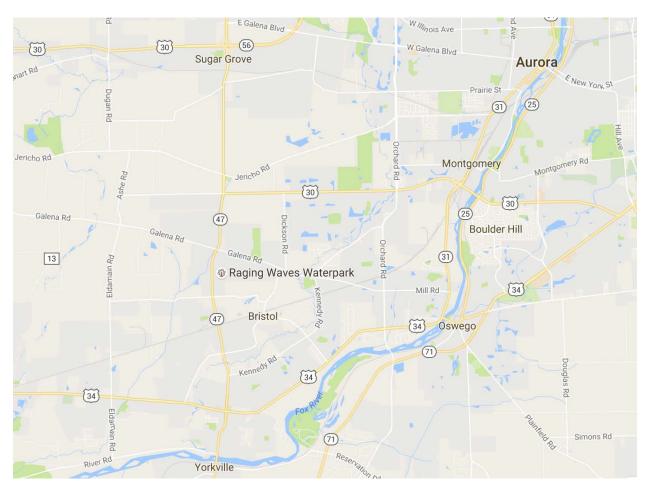
Phase 3 - Final Report

SMG Consulting developed this final report.

Location

Yorkville is located in Kendall County, approximately 15 miles from Aurora.

Figure 1: Area Map



Situation Analysis

Current tourism activity levels have shown consistent growth over the last several years. Between FY2014 and FY 2016 Hotel Tax has increased 23% from approximately \$65k to approximately \$80K.

\$90,000 \$80,421 \$80,000 \$72,708 \$65,605 \$70,000 \$60,000 \$50,000 \$40,000 \$30,000 \$20,000 \$10,000 \$0 2014 2015 2016

Figure 2: Hotel Tax Trend

Source: City of Yorkville



Figure 3: Seasonal Tourism Demand

Source: City of Yorkville

As can be seen in the above figure high season for the City of Yorkville is the summer/Fall season and to a lesser degree winter spring.

Aurora Area Convention and Visitors Bureau

Currently the city of Yorkville participates in a cooperative marketing organization with the Aurora area Convention and Visitors Bureau (AACVB). The organization charges participating area municipalities 90% of collected hotel taxes which in the case of Yorkville amounts to approximately \$65,000.1

Table 1: AACVB Participating Memberships and Contributions

Municipality	Contribution
Aurora	\$175,000
Yorkville	\$65,600
North Aurora	\$25,800
Sandwhich	\$18,900
Plano	\$600
Big Rock	\$0
Batavia	\$0
Hinckley	\$0
Montegomery	\$0

Source: City of Yorkville

A review of the budget indicates the following:

Table 2: AACVB Budget

Income	Amount	Pct.
Lodging Tax	\$286,111	57%
Grants	\$173,778	35%
Interest Income	\$540	0%
Other Revenue	\$37,528	8%
Total	\$497,957	100%
Expenses		
Marketing	\$102,700	21%
Sales	\$44,396	9%
Payroll	\$209,732	42%
Benefits	\$54,399	11%
Dues & Sponsorships	\$6,000	1%
Sponsorships & bids	\$5,000	1%
Travel & Training	\$8,000	2%
Professional	\$13,995	3%
Office	\$51,483	10%
Annual Meeting Expense	\$2,000	0%
Misc Expense	\$250	0%
Total Expense	\$497,955	100%

Source: AACVB

As can be seen in Table 2 63% of the budget is allocated to salaries and overhead with approximately 30% allocated to sales and marketing efforts.

¹ City of Yorkville.

In an analysis developed by the City of Yorkville the following results were identified²:

- During the first two quarters July through December 2015 the AACVB generated group sales leads for local businesses amounting to 2,600 room nights with an estimated economic impact of \$1.4M.
- During that same time the AACVB contracted for two events that is estimated to generate an additional 1,000 room nights for the region. Additional leads have secured that could generate an additional 880 room nights.
- It was also noted that the AACVB website has generated 413 clicks to hotels in 2015 up from 212 in 2014.

² City of Yorkville Memo 10 February 2016

Strategic Decision

At this time the City of Yorkville has several choices for tourism promotion. The city can remain in the current coop or they can withdraw their funding from the AACVB and begin to develop their own effort designed to promote tourism to Yorkville. A final third choice is a hybrid option that would keep Yorkville involved in the AACVB and at the same time develop their own promotion specifically for Yorkville. These options are outlined below.

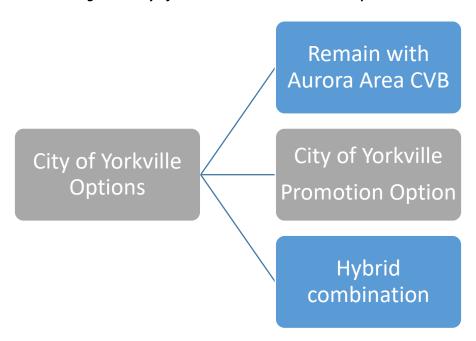


Figure 4: City of Yorkville Tourism Promotion Options

While being a participant in a cooperative marketing program does have an important advantage primarily the leveraging of dollars with other participants it appears the City of Yorkville has not been satisfied with the current arrangement for a several of reasons:

• Lack of a clear identity in the regional promotion efforts. The current promotional efforts by the AACVB does not present its cooperative partners in such a way that consumers get a clear understanding of the regional appeal. An example of this approach can be found on the following page. As can be seen there is no clear promotion of partners in this execution. There are partner links for Chicago Land Illinois Tourism and Visit USA. In contrast other similar regional approaches (Monetary CA and San Luis Obispo County CA) have worked to promote an entire region. In the Case of San Luis Obispo there is link that allows the consumers to find out about the entire region. In the case of Monterey there is a regional map that includes all the funding partners.

While these are small examples they underscore an approach that has frustrated the City of Yorkville.

Figure 5: AACVB Website Home Page #1

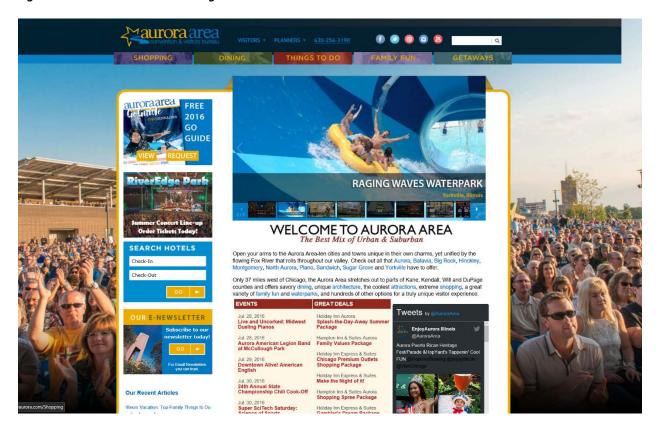


Figure 6: AACVB Website Home Page #2













Figure 7: San Luis Obispo County Website/Regional Promotion Example

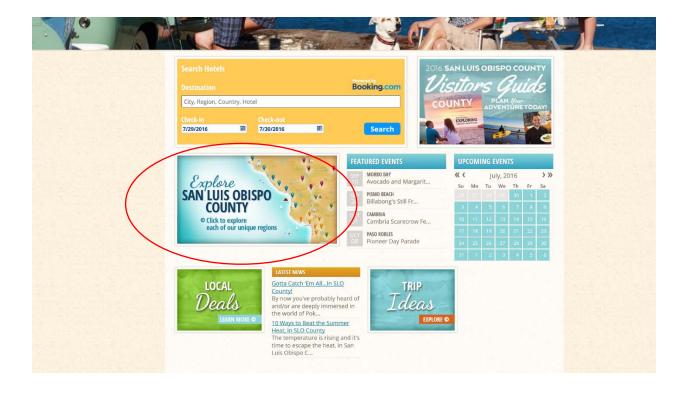
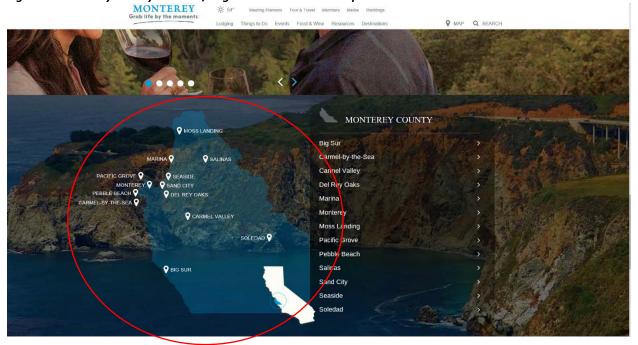


Figure 8: Monterey County Website/Regional Promotion Example



• A second area of concern is the lack of clear measurement as to the effectiveness of the AACVB marketing efforts for the City of Yorkville.

While the city of Yorkville has pressed for organizational and budget changes which were identified in an Organizational Assessment³ there has been little interest in making recommended changes. Given these issues the City of Yorkville has focused on withdrawing funding from the AACVB and developing a specific tourism option designed to promote Yorkville.

³ Zeitgeist Aurora Area CVB Organizational Assessment and Recommendations

Moving Forward

Marketing Objectives

- Increase overall awareness for Yorkville including its assets, special events, and local culture in an effort to attract visitors and increase travel spending.
- Increase the number of targeted unique visitors to the (proposed) Visit Yorkville website in an effort to influence consumers to visit the area.
- Increase the number of group leads for area hotels.

Marketing Strategies

In order to achieve its objectives the City of Yorkville **must successfully implement two core strategies.** These include destination awareness/ branding, and the ability to create a unified distribution strategy via interactive marketing activities.

Yorkville Core Strategies

Branding/Awareness • Distribution

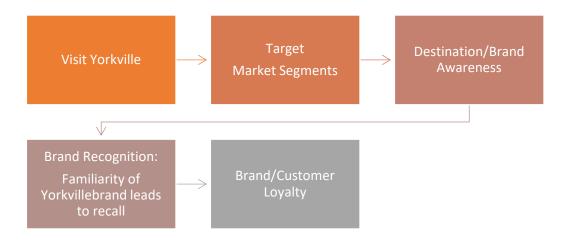
Branding/Awareness

The City of Yorkville needs to create a brand identity and increase awareness of the destination among its identified target segments.

Brand Identity:

A brand is the way in which visitors perceive or distinguish a destination. Currently City of Yorkville has a very limited opportunity to create an indelible impression in the mind of the consumer. The communication of a City of Yorkville brand not only serves to unify all of the assets/attributes of a destination under one identity, but it also works to unify a fragmented tourism community and encourages it to provide the highest quality standards and customer service that will further strengthen the brand and customer loyalty.

Figure 9: Branding Flow Chart



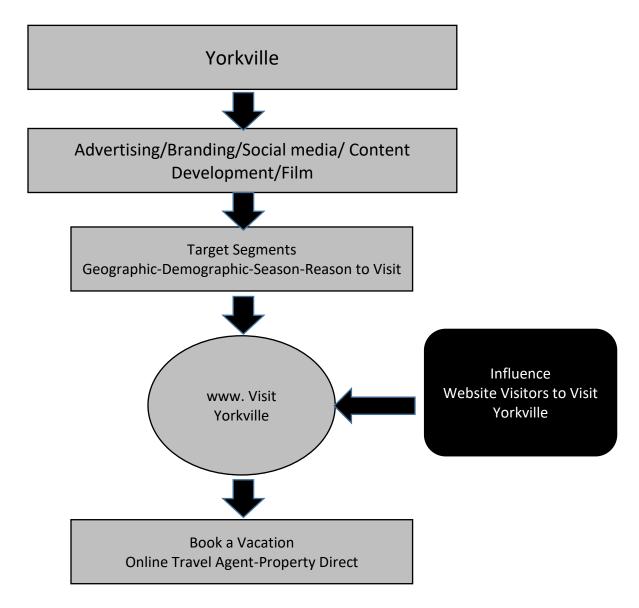
Distribution

Given the prominent role that the internet plays in travel planning, the City of Yorkville's must develop a website and drive potential visitors to the site so they can be influenced to visit the area.

How the strategy works (see model on following page)

- Marketing programs (traditional advertising, digital advertising, Content development) are
 executed to attract target market segments and to increase the existing database for future
 tourism marketing efforts. Once the target segment is attracted, they either show interest (go to
 the visitor bureau website) or not.
- Once they go to the website, at some point they may click on a lodging property or attraction.
 They may book directly or they may book through an online travel agency or some other channel. This sequence of events may happen all at once or over a period of time.
- Based upon their experience, new visitors either become repeat visitors going back to the lodging property/attraction directly, or back to Yorkville's website to choose another lodging property or attraction, or they fall out of the entire system.
- Yorkville can measure its effectiveness and accountability at several points.
 - First, it will be able to measure how many visits are generated overall by its marketing efforts.
 - Second, it can develop online surveys to determine how people got to the website and their influence in deciding to visit the area.

- Third, it can measure how many visitors (leads) it provides to its hotels.
- o Fourth, it can tag visitors on its home page and track what actions they take at the lodging property or attraction (ex. Make a booking, request more information).



The City of Yorkville must concentrate its efforts on **creating awareness and driving potential visitors to its website** in order to educate potential visitors to encourage them to visit the area. In doing so, it is important to remember two key priorities:

- Tourism promotion efforts must concentrate on the marketing elements that individual organizations/businesses cannot do (or do as well) for themselves
- A rural destination must work together in a very competitive market.

Implementation

Resource Allocation

The Yorkville tourism promotion budgets is approximately \$65,000. Based on these funds the following three-year marketing budget was developed. The primary goal of this sample budget is to provide an idea how funds could be allocated into marketing and advertising activities to maximize tourism promotion efforts for the city.

Table 3: Proposed Marketing Budget Scenarios ⁴

	Year 1	% of Total	Year 2	% of Total	Year 3	% of Total
Revenue:	\$65,000	100%	\$66,300	100%	\$67,626	100%
Expenses: Administration: Wages & Overhead	\$5,000	8%	\$5,000	8%	\$5,000	7%
Marketing: Advertising	\$10,000	15.38%	\$15,000	22.62%	\$15,000	22%
Photo/Video	\$2.000	3.08%	\$2.000	3.02%	\$2.000	3%
Website Development	\$15,000	23.08%	\$0	0.00%	\$0	0%
Website/Maintenance	\$0	0.00%	\$5,000	7.54%	\$6,000	9%
Public Relations	\$15,000	23.08%	\$20,000	30.17%	\$20,000	30%
Visitor Brocure	\$5,000	7.69%	\$5,000	7.54%	\$5,000	7%
Interactive	\$8,150	12.54%	\$9,982	15.06%	\$10,144	15%
Contingency	\$3,250	5.00%	\$3,315	5.00%	\$3,381	5%
Research	\$1,000	1.54%	\$1,000	1.51%	\$1,000	1%
Total	\$64,400	99.08%	\$66,297	100.00%	\$67,525	100%

Budget Notes:

- 1. Revenue is projected based on contributions from the City of Yorkville with 2% annual increase.
- 2. Contingency set-aside is 5%.
- 3. Advertising refers to placement of ads in specific publications/online placements
- 4. Interactive refers to Search Engine Optimization (SEO) and other digital efforts.
- 5. Website development includes the development of a new Yorkville site
- 6. Website/internet includes ongoing maintenance for the Yorkville website
- 7. Content development for ongoing outreach efforts.
- 8. Research refers to tracking and measurement of marketing activities.

⁴ SMG Consulting

Marketing Activities

The following marketing activities are proposed given Yorkville's limited marketing budget.

Branding/Advertising

One of the biggest challenges facing Yorkville is a lack of awareness given the significant level of competition. As such one of the most fundamental actions is the need to develop a sustainable Yorkville tourism brand and promote it through all its marketing channels.

Website Development/Online Marketing

With the majority of travelers using the Internet for vacation planning and with limited marketing funds, it is critical that Yorkville develop a new website and URL for tourism promotion efforts. This will strengthen the Yorkville brand and, above all, assist potential visitors with information gathering and vacation planning.

In order to optimize its efficiency for visitors and the tourism organizations and businesses, the new website should be viewed as a central marketing element and not just an addition to existing marketing efforts.

Not only will this help the potential visitor, but the tourism industry will be able to track the performance of the site with a full suite of analytics in order to gauge its success and identify needed areas of improvement.

▶ Interactive/Social Media Marketing Efforts

Develop an SEO (search engine optimization) strategy for Yorkville that will facilitate organic positioning on search engines (Google and Yahoo) with tactics such as adding key words in the descriptive copy of every page to ensure the **site includes the most popular words used by visitors** searching for Yorkville.

Additionally, social media efforts via Facebook, twitter, Instagram etc. should be a part of the social media efforts all designed to drive consumers to the website.

Visitor Information

Visitor information consists of two primary components. The first is **information that is used to attract potential visitors to Yorkville.** The second component is **information used to assist visitors once they arrive.** Both information components are critical in defining the visitor experience, and have the potential to impact both first-time and repeat visitations. Given the

marketing efforts include a variety of elements to create awareness and drive consumers to the website it's important to have in market brochure information for visitors.

Content Development (Content /Photo/Video)

Content development is a critically important component within the marketing mix for helping to build awareness for Yorkville. Effective Content development can also educate potential visitors about the diversity of the region and assist with visitor planning information. Content development efforts should promote the city and surrounding area and related activities. Content development is also a very cost effective and efficient communications tool to tell the Yorkville story to the traveling public and for building brand awareness. Efforts should be designed to motivate potential visitors to visit the new Yorkville website, and ultimately to visit Yorkville.

Organizational Structure

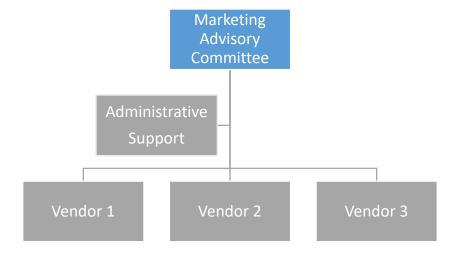
Key to the success of Yorkville tourism promotion is creating a structure that facilitates implementation of marketing programs. Given the limited available funding any full time staffing is precluded. It is recommended to form a tourism advisory committee consisting of five (or seven) tourism industry stakeholders and the city of Yorkville provide admistartvie support. Those selected can be from a variety of backgrounds including the following:

- Lodging/Hotels
- Attractions
- Arts and culture
- At- large

This advisory committee would be tasked with the following:

- 1. Developing a marketing action plan to outline efforts.
- 2. Selecting appropriate vendors (website developers, public relations experts etc.) to implement the marketing action plan.
- 3. Measuring the outcomes of implemented programs and recommending corrective action if necessary.
- 4. Reporting to the town council on marketing activities

Figure 10: Potential Organization Support Structure



Potential Marketing Results

Given the City of Yorkville does decide to invest in their own tourism promotion efforts. The following table illustrates the potential return the area could see.

Table 4: Potential Marketing Results Estimates

Budget	Acquisition Cost	# of Website Visitors	% influenced to Visit	Visitors	# Nights
\$55,000	\$7.50	7,333	15%	1,100	1650
\$55,000	\$5	11,000	15%	1,650	2475
\$55,000	\$2.50	22,000	15%	3,300	4950
\$55,000	\$7.50	7,333	10%	733	1100
\$55,000	\$5	11,000	10%	1,100	1650
\$55,000	\$2.50	22,000	10%	2,200	3300
\$55,000	\$7.50	7,333	5%	367	550
\$55,000	\$5	11,000	5%	550	825
\$55,000	\$2.50	22,000	5%	1,100	1650

Source: SMG Consulting Estimates (Based on SMG Studies of Destination Marketing Organizations)

The table above illustrates different potential marketing results using different acquisition costs and influence rates to visit. Based on a 10% influence rate (Percent of website visitors influenced to visit the area) it estimated that between 730 and 2,200 trips could be generated along with 1,100 -3,300 incremental room nights. This is estimated to be significantly greater than current referrals from Aurora Area Convention and Visitors Bureau generates for Yorkville.

⁵ Estimated 1.5 nights length of stay.

Measurement and Tracking

The following is a recommended set of tracking data to be used to monitor marketing performance.

Table 5: Potential Measurement Dashboard Data Elements

Dashboard Indicator	Collection Period	Collection area	Comments	Source
Regional Performance				
Taxable sales	Quarterly	City		TBD
Lodging Performance				
Transient Occupancy Tax	Monthly	City		Smith Travel
collections				
Occupancy Rate	Monthly	City		Smith Travel
Advisory Committee (AC)				
Site Performance	Monthly	AC		TBD
Unique Visitors	Monthly			TBD
Time on site	Monthly	AC		TBD
Bounce Rate	Monthly	AC		TBD
Data Base				
Email address capture	Monthly	AC		TBD
Social Media				
New Facebook fans	Monthly	AC		TBD
New Twitter followers	Monthly	AC		TBD
Public Relations				
Ad equivalency	Seasonally	AC		TBD
Number of feature articles	Seasonally	AC		TBD
Advertising				
Leads generated	Seasonally	AC		TBD
Visitor Center				
Number of visitors	Monthly	AC		TBD

Table 6: Recommended Monthly/Seasonal Report Format

Dashboard Indicator	January 2016	January 2015	Year to Date 2016	Year to Date 2015
MONTHLY INDICATORS				
Lodging Performance				
Transient occupancy tax				
collections				
Occupancy Rate				
Average Daily Rate				
AC Performance				
Site Performance				
Unique Visitors				
Time on site				
Bounce Rate				
Data Base				
Email address capture				
Social Media				
New Facebook fans				
New Twitter followers				
SEASONAL INDICATORS				
Public Relations				
Ad equivalency				
Number of editors visited				
Number of feature articles				
Advertising				
Leads generated				
Visitor Center			_	
Number of visitors				

About SMG Consulting

SMG is a tourism and recreation consulting firm located in South Lake Tahoe. The firm specializes in tourism research, strategy development and organizational dynamics for more information www.smgonline.net.