



Yorkville Parks & Recreation Dept.
201 W Hydraulic Street Yorkville, IL 60560 630.553.4357 630.553.4360 e-mail: recreation@yorkville.il.us

NAMING OF PARKS POLICY

The purpose of the "Naming of Parks Policy" is to provide consistent direction for naming park property and improvements within the United City of Yorkville.

Any citizen, group, city official, or staff may request or recommend a name for a park, building, structure or thoroughfare within designated park property. The proposed name is to be submitted in writing on an application form to the Director of Parks and Recreation or the Park Board Chairperson. All applications will be considered at the next regularly scheduled meeting of the Park Board. Upon Park Board approval and recommendation, a subject proposal will then be presented to the City Council for acceptance. If accepted by the City Council, a dedication will take place within 90 days of approval, or in the case of a new park, within 90 days of completion of park construction.

The following criteria will be used when considering the selection of park-related names:

1. Any person living or deceased, who has made a significant contribution in support of the United City of Yorkville, the Park and Recreation Department operation, the state or national park system, conservation of natural resources or in the recreation profession.
2. Any organization that contributed significantly toward improving the quality of life for the residents of the United City of Yorkville, state or national park, conservation of natural resources or the recreation profession.
3. The proposed name for any park building, structure or thoroughfare within a park must be authorized by a sworn statement from the person whose name is being proposed, or if the person is deceased, the person's immediate surviving family members. Organizations wishing to present a proposed name for any park building, structure or thoroughfare must submit a sworn statement signed by the current President and Secretary of said organization.
4. No park or recreation facility or property can be named after any public official currently holding office or person currently employed by the United City of Yorkville.

5. Names that would duplicate the name of another park, building or structure, or thoroughfare within the United City of Yorkville will not be considered. Also, names that advocate or endorse religion, religious beliefs, possess obscene connotations, or demean or attempt to intimidate any individual or group based on race, ethnicity, age, gender, disability, or sexual orientation within the United City of Yorkville will not be considered.
6. Names other than individuals and organization may be considered when submitting a proposed name for a park, park building, structure, or thoroughfare within a park. Examples of other name categories may include historical, geographical, thematic, an ideal or type of usage.
7. The Park Board and staff will review and discuss the naming of park submittals during their regular monthly meeting. Upon their consideration, the Park Board will seek a majority vote in favor of naming a park, facility, structure, or thoroughfare. A recommendation, on behalf of the Park Board, will then be taken to the City Council for final approval. The Park Board may direct/suggest staff to seed public input for the naming of parks, buildings, structures, or thoroughfares within City park property, particularly within the neighborhood in which the park is located, or to conduct public contests to choose a name. Exceptions to this policy may be considered upon recommendations by the Park Board with approval of the City Council.



Parks Naming Application

**Yorkville Parks and Recreation Department
201 West Hydraulic Street Yorkville, IL 60560
Phone 630-553-4357 – Fax 630-553-4360**

Person completing application _____

On behalf of (person or organization) _____

Address of person completing application _____

Home phone number _____ Work _____ Cell _____

Suggested name _____

Park, location, facility to be considered for naming _____

Please explain why this name should be considered (Please use back of application to attach additional sheets if necessary). _____

If naming after a person, please verify that the person or his immediate family have been contacted:

Person Contacted _____ Phone Number _____

Date Contacted _____ By Whom _____

OFFICE USE

Date Received _____ Staff Initials _____

Request Verified by Staff _____

Schedule for Park Board Review Date _____ Action _____

City Council Date _____ Action _____

Dedication _____ Name on Signage _____

Location of Park, Facility, Building, Thoroughfare _____