



United City of Yorkville
County Seat of Kendall County
800 Game Farm Road
Yorkville, Illinois, 60560
Telephone: 630-553-4350

Meeting Summary

Comprehensive Plan Citizen Advisory Committee

Community Facilities Meeting

Thursday February 21, 2008

Yorkville Public Library

902 Game Farm Road

ATTENDEES:

Citizen Advisory Committee Members (*Italicized Members were NOT in attendance*)

Ron Kalina, Ward 1 Constituency Group; George Gilson, Ward 1 Constituency Group; Fred DuSell, Ward 2 Constituency Group; Tom Gilmour, Ward 2 Constituency Group; Art Prochaska, Ward 3 Constituency Group; Mary Unterbrunner, Ward 3 Constituency Group; Peter Newton, Ward 4 Constituency Group; Jim Ratos, Ward 4 Constituency Group; Jake Cooper, Agriculture Constituency Group; Brent Ekwinski, Banking/Financial Constituency Group; Richard Scheffrahn, Engineering Constituency Group; Nancy Wilson, Healthcare Constituency Group; Rich Guerard, Home Builder Constituency Group; Clayton Marker, Land Developer Constituency Group; Kathy Jones, Manufacturing Constituency Group; Megan Andrews, Natural Resource Constituency Group; Paula Wilkinson, Realtor Constituency Group; Susan Kritzberg, Retail/Business Constituency Group; Bette Schoenholtz, Seniors Constituency Group; Dave Mogle, United City of Yorkville Parks and Recreation; Victoria Coveny, Yorkville Park Board; Deborah Horaz, Yorkville Park Board; Yorkville Public Library Board Nominee (vacant); Donald Schwartzkopf, United City of Yorkville Police Department; Jason Pettit, Kendall County Forest Preserve; Jerry Dudgeon, Kendall County Planning, Building and Zoning; Angela Zubko, Kendall County Planning, Building and Zoning; Fran Klaas, Kendall County Highway Engineer; Dave Dockstader, School Board #115 (Education Constituency Group); Ralph Pfister, Yorkville-Bristol Sanitary District; Thomas Muth, Fox Metro Sanitary District; Tom Lindblom, Bristol Kendall Fire Department; Lynn Dubajic, Yorkville Economic Development Corporation; Don Duffy, Yorkville Chamber of Commerce

United City of Yorkville Plan Commission Members

Anne Lucietto, Chair

United City of Yorkville City Council Members

Wally Werderich, Ward 1 Alderman

United City of Yorkville Staff

Brendan McLaughlin; Travis Miller; Stephanie Boettcher; Charles Wunder, Anna Kurtzman, and Bart Olson (presenter)

Guests

Matt Schury, Kendall County Record;

Meeting called to order at 5:30 pm.

Anne Lucietto welcomed the group to the fourth meeting of the Citizen Advisory Committee.

A presentation was given by Bart Olson, Assistant City Administrator, on the Municipal Facilities Plan which was completed in 2005. Dave Mogle and Tom Lindblom, members of the Citizens Advisory Committee, added additional comments to the presentation in regards to community desired Park and Recreation facilities and Bristol Kendall Fire Protection District expansion, respectively. A copy of the presentation is included as an attachment to this summary.

Following the presentations, members then split among four discussion groups to discuss the presentations to aid in formulating goals and objectives. Those participating in each group were:

Group 1: Richard Scheffrahn, Rich Guerard, Deborah Horaz, Don Schwartzkopf, Tom Muth, and Travis Miller (facilitator) **Group 2:** Jake Cooper, Tom Gilmour, Brent Ekwinski, Kathy Jones, Megan Andrews and Stephanie Boettcher (facilitator) **Group 3:** Tom Lindblom, Victoria Coveny, Angela Zubko, Dave Dockstader, Bette Schoenholtz, and Charles Wunder (facilitator) **Group 4:** Susan Kritzberg, Fred DuSell, Don Duffy, Peter Newton, and Anna Kurtzman (facilitator).

The following is a summary of the discussion (goal formulation) from all four discussion groups.

Community Facilities

Goals: 1) Support the development and/or redevelopment of efficient and cost-effective facilities to serve current and future Yorkville residents.

Meeting Adjourned at 7:30 pm.

Attachments:

1. Municipal Facilities Plan Presentation
2. February 21, 2008 Raw Meeting Materials
3. Consensus Building for Natural Resources and Infrastructure Goals, Objectives, & Action Plans
 - a. Additional written comments from Citizens Advisory Committee members
4. Updated DRAFT: Natural Resources and Infrastructure Goals, Objectives, & Action Plans

NEXT MEETING:

1. **Comprehensive Plan Public Open House**
Wednesday, March 5, 2008
5:30 – 7:30 PM
Yorkville Public Library
902 Game Farm Road

2. **Commercial and Industrial Land Use Discussion**
Wednesday, March 26, 2008
5:30 – 7:30 PM
Yorkville Public Library
902 Game Farm Road

Municipal Facilities Plan

Comprehensive Plan Citizens Advisory Committee
 United City of Yorkville
 February 21, 2008

Bart Olson, Assistant City Administrator



Municipal Facilities Master Plan

- ❑ Completed December 2005 by Yas/Fischel Architecture
- ❑ Purpose – to provide the city council and staff the knowledge to make informed decisions regarding future budgeting and planning of city municipal buildings



Municipal Facilities Master Plan

- ❑ Building size based on long-term service capacity of 60,000 residents
- ❑ Population projection in 2005 showed entitled developments total population equivalent at just under 60,000 residents

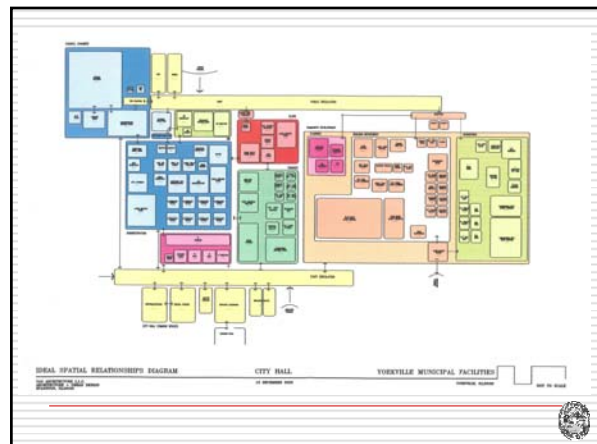


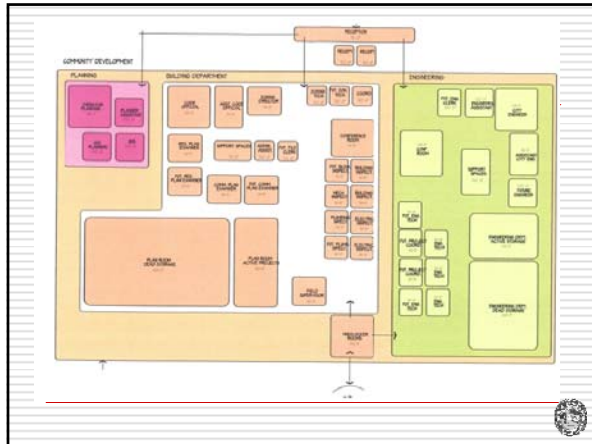
Municipal Facilities Master Plan

- ❑ Buildings included in plan are:
 - City Hall
 - Police Station
 - Public Works and Parks Maintenance Building
 - Aquatic Center
 - Community Center
 - Senior Center



Building Department (currently not a City department)			
A	Code Official	Bill Detmer	closed 15 x 15 225
1	Assistant Code Official	Gary Williams	closed 10 x 15 150
	Commercial Plan Examiner	Kurt Van Dahm	closed 10 x 12 120
a.	Residential Plan Examiner	Paul Walker	closed 10 x 12 120
b.	Future Residential Plan Examiner	Future Position	closed 10 x 12 120
c.	Future Commercial Plan Examiner	Future Position	closed 10 x 12 120
d.	Future Commercial Plan Examiner	Future Position	closed 10 x 12 120
2	Director of Zoning	Anna Kutzman	closed 10 x 12 120
	Property Standards Inspector	Jim Gustin	open 7 x 7 49
a.	and Zoning Technician	Lora Chapman	open 7 x 7 49
b.	Administration Assistant	Danielle Wehnart	open 7 x 7 49
	Receptionist and Permit /		
c.	Inspection Coordinator	Future Position	open 7 x 7 49
d.	Future File Clerk (part time)	Future Position	open 7 x 7 49
3	Field Supervisor	Chuck Klotzsch	closed 10 x 12 120
	Building Inspector	Janet Matz	open 7 x 7 49
b.	Building Inspector	Dennis Phelps	open 7 x 7 49
c.	Building Inspector	TKA	open 7 x 7 49
d.	Mechanical Inspector	Mike Pecora	open 7 x 7 49
e.	Electrical Inspector	Joe Tenutti	open 7 x 7 49
f.	Plumbing Inspector	Larry Achete	open 7 x 7 49
g.	Future Plumbing Inspector	Future Position	open 7 x 7 49
h.	Future Building Inspector	Future Position	open 7 x 7 49
4	Plan Room-Active Projects		20 x 20 400
5	Plan Storage-Inactive Storage		40 x 40 1600
6	Sewer Video Preview Room		15 x 12 120
7	Locker/Mul Room		15 x 15 225
8	Building Department Reception		5 x 15 75
9	Conference Room		12 x 15 180
10	Support Spaces		150
Building Department Net Square Footage			4,462
Net to Gross Multiplier			1.25 *
Building Department Total			5,603 sf





Municipal Facilities Master Plan

- Cost estimates prepared on standard unit costs in 2005, with inflation estimates provided

Municipal Facilities Master Plan

MASTER FACILITIES PLAN

Budget Options for Building Construction
YAS Architects, LLC.

United City of Yorkville
13 December 2005

Building Type	Sq. Ft.	Cost/Sq. Ft.	2005*	2010*	2015*	2020*
1. City Hall	28,295	\$ 183	\$ 5,176,285	\$ 7,400,805	\$ 9,571,863	\$ 12,276,302
2. Police Facility	54,823	\$ 200	\$ 10,964,600	\$ 16,194,010	\$ 20,553,261	\$ 26,231,736
Community Police Outpost (North)	726	\$ 170	\$ 123,438	\$ 182,686	\$ 233,159	\$ 297,276
Community Police Outpost (South)	726	\$ 170	\$ 123,438	\$ 182,686	\$ 233,159	\$ 297,276
3. Community Center		\$ -	\$ -	\$ -	\$ -	\$ -
Option A (with) Senior Center & Aquatic Center	198,044	\$ 200	\$ 39,608,800	\$ 58,387,538	\$ 74,518,939	\$ 95,167,147
Option B (without) Senior Center & Aquatic Center	123,299	\$ 200	\$ 24,659,800	\$ 36,342,295	\$ 46,383,091	\$ 58,197,769
4. Senior Center **	22,650	\$ 185	\$ 4,190,250	\$ 6,176,850	\$ 7,883,424	\$ 10,061,469
5. Aquatic Center **		\$ -	\$ -	\$ -	\$ -	\$ -
Aquatic Center (North)	55,855	\$ 165	\$ 9,216,175	\$ 13,585,484	\$ 17,308,877	\$ 22,129,290
Aquatic Center (South)	55,855	\$ 165	\$ 9,216,175	\$ 13,585,484	\$ 17,308,877	\$ 22,129,290
6. Public Works/Parks Maintenance #1	73,356	\$ 165	\$ 12,102,740	\$ 17,617,349	\$ 22,702,711	\$ 29,038,873
6. Public Works/Parks Maintenance #2	73,356	\$ 165	\$ 12,102,740	\$ 17,617,349	\$ 22,702,711	\$ 29,038,873
Construction Total			\$ 147,069,049	\$ 187,701,516	\$ 239,559,864	\$ 305,745,000
Project Total			\$ 147,069,049	\$ 187,701,516	\$ 239,559,864	\$ 305,745,000

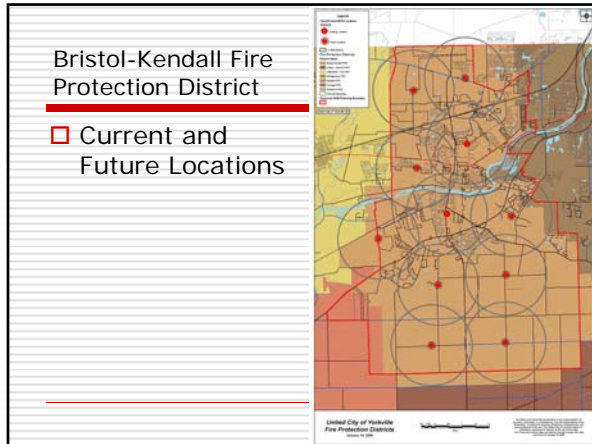
Municipal Facilities Master Plan

- How do we fund \$150 million of public buildings?
- Answer: Impact fees, user fees, referendums, general fund subsidies, home rule sales taxes (if applicable), negotiations with developers, and maybe not at all!

Municipal Facilities Master Plan

- How do we choose where those buildings go?
- Answer: (as it often is) It depends.
- Examples: School site study, BKFD Fire Station Study





Municipal Facilities Master Plan

□ Things to consider when locating a public building:

- Services headquartered in the building vs. surrounding land uses
- Can service efficiencies be obtained through strategic location selection?
- Cost of land
- Ability for expansion

Municipal Facilities Master Plan

□ City Hall

- People and activity generator
- No major service efficiencies tied to strategic location
- Two to three acres of land needed

Municipal Facilities Master Plan

□ Police Station

- People and activity generator!
- Service efficiencies can be obtained through locating station near the Kendall County Sheriff's Office, near the center of the City and by locating satellite stations north and south of the river
- Ten acres needed

Municipal Facilities Master Plan

□ Public Works

- Activity generator – trucks, snowplows, etc.
- Major service efficiencies possibly with strategic locations near center of City (or halves of City if two buildings) or near major transportation corridors
- Ten acres of land needed

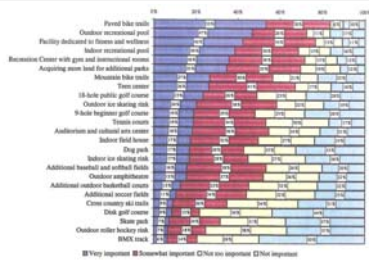
Municipal Facilities Master Plan

□ Community Center

- Major people and activity generator
- Service efficiencies achieved by locating a building near a park; a convenience factor can be maximized if the building is located near the city center
- Ten acres or less if near a park, more than 10 acres is not near a park

Parks and Recreation Department

- 2007 Mail Survey
- Desired Additional Facilities



Municipal Facilities Master Plan

- Aquatic Center
 - People generation depends on indoor-outdoor components and season
 - Service efficiencies can be achieved by locating the aquatic center in or adjacent to a community center
 - Required acreage depends on size of facility; three to five acres if standalone



Municipal Facilities Master Plan

- Senior Center
 - People and activity generator
 - Service efficiencies achieved by locating the center in or adjacent to a community center; convenience factor can be achieved by locating the building near the city center
 - Three acres or less if standalone



Municipal Facilities Master Plan

- Status
 - Police Station architect proposed in upcoming budget
 - Interim Public Works Building under consideration (20,000 s.f.)
 - City Hall awaiting impact fees; will renovate police side of current city hall after police station is built
 - Field House discussed at Joint City Council and School Board meeting last month





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February 21, 2008

**Community Facilities Discussion (*Raw Meeting Materials*)
Comprehensive Plan Citizen Advisory Committee**

Group 1

1. 2005 Study
 - a. Well done
 - b. Timeline will need to be adjusted based on current growth trends (slowed)
 - c. Have needs changed since 2005?
 - i. Should capacities proposed be evaluated?
2. Locations?
 - a. Downtown Location (s)
 - i. May be more costly, higher land costs
 - b. Elgin, IL example
 - i. Facilities relocated together, allowed downtown development
3. Public building can be 'controlled' more than private developers
4. Goal: Facilities (City Hall, Police, Community Center) should be located in the downtown
 - a. Central location for City
 - b. Views/River an amenity for users/employees
 - c. Location with other mixed uses (offices)
 - d. Follow Downtown Vision Plan (2005)
 - e. Induces people to come downtown
5. Share facilities where possible
 - a. Examples: Police & Senior Center or Community Center & Senior Center
6. Outdoor amphitheater
7. Goal: Funding needs to be determined. Identify funding mechanisms.
8. Goal: Consider:
 - a. Access/Transportation Planning (multi-modal accessibility)
 - b. Parking
 - c. Events planned for buildings
9. Busing for seniors to events (voting)
10. Senior Center
 - a. Identify population needs
 - b. Ensure affordable to users

Group 2

1. Sharing Facilities
 - a. Cooperation between city and school district

- i. Example: Fieldhouse
 - ii. Park and Recreation Dept. does use some school facilities, but the cooperation hasn't always been there between the city and the school district
 - iii. Residents pay taxes for both facilities (city and school) – should be able to jointly use.
- b. Potential for using privately leased facilities for public uses/events
 - i. If private facility is not leased/used the business would suffer
 - ii. Private facilities would provide better service
 - iii. City able to profit from private facilities through tax dollars
 - iv. Publicly funding facilities (such as the YMCA pool) would add additional competition to the private facilities (i.e. Raging Waves) and could harm business.
 - v. Is Raging Waves Water Park allowing its facility to be used by Park and Recreation for swim classes?
 - vi. Let private party lose money during “down time” not city (such as with an outdoor swim facility/pool)
- 2. Exchange of land/buildings between public and private parties
 - a. Example – an existing downtown building (privately owned) could be given to the public sector for a municipal building in exchange for land elsewhere
- 3. A Multi-Use Facility is the most desirable (Best)
 - a. Better than a seasonal facility, since is used all year long
 - b. Financing through private investor donations
 - c. Able to be used by all (young and old) Example – Club 47
- 4. Financing method – facilities provided by private developers, because of this, the City should have some flexibility in the location. City should not have to purchase land, and despite the facility not being in the “best” location, there is no land purchasing cost to the City, which is the most important.

Group 3

1. Need a survey of the community residents to see what community facilities were needed/wanted
2. Fire and Police protection are absolute necessities
3. There is a need for a Senior Center, Youth Center and a Civic Center to serve the general population; however how decide which is more important?
4. Sharing Facilities
 - a. Have facilities which are multifunctional to provide services to different groups of people
 - b. Some community facilities naturally lead to sharing concept
 - i. Examples – schools/park and recreation or library/city hall
 - c. Sharing facilities also involve a time element in which one group uses the facility during the day and others use it during the night
5. Senior Center
 - a. Services available should include: serving meals, exercise facilities, entertainment facilities, general meeting areas, and adult day care.
6. Swimming pool facilities
 - a. Are they desired and/or practical?
 - b. May be too expensive and impractical?
 - c. Should they be provided by a public entity?

7. Parks and Recreation
 - a. Potential for parks and recreation to be a separate entity (park district)?
 - i. Advantages and disadvantages to both set ups
 - b. Should be looked into / studied on best setup for Yorkville
8. Fire Station
 - a. Potential to share with police facility?
 - b. Fire Station serves a 3 mile diameter and equipment costs are approximately \$2 million
 - c. Some land development results in land being donated, but it also meant BKFD having to purchase land from the developer for the station.

Group 4

1. When will be the conversion from a Fire District to a Fire Department?
 - a. Need to start planning for a Department (staff and facilities)
2. Police Department personnel (number) too low?
 - a. Build for larger than 60,000 population
 - b. Plan for shifts overlapping
 - c. Earmark land now
 - d. Build station on North, based on projected growth with a substation to South
 - e. Police doesn't need to be centrally located
 - i. Place near major transportation points
 - f. Need facilities north and south – Bridge is too limiting
3. Police NOT in/near residential areas
 - a. When people released need to plan how to get them out of area
 - b. Will we need our own lock-up facility?
 - c. What role will public have in police protection (i.e. gated communities)
4. Recreational Facilities
 - a. Need to be a priority
 - b. Need senior facilities
 - c. Prioritize recreational facilities?
 - d. An aquatic facility is less important than a senior facility
5. Rob Roy Creek
 - a. Preserve Open Space
 - b. Need to see green open space
 - c. Keep open rural feel
 - d. Keep large parcel size
6. City Hall
 - a. Downtown Plan
 - i. Bad place for City Hall
 - ii. Will break up commercial business
 - iii. Should be near downtown (maybe east of downtown?)
 - iv. Parking – City Hall takes away commercial parking spaces
 - v. With Route 47 running thru will downtown really be a viable commercial area?



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February 21, 2008

Consensus Building - Natural Resources and Infrastructure Goals, Objectives and Action Plans
(Raw Meeting Materials)

Comprehensive Plan Citizen Advisory Committee

NATURAL RESOURCES

Goal 1 Objective 1.2 - Concern regarding Water Quality Assessment Program

Fox River Study Group is currently assessing the Fox River Watershed to create a model. This objective may be a duplicated effort. The Fox River Study Group is within a 7 year planning/assessment process and is approximately 3 years from completion.

Goal 1 – Concern regarding Yorkville’s jurisdiction, or lack thereof, of the Fox River

Focus goals on banks/erosion due to jurisdictional issues. Water quality issues due to tributary erosion, Yorkville as a municipality can address. Yorkville can do something about bank erosion to river, but do not have jurisdiction over Fox River.

Goal 2 – Concern regarding the intention of the goal

What is to be accomplished with this goal? Is this an environmental or building/zoning issue? The goal should be reworded (vague) or potentially incorporated as part of goal 3. The discussion was recalled about this goal and it was remembered that the intent of preserving viewsheds was in regard to the downtown and the topography south of the Fox River. Specifically, that development plans should take topography into account, to address this issue, goal 2 should be kept and have two objectives one specific to the downtown and another to address southern area viewsheds.

INFRASTRUCTURE

Goal 1 Objective 1.2 – Text Amendment

Add recreational facilities and golf courses

Goal 1 Objective 1.3 – Text Amendment

Remove last 3 words

Goal 1 Objective 1.3 – Concern regarding the feasibility of implementation

Action plan will be a challenge to implement due to the necessity of a separate water/sewer system. Land application was brought up as an alternative and its feasibility was also challenged. For land application to work, need users, new pumping facilities and piping to convey the grey water, an entity to ensure long-term responsibility of the land, and still need storage onsite for the winter season. Action Plan should identify willing users of grey water for the sanitary district.

Goals 3 & 4 – Concern with the Beecher Road Extension & River Crossing

Staff needs to evaluate the 2003 Transportation Study to ensure the needs are met and to identify the benefit to taxpayers (if any).

Goal 2 – Additional issues to address

Produce an additional objective to identify large activity generators and produce multi-modal connections to these facilities, which include public facilities.

United City of Yorkville Comprehensive Plan Update

I, _____, have read and approve /do not approve (*circle one*) the **draft** goals, objectives, and action plans for the Infrastructure Chapter of the 2008 Comprehensive Plan Update.

(Please fill out only if you do not approve).

I, FRED DuSell, do not approve of these

draft goals, objectives, and action plans, because of the following

reason(s) VIOLATES GOALS (4.2)
4: DOES NOT IMPROVE INFRASTRUCTURE
5: DOES NOT IMPROVE CITY WIDE GREEN INFRASTRUCTURE

AS IDENTIFIED IN THE 2003 ENGINEERING FEASIBILITY STUDY AND

SUBSEQUENTLY TABLED BY ALDERMAN BURD; THE BEECHER RD RIVER CROSSING

PROVIDES NO RELIEF TO TRAFFIC FLOWS THRU CITY CONGESTED AREAS AND

PROVIDES NO APPARENT "BENEFIT TO YORKVILLE TAXPAYERS", NO FUTURE TAX DOLLARS SHOULD BE WASTED ON THIS CONCEPT UNTIL A DEFINITIVE NEED + TAXPAYER BENEFITS CAN BE SPECIFICALLY IDENTIFIED.

REF: APRIL 2003 COUNCIL MEETING AND KC RECORD ARTICLE

Fred DuSell

Signature of Citizen Advisory Committee Member

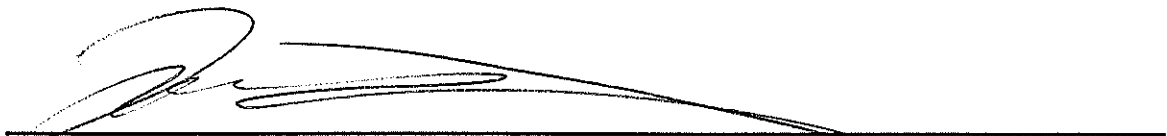
United City of Yorkville Comprehensive Plan Update

I, _____, have read and approve /do not approve (*circle one*) the **draft** goals, objectives, and action plans for the Infrastructure Chapter of the 2008 Comprehensive Plan Update.

(Please fill out only if you do not approve).

I, Thomas C. Brown, do not approve of these **draft** goals, objectives, and action plans, because of the following reason(s)

5.2 of "limiting curbs and gutters" and allowing higher density I am against it.



Signature of Citizen Advisory Committee Member

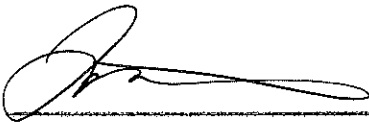
United City of Yorkville Comprehensive Plan Update

I, Thomas Gilmore, have read and approve /do not approve (circle one) the **draft** goals, objectives, and action plans for the Natural Resource Chapter of the 2008 Comprehensive Plan Update.

(Please fill out only if you do not approve).

I, Thomas Gilmore, do not approve of these **draft** goals, objectives, and action plans, because of the following reason(s) Objective 3.2

I object to the idea of "transfer of development rights (density credits)" as being a legitimate technique of land preservation. A trade-off of reduced lot size or high density (townhomes) should not be considered. The developer should have a clear understanding that preservation areas, parks, and bike trails are not a license to compress development.



Signature of Citizen Advisory Committee Member

United City of Yorkville Comprehensive Plan Update

Goals:

- 1) Aid in the preservation and enhancement of the Fox River Watershed, the Fox River's tributaries' watersheds (Blackberry Creek, Hollenback Creek, Morgan Creek, and Rob Roy Creek) and the Mid Aux Sable Creek Watershed
- 2) Preserve changes in elevation, and the scenic viewsheds provided by them, within Yorkville's planning area.
- 3) Increase open space standards and requirements for new developments
- 4) Improve communication and cooperation between the United City of Yorkville and other municipalities, counties and regional planning bodies.
- 5) Reduce stormwater runoff through increased infiltration along with reducing the pollution of and pollutants in stormwater runoff.
- 6) Preserve, enhance, and/or reestablish existing natural areas

United City of Yorkville Comprehensive Plan Update

Goal 1

Aid in the preservation and enhancement of the Fox River Watershed, the Fox River's tributaries' watersheds (Blackberry Creek, Hollenback Creek, Morgan Creek, and Rob Roy Creek) and the Mid Aux Sable Creek Watershed

Objective 1.1

Apply for grants and other funding sources to finance river/stream bank stabilization projects for the Fox River and other waterways.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify potential funding sources (see sample list in appendix), including Yorkville's budget, particularly for consultant hiring	City Council Plan Commission United City of Yorkville Staff Yorkville Green Committee	4 months
2-A	<u>RFP Process:</u> If applying for grants or other funding, develop a request for proposal (RFP) to hire a consultant (grant writer) which outlines the specific tasks and desired outcomes of the project	United City of Yorkville Staff	3 months
2-B	<u>RFP Process:</u> Political review and approval of RFP	City Council Plan Commission	3 months
2-C	<u>RFP Process:</u> Advertise and accept RFP's from consultants	United City of Yorkville Staff	2 months
2-D	<u>RFP Process:</u> Review the consultant proposals and give recommendation to City Council	United City of Yorkville Staff	2 months
2-E	<u>RFP Process:</u> Political approval and appointment of consultant	City Council Plan Commission	2 months
2-F	<u>RFP Process:</u> Negotiate contract	United City of Yorkville Staff Consultant (grant writer)	2 months
2-G	<u>RFP Process:</u> Political approval of contract	City Council Plan Commission	2 months
3	Prioritize stream/river banks within the community to focus stabilization projects.	City Council Plan Commission United City of Yorkville Staff Yorkville Green Committee	3 months
4	Apply for funding	Consultant (grant writer)	6 months – 1 year

United City of Yorkville Comprehensive Plan Update

Goal 1

Aid in the preservation and enhancement of the Fox River Watershed, the Fox River's tributaries' watersheds (Blackberry Creek, Hollenback Creek, Morgan Creek, and Rob Roy Creek) and the Mid Aux Sable Creek Watershed

Objective 1.2

Continue to support the Fox River Study Group's activities of water quality assessment and watershed protection plan implementation

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Continue to allocate finances of \$0.25 per capita based on the 2000 Census (\$1,550 total per year) to the Fox River Study Group until completion	City Council	ONGOING
2	Aid the Fox River Study Group, if needed, in the development of a Watershed Protection Plan	City Council United City of Yorkville Staff Yorkville Green Committee	3 years
3	Adoption, if necessary, of the completed Watershed Protection Plan by the Fox River Study Group	City Council	6 months
4	Education of Yorkville residents about the Watershed Protection Plan (pollutants and current water quality) through reports and pamphlets	Fox River Study Group United City of Yorkville Staff Yorkville Green Committee	ONGOING
5	Aid and support Illinois Environmental Agencies in remediation and water quality monitoring programs	Yorkville Green Committee Landowners along waterways United City of Yorkville Residents United City of Yorkville Businesses	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 1

Aid in the preservation and enhancement of the Fox River Watershed, the Fox River's tributaries' watersheds (Blackberry Creek, Hollenback Creek, Morgan Creek, and Rob Roy Creek) and the Mid Aux Sable Creek Watershed

Objective 1.3

Support the public/private purchase of riverfront lands in order to at least 10% of the (additional) open space opportunities as delineated on the Open Space Opportunities Map in this Chapter by 2012.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify the preferred means of property acquisition and maintenance. (i.e. conservation easements, property leasing, public acquisition, private acquisition, etc.)	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Parks & Rec. United City of Yorkville Residents Yorkville Green Committee	6 months
2	Identify potential funding sources dependent upon ownership and maintenance structure (<i>see Goal 1 Objective 1 for funding procedure</i>)	Consultant (grant writer)	3 months
3	Secure necessary financing for purchase	Consultant (grant writer) OR <i>Dependent upon ownership structure</i>	ONGOING
4-A	<u>City Acquisition of Land:</u> Educational program for residents about land acquisition by public entities	City Council Plan Commission United City of Yorkville Staff	4 months
4-B	<u>City Acquisition of Land:</u> Establish criteria for prioritizing land delineated by the Open Space Opportunities Map for purchase	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Parks & Rec. United City of Yorkville Residents Yorkville Green Committee	3 months
4-C	<u>City Acquisition of Land:</u> Prioritize the land available for which to obtain and identify most appropriate ownership and maintenance structure	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Parks & Rec. United City of Yorkville Residents Yorkville Green Committee	4 months
4-E	<u>City Acquisition of Land:</u> Acquire land	City Council	ONGOING
5	Maintenance of land for use by the public (<i>dependent upon agency in ownership</i>)	United City of Yorkville Parks & Rec. Kendall County Forest Preserve Conservation Foundation	ONGOING
6	If preferred means of acquisition does not involve city purchase, provide data on available lands and priority given to them to other agencies	United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 2

Preserve topographical changes, and the scenic viewsheds provided by them, within Yorkville’s planning area.

Objective 2.1

Set height limitations for new or renovated buildings within downtown Yorkville in the zoning ordinance to provide a step back of building heights from the Fox River.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if zoning revisions will be done by City Staff or through a Planning Consultant. If a Planning Consultant, follow RFP process and allocate budget funding	City Council Plan Commission	2 months
2-A	<u>RFP Process:</u> Develop an request for proposal (RFP) to hire a planning consultant	United City of Yorkville Staff	3 months
2-B	<u>RFP Process:</u> Political review and approval of RFP	City Council Plan Commission	3 months
2-C	<u>RFP Process:</u> Advertise and accept RFP’s from consultants	United City of Yorkville Staff	2 months
2-D	<u>RFP Process:</u> Review the consultant proposals and give recommendation to City Council	United City of Yorkville Staff	2 months
2-E	<u>RFP Process:</u> Political approval and appointment of consultant	City Council Plan Commission	2 months
2-F	<u>RFP Process:</u> Negotiate contract	United City of Yorkville Staff Planning Consultant	2 months
2-G	<u>RFP Process:</u> Political approval of contract	City Council Plan Commission	2 months
3-A	<u>Data Collection:</u> Delineate Yorkville Downtown’s Boundaries and viewshed corridors (use 2005 Downtown Vision Plan as a guide)	United City of Yorkville Staff OR Planning Consultant	2 months
3-B	<u>Data Collection:</u> Inventory the heights and number of stories of all the buildings downtown	United City of Yorkville Staff OR Planning Consultant	2 months
3-C	<u>Data Collection:</u> Establish the maximum building height for each building in order to provide unobstructed or partially obstructed views of the Fox River	United City of Yorkville Staff OR Planning Consultant	4 months
4	Utilize maximum building heights to draft language to provide a “step back” of building heights from the Fox River	United City of Yorkville Staff OR Planning Consultant	4 months

United City of Yorkville Comprehensive Plan Update

5	Review draft language and submit feedback	City Council Plan Commission United City of Yorkville Staff Downtown Property Owners	4 months
6	Per review, pass into legislation	City Council	4 months

United City of Yorkville Comprehensive Plan Update

Goal 2

Preserve topographical changes, and the scenic viewsheds provided by them, within Yorkville’s planning area.

Objective 2.2

Amend Yorkville’s subdivision control ordinances and/or design guidelines to encourage the preservation of significant topographic features/changes within Yorkville’s planning area.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if revisions will be done by City Staff or through a Planning Consultant. If a Planning Consultant, follow RFP process and allocate budget funding	City Council Plan Commission	2 months
2	<u>RFP Process:</u> See Goal 2 Objective 1	City Council Plan Commission United City of Yorkville Staff Planning Consultant	Approx. 1 year
3-A	<u>Data Collection:</u> Identify preferred means of encouragement, i.e. an incentive based program or mandatory regulation	City Council Plan Commission	4 months
3-B	<u>Data Collection:</u> Define “significant topographic feature” and their locations within Yorkville	United City of Yorkville Staff OR Planning Consultant	2 months
3-C	<u>Data Collection:</u> Identify means of preserving these features within new developments	United City of Yorkville Staff OR Planning Consultant	2 months
4	Draft language to encourage new developments to design sites which celebrate existing topographic contours.	United City of Yorkville Staff OR Planning Consultant	4 months
5	Review draft language and submit feedback	City Council Plan Commission United City of Yorkville Staff Downtown Property Owners	4 months
6	Per review, pass into legislation	City Council	4 months

United City of Yorkville Comprehensive Plan Update

Goal 3

Increase open space standards and requirements for new developments

Objective 3.1

Encourage the use of conservation design principles for new developments through amending Yorkville’s subdivision control ordinances and/or design guidelines

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify preferred means of encouragement, i.e. an incentive based program or mandatory regulation	City Council Plan Commission	4 months
2	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, follow RFP process and obtain financing	City Council Plan Commission	2 months
3	<u>RFP Process:</u> See Goal 2 Objective 1	City Council Plan Commission United City of Yorkville Staff Planning Consultant	Approx. 1 year
4-A	<u>Data Collection:</u> Upon deciding type of program, identify communities with similar programs	United City of Yorkville Staff OR Planning Consultant	1 month
4-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of conservation design principles	United City of Yorkville Staff OR Planning Consultant	2 months
5	Aided by this research, produce an draft amendment language for encouraging conservation design principles in new developments	United City of Yorkville Staff OR Planning Consultant	4 months
6	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, pass into legislation	City Council	4 months
8	Produce a handout on conservation design and other open space principles for developers to reference	United City of Yorkville Staff OR Planning Consultant	2 months
9	Monitoring of conservation design implementation	United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 3

Increase open space standards and requirements for new developments

Objective 3.2

Produce a feasibility study on land preservation techniques, such as transfer of development rights (density credits), land pooling, impact fees, bonds/referendum, Prairie Land Preserve, and greenbelts, to decide which is best suited for protecting open space in Yorkville.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Review the 2005 Comprehensive Plan (Southern Study Area) "Options for Preserving a Rural City Boundary"	City Council Plan Commission United City of Yorkville Staff	1 month
2	Add additional preservation options, if any, to the list for review	City Council Plan Commission United City of Yorkville Staff	1 month
3	Of the preservation options listed, establish which are appropriate for Non-Home Rule Communities along with which are preferred for local municipalities	United City of Yorkville Staff	1 month
4	Add additional Pro/Con comments to the compiled list of land preservation options	City Council Plan Commission United City of Yorkville Staff	1 month
5	Of the preservation options listed, choose which to pursue through a feasibility study	City Council Plan Commission	2 months
6	Feasibility study on land preservation techniques	United City of Yorkville Staff	4 months
7	Upon completion of the study, decision made on next steps for implementation	City Council Plan Commission	3 months

United City of Yorkville Comprehensive Plan Update

Goal 3

Increase open space standards and requirements for new developments

Objective 3.3

Amend United City of Yorkville’s subdivision control ordinances and/or design guidelines to include a minimum open space requirement for all new developments.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, produce an RFP for the project, potentially in conjunction with conservation design guidelines.	City Council Plan Commission	2 months
2	RFP Process: See Goal 2 Objective 1	City Council Plan Commission United City of Yorkville Staff Planning Consultant	Approx. 1 year
3-A	<u>Data Collection:</u> Identify communities with similar requirements	United City of Yorkville Staff OR Planning Consultant	1 month
3-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of open space requirements	United City of Yorkville Staff OR Planning Consultant	2 months
4	Identify desired minimum open space requirement using other communities as a guide	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	2 months
5	Aided by this research, produce an ordinance for minimum open space requirements	United City of Yorkville Staff OR Planning Consultant	4 months
6	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, pass into legislation	City Council	4 months

United City of Yorkville Comprehensive Plan Update

Goal 4

Improve communication and cooperation between the United City of Yorkville and other municipalities, counties and regional planning bodies.

Objective 4.1

Ensure contiguity between United City of Yorkville planning documents and other municipality, county and regional planning documents

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Prior to adopting the 2008 Comprehensive Plan Update, review the land use of surrounding municipalities particularly focusing on shared boundaries	Plan Commission United City of Yorkville Staff	1 month
2	If there is a lack of contiguity between land uses, review these locations and decide if changes are necessary	Plan Commission United City of Yorkville Staff	1 month
3	If changes are necessary, meet with surrounding municipalities' Staff and Plan Commission(s) to discuss lack of contiguity	Plan Commission United City of Yorkville Staff	2 months
4	Through discussions with other municipalities attempt to obtain contiguity	Plan Commission United City of Yorkville Staff	4 months
5	Participate in or stay informed on planning issues and changes in municipalities, the county and the region	City Council Plan Commission United City of Yorkville Staff	ONGOING
6	Support and participation in county and regional organizations	City Council Plan Commission United City of Yorkville Staff	ONGOING
7	Review and update, as necessary, Yorkville's planning documents	City Council Plan Commission Zoning Board of Appeals United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 5

Reduce stormwater runoff through increased infiltration along with reducing the pollution of and pollutants in stormwater runoff.

Objective 5.1

Revise and strengthen Yorkville’s stormwater management regulations

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, produce an RFP for the project, potentially in conjunction with conservation design and minimum open space amendments	City Council Plan Commission	2 months
2	<u>RFP Process:</u> See Goal 2 Objective 1	City Council Plan Commission United City of Yorkville Staff Planning Consultant	Approx. 1 year
3	Identify desired strength of revised stormwater management guidelines and/or what will be prevented through the strengthen guidelines.	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	2 months
4-A	<u>Data Collection:</u> Identify communities with similar requirements	United City of Yorkville Staff OR Planning Consultant	1 month
4-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of stormwater management regulations	United City of Yorkville Staff OR Planning Consultant	2 months
5	Aided by this research, draft amendment language for a revision to the existing stormwater management regulations	United City of Yorkville Staff OR Planning Consultant	4 months
6	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, pass into legislation	City Council	4 months

United City of Yorkville Comprehensive Plan Update

Goal 5

Reduce stormwater runoff through increased infiltration along with reducing the pollution of and pollutants in stormwater runoff.

Objective 5.2

Produce educational materials for residents on how an individual can implement best management practices

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Produce a list of best management practices (BMP's) individuals can implement, i.e. rain gardens, rain barrels, native landscaping, etc...	City Council Plan Commission Yorkville Green Committee United City of Yorkville Staff	1 month
2	Prioritize the list on which BMP's to educate the community about first	Yorkville Green Committee	1 month
3	Produce a pamphlet or language to be included in the Quarterly City Newsletter	Yorkville Green Committee	2 months
4	Produce language about BMP's to be included on Yorkville residents' utility bills	Yorkville Green Committee	ONGOING
5	Repeat Step 3 for next highest priority BMP	Yorkville Green Committee	ONGOING
6	Support and/or hold community meetings about BMP's and other ways to reduce your individual environmental impact	Yorkville Green Committee	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 5

Reduce stormwater runoff through increased infiltration along with reducing the pollution of and pollutants in stormwater runoff.

Objective 5.3

Establish incentives within Yorkville’s subdivision control ordinances and/or design guidelines for developers to use best management practices (BMP’s) in the design and during construction of development projects.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Produce a list of BMP’s developers can implement during construction and at completion	City Council Plan Commission Yorkville Green Committee United City of Yorkville Staff	1 month
2	Produce a list of incentives available to provide to developers	City Council Plan Commission United City of Yorkville Staff	2 months
3	Match the BMP provided by the developer (or the number of BMP’s in a development) and the incentive to be given	City Council Plan Commission United City of Yorkville Staff	4 months
4	Submit feedback on the draft BMP and incentive list	City Council Plan Commission Yorkville Green Committee Development Community	2 – 3 months
5	Pass as an amendment to Yorkville’s design guidelines and/or subdivision control ordinances	City Council Plan Commission	2 months
6	Monitoring of BMP’s provided by developers during and after construction	United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 6

Preserve, enhance, and/or reestablish existing natural areas

Objective 6.1

Public acquisition of open space to develop a contiguous open space/ greenway network

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify the preferred means of property acquisition and maintenance. (i.e. conservation easements, property leasing, public acquisition, etc.)	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Parks & Rec. United City of Yorkville Residents Yorkville Green Committee	6 months
2	Identify potential funding sources dependent upon ownership/maintenance structure (<i>see Goal 1 Objective 1</i>)	Consultant (grant writer)	3 months
3	Secure necessary financing for purchase	Consultant (grant writer) OR <i>Dependent upon ownership structure</i>	ONGOING
4-A	<u>City Acquisition of Land:</u> Educational program for residents about land acquisition by public entities	City Council Plan Commission United City of Yorkville Staff	4 months
4-B	<u>City Acquisition of Land:</u> Identify best natural areas to preserve based on environmental sensitivity and linkage ability	City Council Plan Commission United City of Yorkville Staff	2 months
4-C	<u>City Acquisition of Land:</u> Establish criteria for prioritizing land for purchase	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Parks & Rec. United City of Yorkville Residents Yorkville Green Committee	3 months
4-D	<u>City Acquisition of Land:</u> Prioritize the land available for which to obtain and identify most appropriate ownership and maintenance structure	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Parks & Rec. United City of Yorkville Residents Yorkville Green Committee	4 months
4-E	<u>City Acquisition of Land:</u> Acquire land	City Council	ONGOING
5	Maintenance of land for use by the public (<i>dependent upon agency in ownership</i>)	United City of Yorkville Parks & Rec. Kendall County Forest Preserve Conservation Foundation	ONGOING
6	If preferred means of acquisition does not involve city purchase, provide data on available lands and priority given to them to other agencies	United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 6

Preserve, enhance, and/or reestablish existing natural areas

Objective 6.2

Upon public acquisition of open space/greenway network, develop passive recreational opportunities, such as trails and riverwalks, in these areas.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Refer to the Parks and Recreation Master Plan and Trails Map to identify potential and appropriate areas for passive recreational uses	City Council Plan Commission Parks Board United City of Yorkville Parks & Rec. United City of Yorkville Staff	2 months
2	If areas are not in public ownership, prioritize and refer to Goal 6 Objective 1 for obtaining public land	City Council Plan Commission Parks Board United City of Yorkville Staff	2 months
3	Decide type of passive recreational use, if any, best fit for each publicly obtained parcel	Parks Board United City of Yorkville Parks & Rec.	2 months
4	Identify potential funding sources for development of recreational facilities or for necessary preservation <i>(see Goal 1 Objective 1 for financing process)</i>	Parks Board United City of Yorkville Parks & Rec.	2 months
5	Upon securing financing, construct recreational facilities and/or preserve environmentally sensitive areas	United City of Yorkville Parks & Rec.	6 months – years
6	Education to amenity users about appropriate use and environmental responsibility	United City of Yorkville Parks & Rec.	ONGOING
7	Maintenance of facilities	United City of Yorkville Parks & Rec.	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 6

Preserve, enhance, and/or reestablish existing natural areas

Objective 6.3

Amend United City of Yorkville’s Zoning Ordinance to include a tree protection ordinance to preserve wooded areas.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, produce an RFP for the project, potentially in conjunction with conservation design, minimum open space, and stormwater management regulations/amendments.	City Council Plan Commission	2 months
2	<u>RFP Process:</u> See Goal 2 Objective 1	City Council Plan Commission United City of Yorkville Staff Planning Consultant	Approx. 1 year
3	Identify desired outcome through the adoption of a tree protection ordinance	City Council Plan Commission Yorkville Green Committee United City of Yorkville Staff United City of Yorkville Residents	4 months
4-A	<u>Data Collection:</u> Identify communities with similar programs	United City of Yorkville Staff OR Planning Consultant	1 month
4-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of tree protection ordinances	United City of Yorkville Staff OR Planning Consultant	2 months
5	Aided by this research, produce an ordinance for tree protection	United City of Yorkville Staff OR Planning Consultant	4 months
6	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, pass into legislation	City Council	4 months

United City of Yorkville Comprehensive Plan Update

Goals:

- 1) Support and encourage water conservation
- 2) Support multi-modal transportation
- 3) Upgrade and maintain the transportation network
- 4) Encourage new development to utilize and improve existing infrastructure, where appropriate
- 5) Develop a city-wide green infrastructure program

United City of Yorkville Comprehensive Plan Update

Goal 1

Support and encourage water conservation

Objective 1.1

Update Yorkville's Ordinances to include a water conservation plan

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Charge Yorkville's Green Committee to develop a DRAFT Water Conservation Plan	City Council	2 months
2-A	<u>Draft Formulation Process:</u> Identify communities with water conservation plans	Yorkville Green Committee	2 months
2-B	<u>Draft Formulation Process:</u> Review water conservation plans of the communities identified	Yorkville Green Committee	2 months
2-C	<u>Draft Formulation Process:</u> Aided by the existing water conservation plans, identify desired/necessary elements for Yorkville's water conservation plan	Yorkville Green Committee	2 months
2-D	<u>Draft Formulation Process:</u> Use the elements identified to draft language for the water conservation plan	Yorkville Green Committee	4 months
2-E	<u>Draft Formulation Process:</u> Have committee review Draft water conservation plan, prior to submittal to city council	Yorkville Green Committee	2 months
3	Submit DRAFT water conservation plan for review	Yorkville Green Committee	2 months
4	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
5	Per review, pass into legislation	City Council	4 months
6	Produce an educational handout on water conservation principles for developers and residents to reference	Yorkville Green Committee	2 months
7	Continued education of water conservation practices through water conservation tip provided on water bills (every other month)	Yorkville Green Committee United City of Yorkville Staff	ONGOING
8	Monitoring of water conservation within Yorkville, such as identifying water and cost savings on water bills after conservation plan/practice implementation	Yorkville Green Committee United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 1

Support and encourage water conservation

Objective 1.2

Develop a water reclamation program for non-potable water reuse for commercial, industrial, and recreational facility (i.e. golf courses) irrigation, industrial uses, and commercial/industrial toilet flushing.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify locations serviced by the Yorkville Bristol Sanitary District to provide with reclaimed water	City Council Yorkville Bristol Sanitary District United City of Yorkville Staff	4 months
2	Identify if current sanitary sewer treatment plants are able to currently provide the necessary treatment for reclaimed water	Yorkville Bristol Sanitary District	2 months
3	Identify the necessary treatment and physical improvements (plant, pipes, etc.) to provide water reclamation	Yorkville Bristol Sanitary District	3 months
4	Identify desired end users and see those users are willing to use reclaimed water in their business	Yorkville Bristol Sanitary District	6 months
5	Produce a financial analysis on funds needed for necessary improvements along with addressing taxpayer benefits	Yorkville Bristol Sanitary District	3 months
6	If a funding deficit, identify potential funding sources (<i>see Goal 3 Objective 2 of this chapter – for hiring a consultant for grant writing, if needed</i>)	Yorkville Bristol Sanitary District United City of Yorkville Staff	2 months
7	If necessary, apply for funds/grants	Yorkville Bristol Sanitary District United City of Yorkville Staff Consultant (grantwriter)	6 months – year(s)
8	Secure necessary funding	Yorkville Bristol Sanitary District	1 year – ONGOING
9	Construct plant, pipes, etc. improvements	Yorkville Bristol Sanitary District	ONGOING
10	Use of reclaimed water	Yorkville Commercial and Industrial Interests	ONGOING
11	Monitor water reclamation program	Yorkville Bristol Sanitary District	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 1

Support and encourage water conservation

Objective 1.3

Develop a gray water irrigation program for non-potable water reuse

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Review existing building/plumbing codes to establish if gray water irrigation is feasible in existing code structure	United City of Yorkville Staff	3 months
2	<u>If feasible in existing code structure:</u> Update building/plumbing codes to require gray water systems to be placed in all new construction	City Council United City of Yorkville Staff	4 months
3-A	<u>If not feasible in existing code structure:</u> Identify reasons why not feasible (i.e. public health concerns, out of date building codes, etc.)	United City of Yorkville Staff	3 months
3-B	<u>If not feasible in existing code structure:</u> Given the concerns decide if gray water irrigation should continue to be pursued	City Council United City of Yorkville Staff	4 months
3-C	<u>If not feasible in existing code structure:</u> If a gray water irrigation program is to be pursued identify where the building code must change to allow for gray water irrigation	United City of Yorkville Staff	4 months
3-D	<u>If not feasible in existing code structure:</u> Update building/plumbing codes to allow for gray water irrigation systems	City Council United City of Yorkville Staff	4 months
4	Identify desired end users and see if they are willing to use gray water irrigation	United City of Yorkville Staff	6 months
5	When constructing route irrigation systems to either owner's property or development's open space/park	Developers/Contractors	ONGOING
6	Monitor gray water irrigation systems	United City of Yorkville Staff Property Owners	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 2

Support multi-modal transportation

Objective 2.1

Encourage the development of a commuter rail station along the Metra-BNSF Railroad line.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify the status of commuter rail extension since the Phase Two Feasibility Study in 2002	United City of Yorkville Staff Kendall County Staff	4 months
2	If no work has been completed since 2002, encourage Pre-Implementation and/or Preliminary Engineering to be completed as outlined by the 2002 study	City Council County Elected Officials United City of Yorkville Staff Kendall County Staff Kendall County Residents	6 months
3	Work with Kendall County to educate residents about the commuter rail extension and how it will improve their quality of life	City Council County Elected Officials United City of Yorkville Staff Kendall County Staff Kendall County Residents	6 months – 1 year (or more)
4	Obtain vital political support in order to obtain state and federal funding for the rail extension	City Council County Elected Officials Kendall County Residents	6 months – 1 year (or more)
5	Obtain state and federal funding for the commuter rail extension	Illinois State Legislators Illinois Federal Legislators	Years
6	Secure funding and finance commuter rail extension	Metra	Years
7	Develop transit oriented land uses around the Yorkville rail station	City Council United City of Yorkville Staff Development Community	Years

United City of Yorkville Comprehensive Plan Update

Goal 2

Support multi-modal transportation

Objective 2.2

Inclusion of bike paths and trails in street development to provide linkages throughout the community

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Conceptual Trails Map completed as part of the Park and Recreation Master Plan	United City of Yorkville Parks & Rec. Park Board	6 months – 1 year
2	Assign priority to trails based on projected usage, linkage ability and resident desire	City Council Park Board United City of Yorkville Residents	2 months
3	All new developments to provide internal sidewalks along with any regional trails identified by Conceptual Trails Map on site	Development Community	ONGOING
4	If trails are not linked/connected, City to take responsibility for providing this linkage based on priority rank given above	City Council Park Board	ONGOING
5	To provide trail linkages, identify potential funding sources (<i>see Goal 3 Objective 2 of this chapter – for hiring a consultant for grant writing, if needed</i>)	City Council Park Board United City of Yorkville Parks & Rec.	6 months – 1 year (or more)
6	Apply for funding/grants	United City of Yorkville Parks & Rec. Consultant (grant writer)	6 months – 1 year (or more)
7	Upon securing financing, begin construction of trail linkages	United City of Yorkville Parks & Rec.	ONGOING
8	Provide educational materials to residents about bicycle safety, transportation alternatives, existing and future trails, and connections to other communities	City Council United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 2

Support multi-modal transportation

Objective 2.3

Identify large activity generators, such as municipal buildings and commercial properties, and provide multi-modal transportation to these facilities

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify major activity generators in Yorkville's Planning Area	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	2 months
2	Prioritize major activity generators identified in regards to which would best facilitate multi-modal transportation	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
3	Prior to Conceptual Trails Map completion, identify that trails are providing the City a connection to the major activity generators.	United City of Yorkville Parks & Rec. Park Board	2 months
4	Follow Goal 2 Objective 2 for trail linkage completion	United City of Yorkville Parks & Rec. Park Board	ONGOING
5	Of the major activity generators, identify which facilities would be best served by bus transit	City Council United City of Yorkville Staff United City of Yorkville Residents	4 months
6	Given these locations, determine the feasibility of a local bus route and the benefit to taxpayers	City Council United City of Yorkville Staff United City of Yorkville Residents	6 months – 1 year
7	If a local bus route is supported by taxpayers, identify best means of providing the service to residents (locally run or by other organization such as PACE, fixed or non-fixed route, etc...)	City Council United City of Yorkville Staff United City of Yorkville Residents United City of Yorkville Businesses	6 months – 1 year
8	Identify potential funding mechanisms may be dependent upon ownership and operating structure (<i>see Goal 3 Objective 2 of this chapter – for hiring a consultant for grant writing, if needed</i>)	City Council United City of Yorkville Staff Consultant (grantwriter) Potential owner/operator	6 months – 1 year
9	Apply for funding/grants	United City of Yorkville Staff Consultant (grant writer) Potential owner/operator	6 months – 1 year (or more)
10	Upon securing financing, purchase necessary equipment, hire employees and begin bus transit services	United City of Yorkville OR Potential owner/operator	ONGOING
11	Provide promotional materials to residents about bus transit service, routes, and safety	United City of Yorkville OR Potential owner/operator	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 3

Upgrade and maintain the transportation network

Objective 3.1

Evaluate existing capital improvement plans to ensure project feasibility and a positive cost/benefit analysis to taxpayers.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Review existing capital improvements plans, such as the 2003 Transportation Study.	City Council Plan Commission United City of Yorkville Staff	6 months
2	Identify if any updates are necessary to the existing capital improvement plans, with attention paid to benefit to taxpayers	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	6 months
3	If updates are necessary, follow RFP procedure and allocate budget funding for hiring a consultant	City Council	2 months – 1 year
4-A	<u>RFP Process:</u> Develop an request for proposal (RFP) to hire a consultant	United City of Yorkville Staff	3 months
4-B	<u>RFP Process:</u> Political review and approval of RFP	City Council Plan Commission	3 months
4-C	<u>RFP Process:</u> Advertise and accept RFP's from consultants	United City of Yorkville Staff	2 months
4-D	<u>RFP Process:</u> Review the consultant proposals and give recommendation to City Council	United City of Yorkville Staff	2 months
4-E	<u>RFP Process:</u> Political approval and appointment of consultant	City Council Plan Commission	2 months
4-F	<u>RFP Process:</u> Negotiate contract	United City of Yorkville Staff Consultant	2 months
4-G	<u>RFP Process:</u> Political approval of contract	City Council Plan Commission	2 months
5	Update of existing capital improvements plans and include cost/benefit to taxpayers for suggested improvements	Consultant	6 months – 1 year
6	Review updated plans and submit feedback	City Council United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, adopt plans	City Council	4 months
8	Prioritize capital improvement programs/projects and obtain funding as necessary	City Council United City of Yorkville Staff United City of Yorkville Residents	6 months
9	Follow Goal 3 Objective 2 of this chapter for funding	United City of Yorkville Staff	ONGOING
10	Begin capital improvement project implementation and construction	United City of Yorkville Staff Construction Contractor	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 3

Upgrade and maintain the transportation network

Objective 3.2

Apply for and provide local funding initiatives to implement transportation plans.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify potential financing measures	United City of Yorkville Staff	4 months
2	Identify preferred means of providing additional funding for transportation improvements (example – grants, sales tax, etc.)	City Council United City of Yorkville Residents United City of Yorkville Business	6 months
3-A	<u>Grants (RFP Process):</u> If applying for grants, develop a request for proposal (RFP) to hire a consultant (grant writer)	United City of Yorkville Staff	3 months
3-B	<u>Grants (RFP Process):</u> Political review and approval of RFP	City Council Plan Commission	3 months
3-C	<u>Grants (RFP Process):</u> Advertise and accept RFP's from consultants	United City of Yorkville Staff	2 months
3-D	<u>Grants (RFP Process):</u> Review the consultant proposals and give recommendation to City Council	United City of Yorkville Staff	2 months
3-E	<u>Grants (RFP Process):</u> Political approval and appointment of consultant	City Council Plan Commission	2 months
3-F	<u>Grants (RFP Process):</u> Negotiate contract	United City of Yorkville Staff Consultant (grant writer)	2 months
3-G	<u>Grants (RFP Process):</u> Political approval of contract	City Council Plan Commission	2 months
4	Identify roadways to allocate financing to for construction	City Council United City of Yorkville Staff	3 months
5	Apply for funding	Consultant (grant writer)	6 months – 1 year
6-A	<u>Sales Tax:</u> Identify appropriate sales tax to assess to fund road improvements	City Council United City of Yorkville Residents United City of Yorkville Business	6 months
6-B	<u>Sales Tax:</u> Identify roadways to allocate financing to for construction	City Council United City of Yorkville Staff	3 months
6-C	<u>Sales Tax:</u> Draft referendum for increased sales tax for major municipal road improvements	City Council	6 months
6-D	<u>Sales Tax:</u> Follow Illinois State Referendum Procedure for placing sales tax referendum on election ballot	City Council	6 months – 1 year
6-E	<u>Sales Tax:</u> Vote on referendum	United City of Yorkville Residents	1 year

United City of Yorkville Comprehensive Plan Update

Goal 4

Encourage new development to utilize and improve existing infrastructure, where appropriate

Objective 4.1

Maintain a street hierarchy to preserve small town character.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Identify rural routes in Yorkville's planning area in which to preserve	City Council United City of Yorkville Residents	3 months
2	Of the routes, prioritize which are most sensitive to development and most likely to be potentially kept as rural	City Council United City of Yorkville Staff United City of Yorkville Residents	3 months
3	New developments to provide an internal street hierarchy and encouraged to feed onto existing major routes	United City of Yorkville Staff Development Community	ONGOING
4	Establish a rural route designation to preserve the small town character of specific roadway corridors	City Council	ONGOING
5	Identify rural routes with a plaque/sign	City Council	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 4

Encourage new development to utilize and improve existing infrastructure, where appropriate

Objective 4.2

Reduce need for infrastructure expansion through the encouragement of development within or contiguous to municipal boundaries via an incentive based program through Yorkville's Design Guidelines/Subdivision Control Ordinances.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, follow RFP process and obtain financing	City Council Plan Commission	2 months
2	<u>RFP Process:</u> See Goal 3 Objective 1 for hiring a Consultant, if necessary	City Council United City of Yorkville Staff	Approx. 1 year
3	<u>RFP Process:</u> See Goal 3 Objective 2 for hiring a grantwriter, if necessary	City Council United City of Yorkville Staff	1 year - ONGOING
4-A	<u>Data Collection:</u> Identify communities with similar programs	United City of Yorkville Staff OR Planning Consultant	1 month
4-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of incentives for developments built contiguous to City boundary	United City of Yorkville Staff OR Planning Consultant	2 months
5	Identify land available within municipal boundaries or contiguous to them suitable to new development	City Council Plan Commission United City of Yorkville Staff	4 months
6	Produce a list of incentives available to provide to developers	City Council Plan Commission United City of Yorkville Staff	2 months
7	Aided by this research, develop an amendment to Yorkville's design guidelines and/or subdivision control ordinances for a new development location based incentive program	United City of Yorkville Staff OR Planning Consultant	6 months
8	Review amendment and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents Development Community	3 months
9	Per review, pass into legislation	City Council	4 months

United City of Yorkville Comprehensive Plan Update

Goal 5

Develop a city-wide green infrastructure program

Objective 5.1

Update landscape ordinance to require native landscaping, as opposed to sod, in 25-50% of new developments (residential and non residential)

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, follow RFP process and obtain financing	City Council Plan Commission	2 months
2	<u>RFP Process:</u> See Goal 3 Objective 1 for hiring a Consultant, if necessary	City Council United City of Yorkville Staff	Approx. 1 year
3	<u>RFP Process:</u> See Goal 3 Objective 2 for hiring a grantwriter, if necessary	City Council United City of Yorkville Staff	1 year - ONGOING
4-A	<u>Data Collection:</u> Identify communities with similar programs	United City of Yorkville Staff OR Planning Consultant	1 month
4-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of native landscaping ordinances	United City of Yorkville Staff OR Planning Consultant	2 months
5	Aided by this research, produce a native landscape ordinance or update to existing landscape ordinance	United City of Yorkville Staff OR Planning Consultant	4 months
6	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, pass into legislation	City Council	4 months
8	Provide education to residents on native plant identification and maintenance	United City of Yorkville Staff	ONGOING

United City of Yorkville Comprehensive Plan Update

Goal 5

Develop a city-wide green infrastructure program

Objective 5.2

Limit the number of curb and gutter systems via amendment to zoning and subdivision control ordinances within new developments to allow for reduced infiltration and inflow of stormwater into the sanitary sewer system.

Action Plan for Implementation

Step	Action Necessary	Party Responsible	Timeline
1	Decide if work will be done by City Staff or through a Planning Consultant. If a Planning Consultant, follow RFP process and obtain financing	City Council Plan Commission	2 months
2	<u>RFP Process:</u> See Goal 3 Objective 1 for hiring a Consultant, if necessary, to draft ordinance (in conjunction with landscape ordinance update)	City Council United City of Yorkville Staff	Approx. 1 year
3	<u>RFP Process:</u> See Goal 3 Objective 2 for hiring a grantwriter, if necessary	City Council United City of Yorkville Staff	1 year - ONGOING
4-A	<u>Data Collection:</u> Identify communities with similar programs	United City of Yorkville Staff OR Planning Consultant	1 month
4-B	<u>Data Collection:</u> Research the communities identified in regards to their implementation of alternative storm water management	United City of Yorkville Staff OR Planning Consultant	2 months
5	Aided by this research, produce a alternative storm water management ordinance	United City of Yorkville Staff OR Planning Consultant	4 months
6	Review and submit feedback	City Council Plan Commission United City of Yorkville Staff United City of Yorkville Residents	4 months
7	Per review, pass into legislation	City Council	4 months